

Mason County PUD 1
Board of Commissioners Meeting
March 13, 2012

PUBLIC HEARING- WATER SYSTEM PLAN PART A:

The Public Hearing for the Mason County PUD No. 1 Water System Plan- Part A was called to order at 1:00 p.m. on March 13, 2012. Terry Carr from the public was in attendance and made no comment.

Jocelyne stated that this plan is an update of 2005's comprehensive water system plan and a complete re-write of anything ever developed at PUD 1. Water policies, plans, standards, details, cross connection control documents, etc. are all encompassed in this plan. All boundaries are identified for both group A and group B systems. A master capital improvement project list is also included with funding strategies.

No public comment was made. The commission commended Jocelyne for her efforts and hard work and for saving the utility a lot of money by doing the work in-house.

The public hearing was adjourned at 1:11 p.m.

REGULAR MEETING:

The regular Board of Commissioners Meeting of Public Utility District No. 1 of Mason County was called to order at 1:11 p.m. on March 13, 2012 at the District Office Board Room in Potlatch.

Present

Ron Gold – Secretary
Jack Janda – President
Steve Taylor, General Manager
Rob Johnson – District Counsel
Tracy Colard- Director of Ops- Electric
Greg Kester - Auditor/Dir. of Finance & Customer Service
Jocelyne Gray- Director of Operations-Water
Kristin Masteller- HR/Communications/Exec. Asst.

Visitors

Terry Carr

Vice President Karl Denison was excused.

CONSENT AGENDA

By adopting the consent agenda, the following items were approved:

The minutes of the February 28, 2012 regular meeting.

Payroll warrants #104109-104115 in the amount of \$93,089.22; Accounts Payable warrants #104116-104173 in the amount of \$71,459.12 and Voided warrants #102931 (\$54.40); #10318 (\$7.96); #103179 (\$16.33); #103183 (\$28.12); #103184 (\$50.81); #103328 (\$4.40); #103759 (\$21.13); #103762 (\$23.83); #103801 (\$38.54) for a total vouchers amount of \$164,548.34.

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Ron made a motion to approve the consent agenda as presented; Jack seconded the motion. Karl was absent from voting. Motion carried.

PUBLIC COMMENTS

Terry Carr was welcomed to the meeting and had no comment.

BUSINESS AGENDA

Water System Plan-Part A

Ron made a motion to approve the Water System Plan-Part A as presented; Jack seconded the motion. Karl was absent from voting. Motion carried.

Right-of-Way Application with the Bureau of Indian Affairs

Steve presented a revocable permit request for our transmission line easement on the Indian Trust Land that has expired. The easements have a 50 year limit due to a recent federal ruling. We are reapplying for the easements. Steve stated that they must be resurveyed and appraised for fair market value as well.

Ron made a motion to approve Jack Janda, Board President to sign the application for a Revocable Permit for the United States Bureau of Indian Affairs; Jack seconded the motion. Karl was absent from voting. Motion carried.

RPA No. 70- 2012 Reservoirs Inspections & Cleaning

Jocelyne received bids for cleaning 11 reservoirs and the bids came in \$5,000 less than what we had originally budgeted, which was \$13,500.

Ron made a motion to approve RPA No. 70 in the amount of \$8,455.20; Jack seconded the motion. Karl was absent from voting. Motion carried.

CORRESPONDENCE:

No correspondence was presented.

GENERAL MANAGER'S REPORT- Steve Taylor

Steve gave an overview of the February strategic plan accomplishments. Steve thanked the staff for all of their work during this hectic time of year. Jack stated that the board appreciates Julie's efforts working on the collections process and the employees' efforts during this process. We were notified that PUD 1 won one of the top three NWPPA safety awards in our category. Tracy and his crew will be attending the NWPPA Energy & Operations conference and will accept the award. Steve attended the NWPPA board meeting and let Will Lutgen know PUD 1's position regarding the wind supplements.

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STAFF REPORTS

Tracy Colard:

Asplundh crew will finish the north circuit by the middle of next week and Tracy will see how we're doing budget-wise and move them to another area. Crews will start removing trees from transmission right-of-way between Manzanita and McReavy this week, weather permitting.

Jocelyne Gray:

State has approved the water system expansion for Canal Beach Tracts to serve Bob Sund's property. The county now needs to approve his short plat. Jocelyne is working on finalizing the process for the additional Canal Mutual connections. The Menig's have paid their fees to connect. Our crew is waiting for the weather to dry up to begin construction on those improvements.

Greg Kester:

Greg reported some follow-up information requested from previous meetings. The difference in the 2011 customer service expenses from 2010 was labor and overhead costs. Karl previously asked how much debt service is left on the \$8.5 million loan; Greg estimates \$300,000 left based on estimated interest and principle. We have 1,680 customers (33% of total) in Jefferson County. They make up 25% of our total revenue.

Kristin Masteller:

Kristin will complete her HR Policy class this weekend through Evergreen and is also working on finishing up the Spring District newsletter.

Rob Johnson:

Rob gave an overview of the recent opinions regarding public meeting notices.

BOARD REPORTS/COMMENTS

No board reports were given.

Meeting Adjourned at 2:20 p.m.

Jack Janda – President

Karl Denison - Vice President

Ron Gold – Secretary