



Mason County Public Utility District No. 1
Board of Commissioners Special Meeting Minutes
April 24, 2018 Potlatch, Washington

Present:

Jack Janda, President
Ron Gold, Vice President
Mike Sheetz, Board Secretary
Steven Taylor, General Manager
Kristin Masteller, Director of Business Services
Darin Hall, Director of Operations
Rob Johnson, Legal Counsel
Katie Arnold, District Accountant

Visitors:

Nancy Neraas, Foster Pepper
Jeb Spangler, Piper Jaffray

The meeting of the Board of Commissioners of Public Utility District No. 1 of Mason County was called to order at 12:00 p.m. followed by the Flag Salute.

APPROVAL OF CONSENT AGENDA:

Minutes:	April 10, 2018 Regular Meeting		
Warrants:	Accounts Payable	115215-115237	\$ 51,267.78
		115243-115264	\$369,397.50
	Payroll	115238-115242	\$ 99,926.34
Total:			\$520,591.62

Mike made a motion to approve the consent agenda as presented; Ron seconded the motion. It passed unanimously.

PUBLIC COMMENT:

Jeb & Nancy were welcomed to the meeting.

BUSINESS AGENDA:

Resolution No. 1099- Water Bond- Nancy Neraas, Foster Pepper

Nancy reviewed the resolution terms with the board. They include conditions where the District has the ability to issue additional debt in the future with this lien. Only the water revenues are pledged to cover the operations & maintenance, depreciation, debt service and the additional 20% of debt service. The District in return promises not to sell off any of the systems without paying off the corresponding portion of the debt. This resolution offers the District a lot of flexibility. Steve noted that in budgeting for this new bond payment, the District is able to cover the monthly debt payments without including the revenue from the new connections. This should allow the District to put the additional revenues into the reserve accounts for bond assurances and also future capital projects. Jeb discussed the selection process and competitiveness of the submittals.

Mike made a motion to adopt Resolution No. 1099 as presented; Ron seconded the motion. It passed unanimously.



Authorize Manager to sign Agreement with Columbia Bank for Banking Services

Kristin stated that the District's existing bank, Columbia Bank, made the best proposal, offering to match the lowest bid, plus a 10% discount. She asked the board to authorize the manager to sign a four-year service agreement to continue the relationship with Columbia Bank.

Mike made a motion to authorize the manager to sign the agreement for banking services with Columbia Bank; Ron seconded the motion. It passed unanimously.

March & 1st Quarter 2018 Financials

Katie presented the March 2018 and first quarter 2018 financial report. Revenue and expenses are tracking with the budget. The cash position is good.

STAFF REPORTS:

General Manager Report:

Steve gave the opening remarks at NWPPA's E&O conference this month. He also spoke at the NWPPA meeting in Washington, D.C. last week as he visited legislators. The District sent a letter to Rep. Newhouse regarding HR 3144.

Operations Report- Darin Hall:

The outage to replace the power transformer has been scheduled for May 9th at 7 p.m. to 7 a.m. on May 10th. The power crews are replacing poles on the Dosewallips and the water crew is working on leak repair. There will be parking lot paving completed this week up to the woman's club. Safety meeting this month was on heat stress and bloodborne pathogens.

Business Services Report- Kristin Masteller:

Gave an update on the Thurston water systems acquisition process and upcoming public hearings. Thursday she is presenting at the American Water Works Association's PNW annual conference in Tacoma on utility communications. The District received three awards this year from AWWA. Posting for a water engineering tech to backfill Brandy's position.

Legal Report- Rob Johnson:

No report.

Correspondence:

Copies of recent news articles and the letter to Rep. Newhouse was shared.

Board Reports:

Mike Sheetz: No report.

Jack Janda: No report.

Ron Gold: Gave an update on the Hood Canal Coordinating Council meetings he attended.



Mason County Public Utility District No. 1
Board of Commissioners Special Meeting Minutes
April 24, 2018 Potlatch, Washington

Adjournment: 1:00 p.m.

Jack Janda, President

Ron Gold, Vice President

Mike Sheetz, Secretary