

Mason County PUD 1  
Board of Commissioners Regular Meeting  
October 25, 2016

**Present**

Karl Denison- President  
Jack Janda- Vice President  
Ron Gold- Secretary  
Steven Taylor-General Manager  
Darin Hall-Director of Operations- Electric  
Rob Johnson- Legal Counsel  
Jocelyne Gray- Director of Ops - Water  
Kristin Masteller- Dir of Business Services

**Visitors**

See attached.

The meeting of the Board of Commissioners of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m.

**CONSENT AGENDA**

**Minutes**    October 11, 2016 Regular Meeting

**Vouchers:**

Accounts Payable:	112562-112563	\$ 503.30
	112572-112620	\$ 217,186.53
Payroll:	112564-112571	\$ 93,775.17
Voids:	112554	(\$ 427.86)
	112494	(\$ 76.50)
<b>Total:</b>		<b>\$ 310,960.64</b>

Ron made a motion to approve the consent agenda; Jack seconded the motion. It passed unanimously.

**Public Comment**

Deferred to the first agenda item.

**BUSINESS AGENDA**

**Discussion Regarding Twanoh Heights/Twanoh Terrace Consolidation**

Jocelyne stated that staff's recommendation was to approve the water system plans, but not the consolidation portion. Twanoh Terrace would not have to pay for any improvements to Twanoh Heights. They each would have their own 10-year water system plans with hydraulic modeling and this gives both systems an approved plan but does so without consolidation. Jocelyne was thanked by customer Mike Murphy for all the work she put into this and the information she has given to the customers. The 10-year plan will be sufficient for Twanoh Terrace unless the system requests additional improvements of the board, for which it will have to have an amendment to the approved plan. Twanoh Terrace is considered a "non-expanding" water system. Twanoh Heights will receive a few extra connections with this plan after improvements, and then they will need to do an additional plan and have several more steps until they're considered "non-expanding". Customer Beau Bakken

Mason County PUD 1  
Board of Commissioners Regular Meeting  
October 25, 2016

stated that Jocelyne and Kristin have been very responsive and thanked the District for all the information. He said he appreciated the comments and the process. Beau said he and his neighbors have a wonderful water system with very good service.

Jack made a motion to accept the water system plans without consolidation; Ron seconded the motion. It passed unanimously.

**Financial Report- Mike Wittenberg & Katie Arnold**

Mike and Katie were introduced to board and staff and they gave an overview of their backgrounds and expertise and stated that right now they're introducing themselves to our reporting process and software and making sure that the District is getting the level of reporting that it needs and questions answered. The commissioners asked Mike various questions about his level of responsibilities within the District's financial controls. Those will continue to be developed as they sort through the financial statements and processes.

**CORRESPONDENCE**

Notes from customers were shared.

**GENERAL MANAGER'S REPORT- Steve Taylor**

Steve gave an update on the 3<sup>rd</sup> quarter strategic plan progress for 2016.

**STAFF REPORTS**

**Darin Hall:** Darin reported that the crew is working on service work and pole change outs this week. Kemp West will begin tree trimming on November 7<sup>th</sup>. The last safety meeting was about safety culture again. We had a scary situation during the storm and pulled the crew off because the trees were coming down. We were able to do switching to go from the other direction. The Board and Darin commended the crew and office staff on how well they did during the outages.

**Jocelyne Gray:** Jocelyne has been preparing for her departure. The storm took out the well house at Canal Mutual Well 3. A tree landed on the building so a fiberglass cover was put on the well. This is an emergency only well that's not currently connected to the system.

**Kristin Masteller:** Kristin gave an update on health care changes and updates with customer service.

**Rob Johnson:** Rob went to an APPA conference and attended the solar session and that there is a push to eliminate solar incentives. Crisis communications and cyber security were other topics.

**BOARD REPORTS/COMMENTS**

**Karl:** Karl Attended WPAG meeting and gave an update on the discussion for the proposed BPA rate increase.

**Ron:** No report.

Mason County PUD 1  
Board of Commissioners Regular Meeting  
October 25, 2016

**Jack:** Jack suggested that we draft a letter to the EIS regarding revisiting the bi-op. Would like a letter regarding the important of the river system, cost of dam removal and rehabilitation.

**Meeting adjourned:** 3:03 p.m.

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Karl Denison, President

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Jack Janda, Vice President

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Ron Gold, Secretary