

**Mason County PUD 1
Board of Commissioners Meeting
August 14, 2012**

The regular Board of Commissioners Meeting of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m. on August 14, 2012 at the District Office Board Room in Potlatch.

Present

Ron Gold – Secretary
Karl Denison- Vice President
Jack Janda – President- Via Phone Conference
Steve Taylor, General Manager
Jocelyne Gray- Director of Operations-Water
Tracy Colard- Director of Ops- Electric
Greg Kester - Auditor/Dir. of Finance & Customer Service
Kristin Masteller- HR/Communications/Exec. Asst.
Rob Johnson – District Counsel
Julie Gray- Credit & Collections

Visitors

No visitors.

CONSENT AGENDA

By adopting the consent agenda, the following items were approved:

The minutes of the July 24, 2012 regular meeting.

Payroll warrants #104878-104885 in the amount of \$88,925.71; Accounts Payable warrants #104862-104877 in the amount of \$54,414.48 and #104886-104971 in the amount of \$168,616.24; Voided warrants #104688 (\$53,064.81), #104185 (\$98.00) and #104186 (\$152.00) for a total vouchers amount of \$311,956.43.

Ron made a motion to approve the consent agenda as presented; Jack seconded the motion. It passed unanimously.

PUBLIC COMMENTS

No public comment.

BUSINESS AGENDA

Approval of Write-Off's

Julie Gray presented the accounts for write-off to collections in the amount of \$5,316.38. Ron made a motion to approve the list of write-offs; Jack seconded the motion. It passed unanimously.

RPA No. 85- SCADA

Steve reported that the SCADA will enable communications from the substation to the office server. The next substation(s) will also be able to interface with this installation. Ron made a motion to approve RPA No. 85 in the amount of \$79,049.00, plus 8.5% sales tax; Jack seconded the motion. It passed unanimously.

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CORRESPONDENCE:

There was no correspondence.

GENERAL MANAGER'S REPORT- Steve Taylor

Steve gave the board an update on the July strategic plan progress. He reported that we have another 30 day extension for the purchase of the Manzanita property pending the clearing of a lien. He attended two BPA meetings, including their quarterly business review meeting.

STAFF REPORTS

Tracy Colard:

Tracy reported that we have had several unusual outages over the last week with trees, underground faults, and auto accidents. BPA has scheduled an outage next Friday (24th) from 12:01 a.m. to 7:00 a.m. During this time crews will work on Hoodspout sub switches, reclosures and regulators as well.

Crews are working on finishing underground wire on McCreavy so we can work on the substation when it's time. By next week the painter will have finished all of our projects that are scheduled, including paintable water well houses. Federated is coming in next week to do a safety walk through and then hold some training.

Jocelyne Gray:

Jocelyne is working on Canal Mutual projects and reported that the grant contract will be available after Labor Day, at the earliest. Working with Mason County and DOT on permits still. During power outage on the 24th, the water crew will do some maintenance on the Union water system since it will also be down.

Greg Kester:

Doxo sent Greg a contract to review for NISC with Rob for a three year term. Staff has started working on budgeting for 2013.

Kristin Masteller:

Have now transferred the new website to the domain name: www.mason-pud1.org due to a series of problems resulting in the old domain name being sold when the contract expired. E-pay site should be up and functioning on the new site today as well. Customers are being alerted via email, social media, and bill inserts.

Mason 1 participated in the ENW public service announcement that will air at the end of August. A member of Governor Gregoire's staff is scheduled to attend our customer appreciation BBQ to help support Public Power Week. Other political leaders have also been invited. The opinion/editorial piece signed by Linda Gott and Jack was published in APPA's weekly news as well as local news

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outlets. Kristin attended WPUDA meetings in July that were very helpful and good networking. Will begin working on water recruitment materials this month.

Rob Johnson:

Rob stated that he learned a bunch of information about domain names and how they work through dealing with the website issue. John at Mason 3 and the folks at Hood Canal Communications were very helpful in trying to sort things out.

BOARD REPORTS/COMMENTS

Karl: Participated in PRB conference call, which Jack also attended. ENW gave a report on the fuel purchase, which is going smoothly. Have WPAG strategic planning meeting this week.

Ron: No report. Had a discussion with a former board member to answer her questions on the scheduled rate increases and BPA increases.

Jack: No report.

Meeting Adjourned at 1:50 p.m.

Jack Janda – President

Karl Denison - Vice President

Ron Gold – Secretary