



Mason County Public Utility District No. 1
Board of Commissioners Regular Meeting Minutes
August 14, 2018 Potlatch, Washington

Present:

Jack Janda, President
Ron Gold, Vice President
Mike Sheetz, Board Secretary
Darin Hall, Interim General Manager
Kristin Masteller, Director of Business Services
Rob Johnson, Legal Counsel
Katie Arnold, District Accountant

Guests: Byron Woltersdorf, Larry Winther
from BKI

The meeting was called to order at 1:00 p.m.

APPROVAL OF CONSENT AGENDA:

Minutes:	July 24, 2018 Regular Meeting		
Warrants:	Accounts Payable	115641-115645	\$ 72,956.28
		115650-115706	\$183,358.94
	Payroll	115646-115649	\$148,606.04
Total:			\$404,921.26

Mike made a motion to approve the consent agenda as presented with the addition to the Agenda of Item E- First Read of Resolution 2012- Appointing a General Manager; Ron seconded the motion. It passed unanimously.

PUBLIC COMMENT:

None.

BUSINESS AGENDA:

Review of Water System Plans- BKI

Byron and Larry from BKI reviewed the executive summaries for Agate Beach, Twanoh Heights and Twanoh Terrace water system plans. They fielded questions from the board. The board asked them to do another proof read to ensure the names of PUD staff are changed appropriately. They discussed leakage targets and how tracking the repairs and changes by system will help with future water system plan development costs. The public hearing for the review of the plans before approval will be at 1:00 p.m. at the August 28th board meeting.

Approval of Energy Resource Plan for Dept. of Commerce

This is a report due to Dept. of Commerce every two years. EES provided the data for the report submittal.

Mike made a motion to approve the Energy Resource Plan as submitted by EES; Ron seconded the motion. It passed unanimously.



Discussion on I-1631

Kristin asked the board if they'd like to discuss potential impacts of the new carbon tax initiative on the ballot to the PUD. They said they'd like information on the impacts and then they'll decide if they want to pass a resolution regarding the initiative. Kristin will bring the discussion points to the next board meeting.

2nd Quarter Strategic Plan Update

Darin gave an update on the 2018 2nd Quarter Strategic Work Plan and answered questions from the board.

Resolution 2012- Appointing a General Manager (First Read into the Record)

Jack Janda read aloud into the record Resolution No. 2012 appointing Kristin Masteller as the General Manager of the District effective August 28, 2018.

Jack made a motion to approve placing Resolution No. 2012, as read into the record, on the August 28, 2018 board meeting agenda for adoption; Mike seconded the motion. It passed unanimously.

STAFF REPORTS:

General Manager Report:

Darin gave an update on the Union Regional Water System Plan meeting he had with WPUDA representatives and Bob Hunter from Kitsap PUD. Darin has a meeting scheduled with Green Diamond Resource Company and wants to set up meetings with the tribe and state agencies to move the water system plan forward in one fashion or another to benefit the PUD customers waiting for the plan's adoption.

Operations Report- Darin Hall:

We had an outage in Hoodsport this weekend where CenturyLink's lines went into the highway. They did not respond to the scene for several hours, leaving Highway 101 blocked for about 4.5 hours. Drivers stuck in the stoppage were very upset and Darin wanted the commission to know it wasn't due to PUD issues. CenturyLink wouldn't respond and we couldn't cut the phone line because it is a 911 emergency line. The commissioners asked Kristin to write a letter to CenturyLink and the UTC and any other pertinent parties about the issues that evening and continuing issues of non-responsiveness by the telephone company during highway issues.

Business Services Report- Kristin Masteller:

We had the kick off meeting for the water cost of service analysis. The findings of this work will be presented to the board in spring of 2019. The electric bond issue is completed and funds have been received. Katie gave an update on the transfer of treasurer functions from the County. We had a Dept. of Retirement Systems audit and there were some reporting items that we were not doing correctly so we worked with the DRS representative to correct those moving forward. We also started digitizing payroll records so we don't have issues of incomplete records. Kristin has finally collected all the requested information for the fraud issue and will turn that over to the prosecutor's office this week.



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Legal Report- Rob Johnson:

Rob stated that any persuasion for CenturyLink regarding responsiveness to outage and safety issues will likely need to be accomplished through the pole contacts contract. He also stated that our interlocal agreement with Mason PUD 3 likely states that we need to notify them of acquisitions of water systems within the county. Kristin will look for the interlocal and the pole contacts contract and send those to Rob for review.

Correspondence:

None.

Board Reports:

Mike Sheetz: No report.

Jack Janda: Jack asked Kristin to work with Ryan Neale at WPAG regarding a letter to BPA on the residential exchange program issues.

Ron Gold: Ron wants the District to convey to BPA that we need to work out the Residential Exchange issues sooner than later. 2028 will not give us enough time to comment and participate in the discussions.

Adjournment: 3:21 p.m.

Jack Janda, President

Ron Gold, Vice President

Mike Sheetz, Secretary