

Mason County PUD 1  
Board of Commissioners Meeting  
July 24, 2012

The regular Board of Commissioners Meeting of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m. on July 24, 2012 at the District Office Board Room in Potlatch.

**Present**

Ron Gold – Secretary  
Karl Denison- Vice President  
Jack Janda – President  
Jocelyne Gray- Director of Operations-Water  
Tracy Colard- Director of Ops- Electric  
Greg Kester - Auditor/Dir. of Finance & Customer Service  
Kristin Masteller- HR/Communications/Exec. Asst.  
Rob Johnson – District Counsel

**Visitors**

No visitors.

**Excused**

Steve Taylor, General Manager

**CONSENT AGENDA**

**By adopting the consent agenda, the following items were approved:**

The minutes of the July 10, 2012 regular meeting.

Payroll warrants #104798-104800 in the amount of \$6,433.36 and 104802-104805 in the amount of \$64,958.25; Accounts Payable warrants #104794-104797 in the amount of \$25,025.72 and #104801 in the amount of \$1,721.75 and #104806-104861 in the amount of \$272,693.78; for a total vouchers amount of \$370,832.86.

Ron made a motion to approve the consent agenda as presented; Karl seconded the motion. It passed unanimously.

**PUBLIC COMMENTS**

No public comment.

**BUSINESS AGENDA**

**AP No. 1007- Public Disclosure Policy**

Kristin presented the policy which formalizes the procedures for receiving and managing public records requests.

Karl made a motion to approve AP No. 1007 with an amendment to add “wastewater services” to the District description in the policy; Ron seconded the motion. It passed unanimously.

**May 2012 Financials for Water & Electric**

Greg presented the May 2012 financials and fielded questions from the group on different line items.

Mason County PUD 1  
Board of Commissioners Meeting  
July 24, 2012

**Authorization for Auditor to Sign Agreements in Manager's Absence**

Jocelyne has two items that needs signatures in Steve's absence. One is the Gray & Osborne contract for pressure fluctuation investigation in Alderbrook. The other is paperwork for the Canal Mutual Grant. Ron made a motion to give Greg authority to sign paperwork for both items in the manager's absence; Karl seconded the motion. It passed unanimously.

The board agreed that in the future, if the manager appoints someone as acting manager, they should have full authority to sign contracts as acting manager.

**CORRESPONDENCE:**

There was no correspondence.

**GENERAL MANAGER'S REPORT- Steve Taylor**

There was no general manager's report.

**STAFF REPORTS**

**Tracy Colard:**

The new mini excavator has been very helpful for both operations departments. Working with NW Line & Tree service on some pricing for thinning and land clearing on the new Manzanita property. Almost done with the new painting on the main campus. Painter has started prepping the Hoodsport and Cushman well houses. He will then move onto some other water systems. The ceiling tiles were installed over the weekend. Plan to reseal the parking lot this weekend; may need to do a second coat next year due to some bad damage spots. Will be meeting with BPA and the engineering firm on 8/3/12 to discuss the 115 tap for the new Skokomish Sub. Have demonstration on 8/8/12 for SCADA.

**Jocelyne Gray:**

Busy with Canal Mutual project working on bids, specs and permits. Jocelyne attended a symposium last week on the international green building code. This proposed code could affect some of PUDs commercial building projects if it were adopted by our county. The recent lightning storm took out a control panel on one of our wells. We had an extra one on hand so we just replaced it.

**Greg Kester:**

In response to Karl's request, Greg had the Doxo demonstration last week. Staff liked it but the Doxo system is a stand-alone system so we have to still bill through NISC. Greg and the Doxo sales people are still investigating the electronic issues surrounding the system.

**Kristin Masteller:**

Attended the WPUDA meeting this month for Steve. Had a great meeting with the Communicators group and made a lot of good connections there and had a good discussion on what other utilities

Mason County PUD 1  
Board of Commissioners Meeting  
July 24, 2012

are doing in their communications departments. Attended the energy and water committee meetings and met John Kounts, who offered to assist Mason 1 in collecting examples of water recruitment materials for us to use.

Kristin & Shiane will work with John Dobken of ENW next week on a commercial shoot featuring Mason 1 in the commercial. Kristin pointed out the two dates for the appreciation BBQ and strategic planning that were added to the calendar.

Joel asked Jack to sign his name to an opinion/editorial piece regarding the PMAs. It is a joint piece from both Mason 1 and 3 to their ratepayers.

**Rob Johnson:**

Rob discussed the prevailing wage opinion from Labor and Industries for the weatherization program, saying that L&I did not answer the actual question being proposed by Snohomish PUD and that the prevailing wage rates should not apply to the BPA incentive programs.

**BOARD REPORTS/COMMENTS**

**Karl:** Had a good WPUDA meeting in Leavenworth last week and the strategic plan was approved. Energy committee handed out a flyer on a training on the You-Dig Law at the WPUDA building on August 7th. State Parks are trying to charge utility easements and we should look to see if we have any easements with state parks and what the impact might be. Water levels at BPA are at 122% this month. BPA is celebrating their 75<sup>th</sup> anniversary at Bonneville dam.

Karl spoke about the NW River Partners presentation and that utilities are purchasing advertising space in the commercial to support the message in the form of approximately 80% of annual dues. Thurston County PUD had their ballot measure certified so it will be on the ballot for the authority to go electric.

**Ron:** No report.

**Jack:** No report.

**Meeting Adjourned at 3:30 p.m.**

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Jack Janda – President

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Karl Denison - Vice President

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Ron Gold – Secretary