

**Mason County PUD 1
Board of Commissioners Meeting
July 26, 2011**

The regular Board of Commissioners Meeting of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m. on July 26, 2011 at the District Office Board Room in Potlatch.

Present

Ron Gold – President
Jack Janda – Vice-President
Karl Denison – Secretary
Kristin French – District Counsel
Jocelyne Gray- Director of Operations-Water
Greg Kester - Auditor/Dir. of Finance & Customer Service
Julie Gray- Credit/Collections Specialist & Minute Recorder

Visitors

Terry Carr, Customer
Bob Sund, Customer
Linda Helm, Customer
Ken Martig- Sund's Engineer

Excused

Steven N. Taylor – General Manager
Kristin Masteller-Exec. Asst/HR/Comm.
Rob Johnson- Legal Council
Tracy Colard- Director of Ops- Electric

CONSENT AGENDA

By adopting the consent agenda, the following items were approved:

The minutes of July 12, 2011 regular meeting;

Payroll vouchers 103010-103016 in the amount of \$75,230.80; Accounts payable vouchers 103017-103095 in the amount of \$202,457.78; Voided Warrants 103085 in the amount of \$171.51, 103090 in the amount of \$116.24 and 103091 in the amount of \$34.56. Karl made a motion to approve the consent agenda as presented; Jack seconded the motion. It passed unanimously.

PUBLIC COMMENTS

Introductions of visitors and PUD 1 staff/commissioners were made. Comments deferred to agenda items.

BUSINESS AGENDA

Request for Reimbursement for Mr. Bob Sund's Short Plat:

Mr. Sund would like the PUD to pay for half of the design fees (totaling \$5,500) in the amount of \$2,750.00. Staff's recommendation to the board is to pay 1/3 of the total fees in the amount of \$1,850.00 for the district's portion of the project. Jack made a motion to approve the reimbursement of Bob Sund in the amount of \$1,850.00 for his project design and keep a latecomer's agreement/fee to the project; Karl seconded the motion. It passed unanimously.

Claim for Damages- Greg & Linda Helms:

A memo to the commissioners from Steve Taylor was presented with a staff recommendation that the PUD submit the Helms' claim to the district's insurance for an adjuster to review due to the oversight by the district to change a transformer when necessary, which resulted in damages to the Helms' home electronics. Karl made a motion to approve the recommendation for the claim to be processed through the district's insurance; Jack seconded the motion. It passed unanimously.

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Presentation of Highland Park Water System Plan:

Jocelyne presented her plan for the water system, stating that the system had been approved for 80 connections, but it is only capable of 77 connections currently. This new plan will enable more connections after replacing the reservoir, and upgrade the infrastructure. Jocelyne also asked for approval to hold a public hearing on the plan at 1:00 p.m. on August 23, 2011. The hearing date and time was approved.

Presentation of Union System Water Plan:

Jocelyne stated that by the end of the week she will have the documents for this plan and will provide copies at the next board meeting. She would like approval to schedule a public hearing for this water plan at 1:00 p.m. on September 13, 2011. The hearing date and time was approved.

219's for RUS Loan:

Greg presented 219 documents for approval for the RUS loan in the amount of \$2,724,430.92. Karl made a motion to approve the 219's as presented; Jack seconded the motion. It passed unanimously.

Public Hearing for Redistricting Plan:

Jocelyne stated that Kristin and Steve would like to schedule a public hearing to review the redistricting plan (option 5) as approved by the commissioners at a previous meeting. The public hearing would take place between the Highland Park Public Hearing at 1:00 p.m. and the regular board meeting scheduled on August 23, 2011. The hearing date and time was approved.

CORRESPONDENCE:

There was no correspondence.

STAFF REPORTS

Tracy Colard: There was no report from the Director of Operations- Electric.

Jocelyne Gray:

Jocelyne received approval for Canal Mutual to make one more connection. To get more connections, the PUD will need to replace the old small main lines.

Greg Kester:

Greg reported that there was approximately \$30,000 of the BPA-ECA conservation monies that was unspent. Greg asked for approval to return those funds to the BPA to distribute back to other utilities.

Jack made a motion to refund the \$30,000 to the BPA; Karl seconded the motion. It passed unanimously.

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Kristin Masteller: There was no report from HR/Communications/Ex. Asst.

GENERAL MANAGER'S REPORT- Steve Taylor

There was no report from the General Manager.

BOARD REPORTS/COMMENTS

Jack stated that the WPUDA meeting in Omak was good and informative. They discussed I-937 and Ann McFarlane's trainings of Robert's Rules of Order & Bylaws. He also stated that the City of Tacoma is interested in the Lilliwaup Falls Hydro Project and for the project to be I-937 compliant but he doubted that it would work out.

Karl stated that George from WPUDA recommended that the WPUDA Board reduce their frequency of board meetings and meet every other month to avoid decisive decisions on committees.

No executive session followed.

Meeting Adjourned at 3:25 p.m.

Ron Gold – President

Jack Janda - Vice President

Karl Denison –Secretary