

**Mason County PUD 1
Board of Commissioners Meeting
June 26, 2012**

The regular Board of Commissioners Meeting of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m. on June 26, 2012 at the District Office Board Room in Potlatch.

Present

Ron Gold – Secretary
Karl Denison- Vice President
Jack Janda – President
Steve Taylor, General Manager
Rob Johnson – District Counsel
Jocelyne Gray- Director of Operations-Water
Tracy Colard- Director of Ops- Electric
Greg Kester - Auditor/Dir. of Finance & Customer Service
Kristin Masteller- HR/Communications/Exec. Asst.

Visitors

Regina Grimm, DOH
Corina Hayes, DOH

CONSENT AGENDA

By adopting the consent agenda, the following items were approved:

The minutes of the June 12, 2012 regular meeting.

Payroll warrants #104652-104658 in the amount of \$75,679.67; Accounts Payable warrants #104650-104651 in the amount of \$5,091.02 and #104659-104714 in the amount of \$216,744.33; Voided warrants #104674 (\$177.78) for a total vouchers amount of \$297,471.89.

Karl made a motion to approve the consent agenda as presented; Ron seconded the motion. It passed unanimously.

PUBLIC COMMENTS

Introductions were made and visitors were welcomed.

BUSINESS AGENDA

Visit from the Department of Health regarding Planning & System Expansion Processes

DOH gave some explanations regarding the length of time the process took for Canal Beach Tracts system expansion, system design processes and the review and approval processes in the DOH.

Water Rate Discussion

Jocelyne handed out a chart that broke out what our water customer base is paying per water system for a base charge and a capital service charge. It is based on 7,500 gallons of use per month, which is a high usage estimate.

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RPA No. 83- Replacement of Ceiling Tiles in Main Office

Ron made a motion to approve RPA No. 83 in the amount of \$6,523.11 with tax; Karl seconded the motion. It passed unanimously.

RPA No. 84- Ductless Heat Pump System for Main Office

Karl made a motion to approve RPA No. 84 in the amount of \$11,640.00, plus tax; Ron seconded the motion. It passed unanimously.

April 2012 Financials for Water & Electric

Greg presented the financials for April 2012 for both water and electric. Power costs under the TRM are high so we're hoping that the summer credits will even it out.

CORRESPONDENCE:

Steve shared a draft letter to Bonneville regarding preference customers. Jack asked Steve to cc: a copy to WPUDA, WPAG, PPC, ENW, NWPPA. Steve shared a thank you letter from a customer up north thanking the District for the level of customer service that our crews provided to that customer and his neighbors.

GENERAL MANAGER'S REPORT- Steve Taylor

Steve gave an overview of the APPA national conference that he and Karl attended this month and reminded the board about the company picnic on Friday.

STAFF REPORTS

Tracy Colard:

The gas pump/fuel card system is up and running but the software didn't load correctly so we're waiting for vendor to fix the problem. 10 to 12 3-Phase meters have been installed; next month we will start to read demand and look for trends. Will have an outage on the Hoodspout substation next month to replace equipment and do maintenance on the sub. The outage will be overnight. Karl remarked on some positive comments that Hood Canal Communications regarding PUD 1 crew members and the good working relationship.

Jocelyne Gray:

The water department mailed out 1,800 consumer confidence reports. Bloomfield well house construction is nearly finished. Hood Canal A tank will be chlorinated throughout the summer to avoid bacteria growth. They will schedule two PRV replacements in early January in Alderbrook to coincide with the evenings that the Alderbrook Resort is closed for maintenance to minimize impact to the businesses.

Rob was excused from the meeting at 3:30 p.m.

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Greg Kester:

Greg gave an overview of the lighting direct install program through BPA to promote conservation. The District will use Fluid Market Strategies to market this program. The District will not allow door-to-door marketing.

Kristin Masteller:

Kristin stated that the new website is now live with the social media campaign. Kristin finished the 2012 Milliman Survey for the District and will share those compilations with the commissioners during budget time.

Rob Johnson:

No report.

BOARD REPORTS/COMMENTS

Karl: Karl handed Kristin an online personal bill consolidation service to look into. Greg will see about having paperless billing options for e-pay customers. Karl gave an overview of the APPA meeting he attended.

Ron: Attended last WRIA 16 meeting where they asked Ron to speak to Tim Sheldon regarding reinstatement of some of the funding that was taken from them. Ron would like the board to speak with the WPUDA water committee to help organize some messaging for legislation for the in-stream flow rules.

Jack: No report.

Meeting Adjourned at 4:10 p.m.

Jack Janda – President

Karl Denison - Vice President

Ron Gold – Secretary