

Mason County PUD 1  
Board of Commissioners Workshop & Regular Meeting  
July 28, 2015

**Present**

Karl Denison- President  
Jack Janda- Vice President  
Ron Gold- Secretary  
Steve Taylor- General Manager  
Greg Kester- Dir. of Finance & Customer Service  
Darin Hall- Electric Superintendent  
Jocelyne Gray– Director of Ops - Water  
Kristin Masteller– Dir. of Employee & Public Relations  
Kristin French- District Legal Counsel (for business meeting)

**Visitors**

None.

**Excused**

Rob Johnson

The board workshop to review the NWPPA annual meeting topics was called to order at 9:05 a.m. Topic discussed were listed and then prioritized by urgency and importance.

<b>HIGH -&gt;</b>	<b>10</b>	<b>11</b>	<b>7</b>
		<b>8</b>	
<b>IMPORTANCE</b>	<b>3</b>	<b>4</b>	
		<b>5</b>	
<b>6</b>			
<b>&lt;- LOW</b>	<b>1</b>	<b>2</b>	
		<b>9</b>	
	<b>&lt;- LOW</b>	<b>URGENCY</b>	<b>HIGH -&gt;</b>

- |                                     |                          |                   |
|-------------------------------------|--------------------------|-------------------|
| 1. Biodigesters                     | 6. Demand Response       | 11. Duckabush Sub |
| 2. Renewable Gas                    | 7. LED lighting          |                   |
| 3. Solar- residential vs. community | 8. Electric Car Charging |                   |
| 4. Customer Education- Solar        | 9. Spare Transformer     |                   |
| 5. Energy Efficiency                | 10. Facilities           |                   |

**The workshop was adjourned at 12:00 p.m.**

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The regular meeting of the Board of Commissioners of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m.

**CONSENT AGENDA**

**By adopting the consent agenda, the following items were approved:**

The minutes of the July 14, 2015 regular meeting;

Accounts Payable warrants #110219-110221 \$1,270.63, #110232-110284 \$484,702.58, and Payroll warrants #110222-110231 \$97,322.03 and Voided warrant #109878 (\$1,177.22) for a total vouchers amount of \$582,118.02.

Ron made a motion to approve the consent agenda as presented; Jack seconded the motion. It passed unanimously.

**Visitors**

None.

**BUSINESS AGENDA**

**Travel Policy No. 512**

Steve reviewed the policy changes approved by policy committee. The proposal is to move to the federal GSA rate for travel/meal per diems instead of a flat rate as it is now. Accounting has a new expense report spreadsheet that we will begin using as of August 1<sup>st</sup>.

Jack made a motion to approve Travel Policy No. 512, effective August 1, 2015; Ron seconded the motion. It passed unanimously.

**CORRESPONDENCE**

None.

**GENERAL MANAGER'S REPORT- Steve Taylor**

Steve reported that we now officially own the property behind the current facilities. Darin and Steve would like to travel to the SCADA annual meeting in New Jersey.

**STAFF REPORTS**

**Darin Hall:**

Darin reported that the crew is working in Suncrest right now doing underground replacements and will be moving up to Pleasant Tides. The brushing crew finished the Lazy C development and moved to the Dosewallips Rd. A lot of customers have signed hold harmless agreements to have extra trees removed.

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**Jocelyne Gray:**

Jocelyne reported that Rob is working on agreements for two water systems. Jack read an announcement regarding the recent Mason County Life article featuring Jocelyne and her appointment as president-elect to the Washington Society of Engineers and her national recognition as an Emerging Leader for the Society of Women Engineers. Jack stated that on behalf of the board he is deeply appreciative of all her hard work and congratulated her on her achievement.

**Greg Kester:**

No report.

**Kristin Masteller:**

The Chamber/EDC's Lemonade Day pilot program at Hood Canal School did really well. The kids did a great job and raised money for two charities in addition to repaying their investors. Kristin is volunteering as a judge/mentor for a Youth Entrepreneurship camp at Olympic College this Friday afternoon. Steve and Kristin attended the EDC's local infrastructure prioritization team meeting last week to discuss what types of criteria would be required for projects to be prioritized on the list to submit for different pots of funding. Will have another meeting in September. PUD1 is working on a couple projects for the list, but we don't anticipate that they will make it to the top. Our landscaping contract has been put out to bid and will be awarded next month. Kristin ordered new contractor signs for contractor vehicles. August 18<sup>th</sup> will be the only meeting next month. Strategic Planning for the board will be on August 21<sup>st</sup> from 9 a.m. to 3 p.m. at Alderbrook's Mt. Elinor room.

**Kristin French:**

No report. Rob will be back next week.

**BOARD REPORTS/COMMENTS**

**Karl:** No report.

**Ron:** No report.

**Jack:** When Energy Northwest came out of their outage, they had a valve issue. It took a couple weeks to fix the valve and a breaker that tripped.

**Meeting Adjourned at 1:45 p.m.**

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Karl Denison, President

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Jack Janda, Vice President

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Ron Gold, Secretary