

Mason County PUD 1
Board of Commissioners Meeting
May 8, 2012

The regular Board of Commissioners Meeting of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m. on May 8, 2012 at the District Office Board Room in Potlatch.

Present

Ron Gold – Secretary
Karl Denison- Vice President
Jack Janda – President
Steve Taylor, General Manager
Rob Johnson – District Counsel
Jocelyne Gray- Director of Operations-Water
Kristin Masteller- HR/Communications/Exec. Asst.

Visitors

Terry Carr

Excused

Tracy Colard- Director of Ops- Electric
Greg Kester - Auditor/Dir. of Finance &
Customer Service

CONSENT AGENDA

By adopting the consent agenda, the following items were approved:

The minutes of the April 24, 2012 regular meeting.

Payroll warrants #104409-104416 in the amount of \$83,919.12; Accounts Payable warrants #104402-104408 in the amount of \$23,412.24 and #104418-104485 in the amount of \$89,803.15; Voided warrants #104417 (\$50.00) and #104467 (\$3,900.00) for a total vouchers amount of \$197,134.51.

Ron made a motion to approve the consent agenda as presented; Karl seconded the motion. It passed unanimously.

PUBLIC COMMENTS

There was no public comment.

BUSINESS AGENDA

Approval of Write-Offs

Julie presented a list of account write offs for water and electric totaling \$5,249.84.

Karl made a motion to approve the list of write offs totaling \$5,249.84; Ron seconded the motion. It passed unanimously.

RPA No. 73- Appraiser for Skokomish Transmission Easement

Steve gave an overview of the easement project and the qualifications of Greg Richards, along with Richards and Associate's proposal.

Ron made a motion to authorize RPA No. 73, not to exceed \$30,000; Karl seconded the motion. It passed unanimously.

Mason County PUD 1
Board of Commissioners Meeting
May 8, 2012

CORRESPONDENCE:

Steve shared a thank you note from a customer in Union.

GENERAL MANAGER'S REPORT- Steve Taylor

Steve gave an overview of the strategic plan accomplishments so far this year and a report of the items that were completed or progressed in April.

STAFF REPORTS

Tracy Colard:

Steve reported that Asplundh has completed their tree trimming contract with Mason 1 and that two reduction outage projects have been completed as well; also working on the Ayock conversion to improve outage management.

Jocelyne Gray:

Jocelyne stated that Mason County will be attending the next meeting to present their findings for the coordinated water system plan. She also updated the board on the status of the state funding for Canal Mutual construction. Had a leak at Jack Pine & Vine Maple that was repaired over the weekend.

Greg Kester:

No finance report. Steve stated that Greg would be bringing the base service scenario study to the board at the next meeting.

Kristin Masteller:

Kristin reported that the website design is coming along and will be finished in June. She is also working on a records management training for the District employees and commissioners along with a policy for streamlining/handling public records requests.

Rob Johnson:

Rob reported that for projects to meet the "ordinary maintenance" definition, they need to be performed at least annually and projects less than \$300,000 can be done in house as long as it falls under ordinary maintenance.

BOARD REPORTS/COMMENTS

Ron: It was decided that Ron will give a welcoming speech at the WPUDA dinner.

Karl: Looking forward to WPUDA annual meeting this week.

Mason County PUD 1
Board of Commissioners Meeting
May 8, 2012

Jack: Leaving to attend ENW today.

No further board reports.

Meeting Adjourned at 2:45 p.m.

Jack Janda – President

Karl Denison - Vice President

Ron Gold – Secretary