

Mason County PUD 1
Board of Commissioners Meeting
January 8, 2013

The regular meeting of the Board of Commissioners Meeting of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m. on January 8, 2013 at the District Office Board Room in Potlatch.

Present

Ron Gold – President
Karl Denison- Vice President
Jack Janda – Secretary
Steve Taylor, General Manager
Tracy Colard- Director of Ops- Electric
Kristin Masteller- HR & Public Relations
Greg Kester- District Auditor & Director of Finance
Rob Johnson – District Counsel

Visitors

No visitors.

Excused

Jocelyne Gray- Director of Ops-Water

CONSENT AGENDA

By adopting the consent agenda, the following items were approved:

The minutes of the December 11, 2012 regular meeting.

Payroll warrants #105537-105543 in the amount of \$78,135.30 and #105581-105588 in the amount of \$135,692.99; Accounts Payable warrants #105534-105536 in the amount of \$719.76 and #105544-105580 in the amount of \$314,160.50 and #105589-105652 in the amount of \$118,801.22 for a total vouchers amount of \$647,509.77.

Jack made a motion to approve the consent agenda as presented; Karl seconded the motion. It passed unanimously.

PUBLIC COMMENTS

No public comment.

BUSINESS AGENDA

Customer Question at Highland Park

A property owner at Highland Park purchased a piece of property from the owner who had paid the system development fee (SDF) prior to the policy change in 2010. The new owner was assured that the property had rights and a connection. The policy in 2010 changed to prevent people from sitting on inactive connections without paying into the system improvements. Even though the District is not legally required to notify property owners every time there is a policy change, staff made a recommendation to waive the new SDF because the new owner and the prior owner acted in good faith and the District will be serving notification of the current water SDF policy and will adhere to its terms moving forward.

CORRESPONDENCE:

Kristin shared accolades from customers that came in via email.

Mason County PUD 1
Board of Commissioners Meeting
January 8, 2013

GENERAL MANAGER'S REPORT- Steve Taylor

Steve sent PUD 3 and Lewis PUD each a thank you letter and Steve also attended the PUD 3 board meeting this morning to thank them personally for the mutual aid. Steve will be out of the office for the next board meeting. Steve Wright from BPA will be at Mason 3 on the 16th and PUD 1 will be invited to attend. Greg will be acting manager while Steve is on vacation.

STAFF REPORTS

Tracy Colard:

Tracy reported that the new substation is progressing. RUS has our design and is reviewing it. We will go out for bid for clearing and grubbing. We are on schedule to advertise in February with a start date in May. We completed installing the grounding wells in Union substation. We are making repairs on the rental property including gutters and garage doors. Crews still have two more poles to replace from the storm damage and then we will finish the clean up. Meeting with WSDOT and WSP regarding more efficient ways to clear the highways during storm incidents.

Jocelyne Gray:

Jocelyne was excused from the meeting. Steve reported that the PRV removal project went very well. RFQs have been sent out for upcoming construction projects. There's still a water pressure surging issue in Alderbrook and the water crew is evaluating that today.

Greg Kester:

Attended the WPAG meeting and went over some highlights and main points from that meeting including the transmission rate case.

Kristin Masteller:

Attended EDC meetings last month and had opportunity to meet the two new county commissioners and spoke with one of them regarding satellite water management. Got a confirmation from Tim Sheldon that he will be attending the WPUDA legislative reception and also reached out to Drew MacEwan and Kathy Haigh. Will assist WPDUA staff in getting ready for that event after the association meeting next week. Winter newsletter will go out at the end of the month.

Rob Johnson:

Rob's report was reserved for executive session.

Executive Session:

At 1:37 p.m. Ron called an executive session pursuant to RCW 42.30.110(b) regarding the purchase and sale of real estate. He stated the session would last until 1:45 p.m.

At 1:45 p.m. Ron closed the executive session and resumed the regular meeting.

Mason County PUD 1
Board of Commissioners Meeting
January 8, 2013

BOARD REPORTS/COMMENTS

Karl: No report.

Ron: No report.

Jack: No report.

Meeting Adjourned at 1:46 p.m.

Jack Janda

Karl Denison

Ron Gold