

Mason County PUD 1
Board of Commissioners Meeting
February 12, 2013

The regular meeting of the Board of Commissioners Meeting of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m. on February 12, 2013 at the District Office Board Room in Potlatch.

Present

Ron Gold – President
Karl Denison- Vice President
Jack Janda – Secretary
Steve Taylor, General Manager
Tracy Colard- Director of Ops- Electric
Kristin Masteller- Dir. of Employee & Public Relations
Greg Kester- District Auditor & Dir. of Finance/Customer Svc.
Rob Johnson – District Counsel
Jocelyne Gray- Director of Ops-Water

Visitors

Marcus Perry, BPA Acct. Representative

CONSENT AGENDA

By adopting the consent agenda, the following items were approved:

The minutes of the January 22, 2013 regular meeting.

Payroll warrants #105760-105767 in the amount of \$6,552.21; Accounts Payable warrants #105738-105759 in the amount of \$323,327.82 and #105768-105838 in the amount of \$191,461.92; and voided warrants #105677 (\$73.26), #105743 (\$73.26), #105742 (\$73.26), for a total vouchers amount of \$601,341.95.

Karl made a motion to approve the consent agenda as presented; Jack seconded the motion. It passed unanimously.

PUBLIC COMMENTS

Marcus was welcomed to the meeting.

BUSINESS AGENDA

Introduction of Marcus Perry, New BPA Account Representative

Marcus is the District's new power services account executive with BPA. He also is Mason 3's representative and he has been with BPA for about five years. He toured the system today with Steve Taylor and will be making quarterly appearances at board meetings to help open dialogue and report back on issues.

Approval to Continue to Sole Source all Electric & Water Service Meters

Jocelyne and Tracy have specific type of meters that we have been using throughout our meter conversions over the last few years and do not want to change the vendor and meter brand selection process in the middle of our conversions due to compatibility issues. They do look at other options to check for competitiveness in pricing.

Jack made a motion to continue the authorization for the District to use a sole source supplier to purchase electric and water service meters; Karl seconded the motion. It passed unanimously.

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Approval of List of Prequalified Bidders for Substation Construction

A list of prequalified bidders was presented that was reviewed by Brown & Kysar for the substation construction.

Karl made a motion to approve the presented list of prequalified bidders for substation construction; Jack seconded the motion. It passed unanimously.

RPA No. 91- Change order to SCADA

Testing showed that we need a repeater on the Manzanita property, which will allow the new Skok substation to communicate back to the office.

Jack made a motion to approve RPA No. 91 contingent upon further investigation of the cost analysis of cell towers; Karl seconded the motion. It passed unanimously.

Call for Bids for Canal Mutual Materials

Jocelyne asked for official approval of the materials bid for the Canal Mutual Project. Call for bids went out last Thursday. Jack made a motion to authorize and approve the call for bids for Canal Mutual construction project materials; Karl seconded the motion. It passed unanimously.

Resolution 1036- In Support of the Tri-Cities Chamber Initiative “Don’t Buy Before Need”

Jack made a motion to adopt resolution 1036 to support the Tri-Cities Chamber’s initiative of “Don’t Buy Before Need”; Karl seconded the motion. It passed unanimously.

Claim for Damages

A claim for damages for a customer in Union was presented. Low pressure flow and then spikes in water pressure have caused damage to a sensor at the customer’s house. The telemetry for that water system is on Jocelyne’s list of items to investigate to find a cost-effective solution.

Jack made a motion to accept staff’s recommendation and approve payment for the claim for damages for Craig Chapman in the amount of \$252.59.

CORRESPONDENCE:

No correspondence.

GENERAL MANAGER’S REPORT- Steve Taylor

BPA will need to access the switch at the Duckabush in case Jefferson loses power once they take over service from Puget Sound Energy because they’re running it manually rather than remotely. Steve and Tracy will be attending a meeting at BPA tomorrow to see if the new WEC critical assessment that they’re conducting will impact our Duckabush sub since it is over 100 kVA. Steve asked if the board would like Arnie from NWPPA to facilitate the strategic planning meetings. They said yes for staff, no for board. Steve has been working with Gates’ property manager regarding some potential high voltage questions and that has been resolved.

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STAFF REPORTS

Tracy Colard:

The new substation property has been cleared and grubbed. Next Wednesday all contractors will be here to visit the site prior to bidding. At the second meeting in March, Tracy will bring the recommendation for granting the award to the winning contractor. They will start two weeks earlier than originally scheduled.

Crews are changing out rotten poles on 101. Ferrier is working back east in the snowstorm to help make repairs. Tracy shared a list of what was accomplished in 2012 as far as work orders and man hours spent on certain projects. Karl asked when we were planning to relocate the pole out of Sundstrom's yard. Tracy will revisit that customer to recall the details of that issue. Black Point is moving forward slowly. They are going to wait to bulldoze buildings until after the tourist season. Tracy also reported that the replacement trucks that were put in the budget are now costing more than we had originally anticipated.

Jocelyne Gray:

Jocelyne is working on the View Ridge Heights water system plan. A public hearing will take place on Mach 19th. We will get 35 new connections after this plan is approved. We have 17 people on the waiting list. Working with DOT for Hood Canal Intertie project permitting. All county permitting is complete. Will go out to bid next month on that project.

Greg Kester:

Financial statements for water have been fixed so they don't show negative signs anymore for positive figures. Greg gave an overview of the WPAG conference call that he participated in. He is working on year end financials.

Kristin Masteller:

Kristin handed out the new iPads for the commissioners with new PUD email accounts. She asked for a list of organizations that need to be notified that email addresses have changed. Staff plans to host a town hall-style meeting in Union to update Union and Alderbrook customers of the upcoming projects, the agreement with Green Diamond, and to answer any questions the customers may have. Kristin went over highlights from the two HR/Wage & Hour meetings she attended.

Rob Johnson:

Rob's office is closing on a piece of property today by 4:00. Have been unsuccessful getting the attorney for the tribal council to call Rob back to work on easement for substation. Ron will give the tribe a call tomorrow to help expedite that call.

Change of Meeting Dates for March:

Jack made a motion to change March's meeting dates to the 5th and the 19th (1st and 3rd Tuesdays instead of 2nd and 4th Tuesdays); Karl seconded the motion. It passed unanimously.

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BOARD REPORTS/COMMENTS

Karl: Karl gave an update from the last PPC meeting including items to put on the WPUDA agenda for the APPA fly-in in D.C.

Ron: Ron reported that he will attend the APPA national conference in Nashville as well as the NWPPA annual conference in May.

Jack: We will probably see more energy efficiency requirements for utilities coming up. He also attended the swearing in of Drummond for the BPA administrator position. Jack asked Tracy if there was a way to align the banners in Hoodspout more evenly between the poles when we hang them. Tracy said he would look into whether or not a guide wire below was feasible.

Meeting Adjourned at 3:32 p.m.

Ron Gold, President

Karl Denison, Vice President

Jack Janda, Secretary