

Mason County PUD 1
Board of Commissioners Meeting
February 14, 2012

The regular Board of Commissioners Meeting of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m. on February 14, 2012 at the District Office Board Room in Potlatch.

Present

Ron Gold – Secretary
Jack Janda – President
Karl Denison – Vice President
Steve Taylor, General Manager
Rob Johnson – District Counsel
Tracy Colard- Director of Ops- Electric
Greg Kester - Auditor/Dir. of Finance & Customer Service
Jocelyne Gray- Director of Operations-Water
Kristin Masteller- HR/Communications/Exec. Asst.

Visitors

No visitors

CONSENT AGENDA

By adopting the consent agenda, the following items were approved:

The minutes of the January 24, 2012 regular meeting.

Payroll warrants #103950-103958 in the amount of \$111,203.23; Accounts Payable warrants #103948-103949 in the amount of \$1,823.92 and #103959-104050 in the amount of \$213,963.73; Voided warrant #103981 (\$1,358.18) for a total vouchers amount of \$325,166.96.

Karl made a motion to approve the consent agenda as presented; Ron seconded the motion. Motion carried.

PUBLIC COMMENTS

No visitors were in attendance.

BUSINESS AGENDA

Update on Canal Mutual Water Connections

We have two connections available and Rob has reviewed agreements for those connections to be made. The Haas' sold their property to a person named Carr and that lot will need some improvements before Carr can connect. Those improvements should allow a few more others to connect before a new water system plan update has to be done. We are considering implementing latecomers agreements for those that connect after the improvements are made.

AP No. 1008- Drug & Alcohol Free Workplace Policy

The policy was approved through policy committee and presented for approval.

Ron made a motion to approve AP No. 1008 as presented; Karl seconded the motion. It passed unanimously.

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CORRESPONDENCE:

A thank you letter from PUD 3 was shared regarding our crew's assistance with their outages; a response to the email letter Steve sent out at the request of the board regarding House Bill 2743 supporting funding for WRIA was also shared. The board commented that they also received great feedback from community members showing appreciation of our line crew for their hard work during the storm and asked for that to be relayed to the employees.

GENERAL MANAGER'S REPORT- Steve Taylor

Steve presented a summary of the January 2012 highlights from the strategic plan and took questions from the board on the progression of some of the goals. He also handed out a summary of tree trimming and outage hours per customer to show a correlation over the last 15 years. Karl said he would like to see our crews monitoring our transmission once a year. State DNR training on hazard trees might be a good idea on the future.

Steve discussed the county issue of divesture for their sewer/water operations. Jack would like to do a workshop or meeting prior to a presentation from the county consultants. Steve will verify their timeframe and the Greg will bring back consolidation information and the board can discuss it before they are presented with the proposal.

Steve handed out some charts from his meeting at Bonneville regarding how they will borrow from their reserves to fund their integrated program review.

STAFF REPORTS

Tracy Colard:

Contracted tree trimming resumed on Monday. Tracy has a meeting Wednesday regarding substation design and equipment. The crew made a decision on using tree wire for overhead on special circumstances.

Jocelyne Gray:

Jocelyne has been working on the Water System Plan Part A. Kristin will give commissioners and any member of the public log-in information for a Google Docs account that will house this massive plan electronically for review. March 13th is the public hearing.

Jocelyne is working with the State on Canal Beach Tracts for Bob Sund. Jocelyne responded after speaking with the State on requests and the state came back with more comments; she will readdress it in March after the water system plan is completed.

Started replacing well 2 pump at Alderbrook yesterday and Arcadia Drilling has taken over. Working with WRIA on some in-stream flow data for DOE. Brandy passed her Water Manager Level 1 exam.

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Greg Kester:

No report this week; will have handouts for a presentation at next board meeting.

Kristin Masteller:

Kristin stated that the first meeting has been scheduled with the union representatives for next week. Staff has chosen a new Employee Assistance Program through the State of Washington and made a recommendation to the board to allow the manager to sign the contract. Ron made a motion to allow the manager to sign the agreement with the State of Washington for EAP services; Karl seconded the motion. It passed unanimously.

Reminder that February 29th is the deadline to make special enrollment changes to life insurance policies. Kristin began training on payroll to take those functions over by the end of the union agreement at the end of March. Kristin thanked Cindi for being a tremendous help and resource throughout this transition.

Rob Johnson:

Rob gave an opinion regarding a recent article focusing on open public meeting acts. He also gave an update on the decision regarding the CenturyLink/Comcast settlement.

BOARD REPORTS/COMMENTS

Karl: Attended WPUDA board meeting and debriefed Steve earlier on issues effecting Mason 1, so no further report for the board.

Jack: Jack gave some highlights from the last PPC meeting he attended.

Ron: Ron reported that even if the legislature pulls funding for WRIA, they will continue to meet as a small group until the funding returns.

Meeting Adjourned at 3:19 p.m.

Jack Janda – President

Karl Denison - Vice President

Ron Gold –Secretary