

Mason County PUD 1  
Board of Commissioners Regular Meeting  
April 14, 2015

**Present**

Karl Denison- President  
Jack Janda- Vice President (by phone)  
Ron Gold- Secretary  
Steve Taylor- General Manager  
Darin Hall- Electric Superintendent  
Greg Kester- Dir. of Finance & Customer Service  
Jocelyne Gray– Director of Ops - Water  
Kristin Masteller– Dir. of Employee & Public Relations  
Rob Johnson- District Legal Counsel

**Visitors**

None.

The regular meeting of the Board of Commissioners of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m.

**CONSENT AGENDA**

**By adopting the consent agenda, the following items were approved:**

The minutes of the March 31, 2015 special meeting;

Accounts Payable warrants #109676-109782 \$673,918.53, and Payroll warrants #109667-109675 \$108,323.58 for a total vouchers amount of \$782,242.11.

Ron made a motion to approve the consent agenda as presented; Jack seconded the motion. It passed unanimously.

Ron made a motion to add an executive session to the agenda; Jack seconded the motion. It passed unanimously.

**Visitors**

None.

**BUSINESS AGENDA**

**Resolution No. 1062- Public Records Act Compliance**

Ron made a motion to authorize Resolution No. 1062 as presented; Jack seconded the motion. It passed unanimously.

**Approval for Final Magnum Power Invoice**

Ron made a motion to approve the final invoice from Magnum Power for the Transmission Rebuild in the amount of \$137,104.38; Jack seconded the motion. It passed unanimously.

**Authorize the Manager to Sign Property Purchase Agreement**

Approximately 15.5 acres are in this agreement for the purchase price that will allow the District to expand its footprint and allow us to construct a pole yard and eventually a new facility. It includes the house that's on the property and up to three water connections for Sheldon Properties in the future at his cost for the line extension.

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Ron made a motion to authorize the manager to sign the purchase and sale agreement for the Sheldon property in the amount of \$225,000; Jack seconded the motion. It passed unanimously.

**Water Policy- Line Extension Section**

Jocelyne reported that the policy committee set line extension application and engineering deposit fees for water line extensions that mirror what was set in the electric service policy.

Ron made a motion to approve the line extension changes made to the water policy; Jack seconded the motion. It passed unanimously.

**AP No. 1002- Electric Consumer Policy**

Greg's departments cleaned up the consumer policy to reflect current practices and privacy laws.

Ron made a motion to approve AP No. 1002 as presented; Jack seconded the motion. It passed unanimously.

**AP No. 1007- Public Records Policy**

This policy now has a list of exemptions from disclosure, as recommended by the State Auditor's office.

Ron made a motion to approve AP No. 1007 as presented; Jack seconded the motion. It passed unanimously.

**February 2015 Financials for Water & Electric**

Greg presented the February financials for the commissioners' review. Electric revenues are down due to the warm weather we've had the last few winter months in the amount of 2.1 million kilowatt hours in the first two months of this year, or 13% of our total revenue. Water revenues are not as high as expected even with the rate increase, but they're looking good financially.

**CORRESPONDENCE**

None.

**GENERAL MANAGER'S REPORT- Steve Taylor**

Attended the GM roundtable at the NWPPA Engineering & Operations conference and gave some highlights from that conference last week. Steve also shared an email from a disgruntled contractor who is upset with one of our employees and keeps insisting that we don't allow the employee to work on PUD projects. After doing a review of the contractor's claims and interviewing the employee, other contractors and co-workers, it was determined that the complaint lacks merit. The contractor was told that we were not going to demote, fire or reassign the employee and the contractor was welcome to continue to bid on PUD jobs if they like. The contractor is not happy with management's decision and wants the board to be aware of his complaint. He also wants the PUD to now pay for a piece of equipment that an electrician that they hired damaged on the PUD's water system. Steve does not believe the PUD should pay for

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the part that was damaged by the contractor's electrician and he will schedule a meeting to discuss the issue further.

**STAFF REPORTS**

**Darin Hall:**

Also went to E&O and sat in on the GM roundtable and avian protection to learn more about protecting birds and making sure that utilities have plans in place to address problem areas and protect birds. Great vendor exhibits at the trade show. Mason PUD 1 won a safety award, 2<sup>nd</sup> place for our utility size.

**Jocelyne Gray:**

Jocelyne reported that it has been quiet and the crew has been working on tasks that have been on the to-do list.

**Greg Kester:**

No additional report.

**Kristin Masteller:**

Mobile app for the website is complete. Been busy working with the Northwest Wage & Hour steering committee for the meeting programs this year along with working on the EDC board.

**Rob Johnson:**

Report reserved for executive session.

**BOARD REPORTS/COMMENTS**

**Karl:** Karl gave highlights from the WPAG meeting that he attended.

**Ron:** No report.

**Jack:** Jack reported on the new legal counsel appointment for PPC and highlights from that meeting.

**Executive Session**

At 2:10 p.m. Karl called an executive session under RCW 42.30.110(i) to discuss threatened or pending litigation. He stated the session would last 10 minutes. At 2:20 p.m. Karl closed the executive session and reconvened the regular meeting.

**Meeting Adjourned at 2:46 p.m.**

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Karl Denison, President

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Jack Janda, Vice President

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Ron Gold, Secretary