

Mason County PUD 1
Board of Commissioners Meeting
November 13, 2012

The regular meeting of the Board of Commissioners Meeting of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m. on November 13, 2012 at the District Office Board Room in Potlatch.

Present

Ron Gold – Secretary
Karl Denison- Vice President
Jack Janda – President
Steve Taylor, General Manager
Jocelyne Gray- Director of Operations-Water
Tracy Colard- Director of Ops- Electric
Kristin Masteller- HR/Communications/EA
Rob Johnson – District Counsel

Visitors

No visitors.

Excused

Greg Kester – Director of Finance & Customer Service

CONSENT AGENDA

By adopting the consent agenda, the following items were approved:

The minutes of the October 23, 2012 regular meeting.

Payroll warrants #105325-105332 in the amount of \$88,242.84; Accounts Payable warrants #105320-105324 in the amount of \$64,569.61 and #105333-105387 in the amount of \$124,967.45 and voided warrants #105300 (\$191.33) for a total vouchers amount of \$277,779.90.

Ron made a motion to approve the consent agenda as presented; Karl seconded the motion. It passed unanimously.

PUBLIC COMMENTS

No public comment.

BUSINESS AGENDA

Approval of the 2013 Strategic Work Plan

Steve presented the live work plan for 2013 noting that items can be added, removed and changed throughout the year if needed.

Karl made a motion to approve the 2013 Strategic Work Plan as presented; Ron seconded the motion. It passed unanimously.

Approval of the Addition of Budget Pay Program to Electric Service Policy

The policy committee reviewed the Budget Pay Program language to ensure that it is non-discriminatory and that there are clear criteria for being accepted into the program and the terms of the program.

Ron made a motion to adopt the Budget Pay Program into the language of the Electric Service Policy; Karl seconded the motion. It passed unanimously.

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CORRESPONDENCE:

Jocelyne shared two congratulatory notes from the United Way & chamber executive directors in regard to her Top Female Executive award.

GENERAL MANAGER'S REPORT- Steve Taylor

Shared the most recent BPA transmission projection costs. Looks like a 6.5% increase in Tier 1 projected prices between 2012 and 2014. Steve went over some highlights from the WPUA manager's committee. He reported that we got the appraisals back for the right-of-way easements with the Bureau of Indian Affairs from Richards & Associates. Total costs estimate to be \$35,000 in appraisals and easements for the next 50 years. BPA will assign a new Account Executive to Mason 1 and 3.

STAFF REPORTS

Tracy Colard:

Tracy went over the last safety meeting minutes and also the 2013 safety program schedule. He also discussed a claim for damages that was filed and will be going to Rob for review. Will purchase the power monitoring equipment to do the testing in-house. Kiwanis club said to Jack and Steve during their presentation how pleased they were with the service they received from the lineman and customer service areas but they are frustrated with the frequent outages. Steve and Tracy stated that the rash of outages has been frustrating this Fall but the District is working on several different smaller pieces of the overall larger strategy to reduce customer outage hours. We will be going out to bid soon for clearing and grubbing on the new substation site.

Jocelyne Gray:

Jocelyne stated that the archeological survey of the Canal Mutual project area will occur this week. Customers will be notified of the surveyors. Ron suggested that we take pictures of where the utility markings are. Most of the permitting for this project is complete. Jocelyne is attending a WRIA meeting tomorrow in Brinnon.

Greg Kester:

Greg was excused from the meeting.

Kristin Masteller:

Kristin presented the special meeting minutes for the October 19, 2012 meeting in Union. Ron made a motion to approve the minutes as presented; Karl seconded the motion. It passed unanimously.

Rob Johnson:

No report. Jack asked Rob where we were at with our realtor on the Canal Mutual property. Rob said he would be following up with him.

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BOARD REPORTS/COMMENTS

Karl: Karl attended the ENW member's forum. Went to the communicator's workshop and one of the cooperatives provide their commissioners with three talking points each month. Karl suggested to Kristin that it might be helpful to look at developing some talking points for commissioners. Karl also attended the PPC meeting.

Ron: Attended the exit interview with the State Auditor and Greg last week. Had another clean audit.

Jack: Jack and Steve did a presentation at the Kiwanis meeting last week to discuss the District projects and answer questions. Jack found it very informative and rewarding. They asked the question about why we don't merge with PUD 3 and later answered their own question that they get personal service and contact which don't always come with a larger utility. Ron made a point that our customers would probably have to pay for Tier 2 power also if we merged.

At 3:10 p.m. Jack called an executive session pursuant to 42.30.110 (g) for the purpose of evaluating the performance of a public employee. Jack said the session would last 10 minutes.

At 3:20 p.m. Jack announced that the executive session would last 10 minutes longer and resumed the session.

Meeting Adjourned at 3:30 p.m.

Jack Janda – President

Karl Denison - Vice President

Ron Gold – Secretary