



**Special Board Meeting Agenda  
Mason County PUD No. 1  
August 16, 2016  
1:00 pm**

**10:00 a.m. Facilities Planning Workshop**

**1:00 p.m. Special Business Meeting**

**Call to Order & Flag Salute**

**Regular Meeting-**

**1) Consent Agenda**

**Approval**

a) **Minutes** July 26, 2016 Special & Regular Meetings

<b>Vouchers:</b>	Accounts Payable:	112019-112024	\$ 5,066.55
		112033-112137	\$ 300,286.97
	Payroll:	112025-112032	\$ 99,353.08
	Voids:	111915	(\$ 292.90)
		111103	(\$ 247.00)
		111892	(\$ 889.02)

**Total: \$ 402,627.88**

**2) Business Agenda**

- a) AP No. 1013- Privacy Policy
- b) AP No. 1014- Text Message Policy
- c) Authorize the Manager to Sign Agreement with Smarsh for Text Archiving
- d) Employee Handbook Policy No. 805- Use of District Keys & Security Codes
- e) Declaration of Surplus Items (Surplus-2016)

**3) Correspondence**

**Informational**

**4) Staff Reports**

**Informational**

- a) General Manager's Report
  - a. Q2 Strategic Plan Summary
- b) Operations – Electric
- c) Operations – Water
- d) Finance
- e) HR & Public Relations
- f) Legal Counsel

**5) Board Comments/Reports**

**6) Other Business/Public Comments**

**7) Executive Session** – may be held as authorized by the Open Public Meetings Act (RCW 42.30.110)

**8) Adjournment**

## *Calendar*

Aug 22	<b>Strategic Planning- Alderbrook, 9 a.m.</b>
Sep. 1	PPC, Sheraton Inn/Portland Airport
Sep. 14-16	WPUDA Association Mtgs., Klickitat PUD, Goldendale
Sep. 30	<b>PUD 1 Customer Appreciation Event</b>
Oct. 5-6	PPC, Sheraton Inn/Portland Airport
Nov. 2-3	PPC, Sheraton Inn/Portland Airport
Nov. 16-18	WPUDA Association Mtgs., Olympia
Nov. 30-Dec. 2	WPUDA Annual Conference, TBD
Dec. 8	PPC Annual Meeting, Sheraton Inn/Portland Airport