



Mason County Public Utility District No. 1
Board of Commissioners Regular Meeting Minutes
October 24, 2017 Potlatch, Washington

Present:

Jack Janda, President
Ron Gold, Vice President
Mike Sheetz, Board Secretary
Steven Taylor, General Manager
Kristin Masteller, Director of Business Services
Darin Hall, Director of Operations

The meeting of the Board of Commissioners of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m. followed by the Flag Salute.

APPROVAL OF CONSENT AGENDA:

Minutes: October 10, 2017 Regular Meeting

Warrants:	Accounts Payable	114366-114386	\$ 26,109.25
		114394-114485	\$326,730.27
	Payroll	114387-114393	\$ 97,475.93
Total:			\$ 450,315.45

Mike made a motion to approve the consent agenda; Ron seconded the motion. It passed unanimously.

PUBLIC COMMENT:

No visitors.

BUSINESS AGENDA:

Motion to Authorize the Manager to sign Agreement with Cooperative Resource Center, Inc.

CRC has been managing NISC customer call centers for years and has full outage management interface abilities, facing call messaging, dispatching and radio ability. This move should save the District money annually on the call center contract.

Mike Sheetz made a motion to authorize the Manager to sign the agreement with CRC; Ron Gold seconded the motion. It passed unanimously.

3rd Quarter Strategic Plan Report

Steve gave an update to the board of the accomplishments of the strategic work plan for the 3rd quarter 2017.

STAFF REPORTS:

General Manager Report- Steve reported that he followed up with the customer that attended the last board meeting regarding the trees he's worried about. The trees are not in our right-of-way so Steve and Darin will recommend some other options for him to take instead.



Operations Report- Darin Hall:

Darin gave an update on Scarcella's progress on the pole yard. They are moving really quickly. The electric crew is finishing the rebuild of the Duckabush from the substation to the very last meter on the line. We hired Nathan Weller from the temporary crew as the new meter reader. The water crew has been upgrading meters and completing an audit of Alderbrook to see which homes need backflow devices and testing. The safety meeting was PPE training this month.

Business Services Report- Kristin Masteller:

Kristin reported on the HR and WPUDA conferences she attended. The EDC is conducting an executive director search. PUD 1 & PUD 3 sponsored the EDC luncheon for public power week this month. Kristin is going to schedule the onsite flu shot clinic. She also reminded the commissioners to report their actual hours on their timesheets for DRS reporting.

Legal Report- Rob Johnson:

Attended the APPA legal seminar in New Orleans, which included a class on pole attachments.

Correspondence:

No additional info.

Board Reports:

Mike Sheetz: No report.

Jack Janda: Jack reported good feedback on the customer appreciation event.

Ron Gold: No report.

Adjournment: 2:12 p.m.

Jack Janda, President

Ron Gold, Vice President

Mike Sheetz, Secretary