



Mason County Public Utility District No. 1
Board of Commissioners Public Hearing & Special Meeting Minutes
December 12, 2017 Potlatch, Washington

Present:

Jack Janda
Jack Janda, President
Ron Gold, Vice President
Mike Sheetz, Board Secretary
Steven Taylor, General Manager
Rob Johnson, Legal Counsel
Kristin Masteller, Director of Business Services
Katie Arnold, Accountant

Visitors:

None

Excused:

Darin Hall, Director of Operations

PUBLIC HEARING- 2018 Budget:

At 10:00 a.m. the public hearing for the 2018 budget was opened. The budget was presented without any changes from the previous version. There were no public in attendance. The public hearing was closed at 10:05 a.m.

The business meeting of the Board of Commissioners of Public Utility District No. 1 of Mason County was called to order at 10:05 a.m. followed by the Flag Salute.

APPROVAL OF CONSENT AGENDA:

Minutes: November 27, 2017 Special Meeting
December 4, 2017 Special Meeting

Warrants:	Accounts Payable	114616-114618	\$ 90.00
		114624	\$ 2,692.80
		114629-114680	\$146,401.10
Payroll		114619-114623	\$ 9,740.67
		114625-114628	\$103,147.71
Voids		114514	(\$ 246.80)
		113998	(\$ 1,000.00)
		114222	(\$ 1,483.49)

Total: **\$262,072.28**

Mike made a motion to approve the consent agenda; Ron seconded the motion. It passed unanimously.

PUBLIC COMMENT:

No visitors.

BUSINESS AGENDA:

Approval of the 2018 Budget

Steve presented the 2018 budget for approval.

Mike made a motion to adopt the 2018 budget as presented; Ron seconded the motion. It passed unanimously.



Approval of the 2018 Strategic Plan

Kristin presented the 2018 strategic plan for approval. Some of the deliverable dates are not yet entered by operations/engineering. They will be added in coming weeks.

Ron made a motion to adopt the 2018 strategic plan as presented; Mike seconded the motion. It passed unanimously.

Resolution No. 1094- GM Compensation Adjustment for 2018

Mike made a motion to adopt Resolution No. 1094 as presented; Ron seconded the motion. It passed unanimously.

Motion to Adjust Department Director Salaries for 2018

Jack thanked staff, the attorney and the manager for all their work this past year, especially on the financial side and with the strategic plan.

Ron made a motion to accept the manager's recommendation for director salaries and authorize those changes to be effective December 16, 2017; Mike seconded the motion. It passed unanimously.

STAFF REPORTS:

General Manager Report- Steve discussed a carbon tax initiative that the WPUA managers' committee has drafted for consideration by the WPUA board. The board asked Steve to respond to WPUA water committee regarding the PUD's position on the governor's comments with Hirst.

Operations Report- Darin Hall:

Steve handed out water systems project lists and maps and agreed to present on those at the next meeting when there is more time to review it.

Business Services Report- Kristin Masteller:

Kristin gave an update on the state audit and stated that she neglected to add the revised Paid Time Off policy to this meeting's agenda and will add that to the next meeting. f

Legal Report- Rob Johnson:

Rob stated that the attorney's meeting in Spokane was good and there were good discussions on the paid sick leave and carbon tax initiative. He thanked the commissioners for sending him this year.

Correspondence:

Kristin shared the WPUA handouts on water law and also a thank you card from a customer that received conservation services.

Board Reports:

Mike Sheetz: Mike attended the Mason County Conservation District meeting for groundwater monitoring.

Jack Janda: No report.



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Ron Gold: No report.

Adjournment: 11:11 a.m.

Jack Janda, President

Ron Gold, Vice President

Mike Sheetz, Secretary