



Mason County Public Utility District No. 1
Board of Commissioners Regular Meeting Minutes
February 13, 2018 Potlatch, Washington

Present:

Jack Janda, President
Ron Gold, Vice President
Mike Sheetz, Board Secretary
Steven Taylor, General Manager
Darin Hall, Director of Operations
Kristin Masteller, Director of Business Services
Rob Johnson, Legal Counsel

The meeting of the Board of Commissioners of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m. followed by the Flag Salute.

APPROVAL OF CONSENT AGENDA:

Minutes:	January 23, 2018 Regular Meeting		
Warrants:	Accounts Payable	114910-114916	\$110,526.58
		114897-114909	\$ 57,980.28
	Payroll	114917-114983	\$133,024.50
	Voids	114347	(\$ 117.04)
		114571	(\$ 80.08)
Total:			\$301,334.24

Mike made a motion to approve the consent agenda as presented; Ron seconded the motion. It passed unanimously.

PUBLIC COMMENT:

No visitors.

BUSINESS AGENDA:

Review of 2017 Year End Strategic Work Plan

The board reviewed the work accomplished in 2017 and asked staff to thank the employees for all of their hard work and for making the plan work.

STAFF REPORTS:

General Manager Report:

Steve reminded the commission that the next meeting would be on Feb. 20th and begin at 10:00 a.m.

Operations Report- Darin Hall:

The electric crew is working on the rebuild of the Dosewallips area. The water crew is doing pump house maintenance and upgrading service meters. The safety program was on the different facets of CDL requirements and training.

Business Services Report- Kristin Masteller:

Kristin is still working on fine tuning the new answering service protocols.



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Legal Report- Rob Johnson:

Rob followed up with the prosecutor's office regarding the embezzlement case and relayed to them the District's concern that the case has taken way too long to investigate and process and that we would like to see action prior to the statute of limitations passing.

Correspondence:

No additional info.

Board Reports:

Mike Sheetz: No report.

Jack Janda: Gave an update on the Energy Northwest CEO hiring process.

Ron Gold: Attended the County's road meeting in the valley. They have forfeited the idea of relocating the road.

Adjournment: 1:40 p.m.

Jack Janda, President

Ron Gold, Vice President

Mike Sheetz, Secretary