

Mason County PUD 1
Board of Commissioners Meeting
February 26, 2013

The regular meeting of the Board of Commissioners Meeting of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m. on February 26, 2013 at the District Office Board Room in Potlatch.

Present

Ron Gold – President
Karl Denison- Vice President
Jack Janda – Secretary
Steve Taylor, General Manager
Greg Kester- District Auditor & Dir. of Finance/Customer Svc.
Tracy Colard- Director of Ops- Electric
Kristin Masteller- Dir. of Employee & Public Relations
Jocelyne Gray- Director of Ops-Water
Rob Johnson – District Counsel
Julie Gray- Credit & Collections

Visitors

No visitors present.

CONSENT AGENDA

By adopting the consent agenda, the following items were approved:

The minutes of the February 12, 2013 regular meeting.

Payroll warrants #105843-105849 in the amount of \$76,131.35; Accounts Payable warrants #105839-105842 in the amount of \$75,983.91 and #105850-105889 in the amount of \$482,021.19; and voided warrants #105477 (\$155.58), #105777 (\$234.52), #105852 (\$48,822.24), #105853 (\$48,822.24), #105854 (\$48,822.24), for a total vouchers amount of \$634,136.45.

Karl made a motion to approve the consent agenda as presented; Jack seconded the motion. It passed unanimously.

PUBLIC COMMENTS

No public.

BUSINESS AGENDA

Approval of Write-Offs

Julie presented a list of electric and water accounts that need to be written off to the collections agency. She estimated that approximately 40% of these should be collected within 30 days.

Jack made a motion to approve the presented list of water and electric delinquent accounts to be written-off to collections in the amount of \$10,429.31; Karl seconded the motion. It passed unanimously.

Approval of Prequalified Bidders for Substation Construction Project

Tracy presented another list of prequalified bidders for substation construction. Rob stated that we have a recommendation from our engineering firm to limit the amount to prequalify Moza due to issues in the past.

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Jack made a motion to approve Mountain Power Construction and Moza Construction as prequalified bidders with Moza having a \$715,000 bidding cap; Karl seconded the motion. It passed unanimously.

CORRESPONDENCE:

No correspondence.

GENERAL MANAGER'S REPORT- Steve Taylor

Tracy and Steve attended a meeting on the critical infrastructure assessment plan with BPA. We are outside of the scope of this based on WEC's review and criteria. Attended the WPDUA meeting and have been monitoring the progress of high impact bills in the legislature.

STAFF REPORTS

Tracy Colard:

Tracy reminded the commission of the status on the total project cost estimate for the Skokomish Substation. The bid walk-thru last week was very well attended. Crews had a safety meeting yesterday. The wall in the outback area is almost finished. The same contractor will be awarded the bid to expand the server room. Photos from Mike Ferrier's trip to the East coast to assist with blizzard damage will be posted on our Facebook page. Will come back to the board with more information regarding an overnight outage in Union to do maintenance on the LTC at the next meeting.

Jocelyne Gray:

Jocelyne shared the meter installation schedule for the next three years and how those meter installations will be funded. Jocelyne discussed a customer letter from the Union Heights Road Improvement group due to loss of pressure during outages. She is going to meet with them this coming Saturday. Had 20 submissions in response to the five RFQs that were published this month.

Greg Kester:

Greg will present year end financials on March 5th. Doing the actuary liability calculations for OPEB benefits. We have to recalculate this every three years for GASB.

Kristin Masteller:

Kristin reported on Northwest River Partner's launch of their Cleanhydro.com campaign, which kicked off on Sunday. Will approach the Union fire hall regarding either April 15th or 22nd for the town hall meeting date.

Rob Johnson:

Rob clarified the new PDC reporting regulations for lobbying.

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BOARD REPORTS/COMMENTS

Karl: Karl is going to Washington, D.C. March 10-14 with WPUDA for the APPA fly-in. In April, Karl will finish his term as WPUDA president.

Ron: Ron discussed Gary Reed's hydro project status again. Ron spoke with his engineering firm that's overseeing the project.

Jack: Jack attended the WPUDA new commissioner orientation, saying he almost always learns new information and it was a good refresher.

Meeting Adjourned at 3:27 p.m.

Ron Gold, President

Karl Denison, Vice President

Jack Janda, Secretary