

Mason County PUD 1
Board of Commissioners Regular Meeting
April 14, 2015

Present

Karl Denison- President
Jack Janda- Vice President (by phone)
Ron Gold- Secretary
Steve Taylor- General Manager
Darin Hall- Electric Superintendent
Greg Kester- Dir. of Finance & Customer Service
Jocelyne Gray– Director of Ops - Water
Kristin Masteller– Dir. of Employee & Public Relations
Rob Johnson- District Legal Counsel

Visitors

None.

The regular meeting of the Board of Commissioners of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m.

CONSENT AGENDA

By adopting the consent agenda, the following items were approved:

The minutes of the March 31, 2015 special meeting;

Accounts Payable warrants #109676-109782 \$673,918.53, and Payroll warrants #109667-109675 \$108,323.58 for a total vouchers amount of \$782,323.58.

Ron made a motion to approve the consent agenda as presented; Jack seconded the motion. It passed unanimously.

Ron made a motion to add an executive session to the agenda; Jack seconded the motion. It passed unanimously.

Visitors

None.

BUSINESS AGENDA

Resolution No. 1062- Public Records Act Compliance

Ron made a motion to authorize Resolution No. 1062 as presented; Jack seconded the motion. It passed unanimously.

Approval for Final Magnum Power Invoice

Ron made a motion to approve the final invoice from Magnum Power for the Transmission Rebuild in the amount of \$137,104.38; Jack seconded the motion. It passed unanimously.

Authorize the Manager to Sign Property Purchase Agreement

Approximately 15.5 acres are in this agreement for the purchase price that will allow the District to expand its footprint and allow us to construct a pole yard and eventually a new facility. It includes the house that's on the property and a water connection for Sheldon Properties in the future at his cost for the line extension.

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Ron made a motion to authorize the manager to sign the purchase and sale agreement for the Sheldon property in the amount of \$225,000; Jack seconded the motion. It passed unanimously.

Water Policy- Line Extension Section

Jocelyne reported that the policy committee set line extension and engineering deposit fees for water line extensions that mirror what was set in the electric service policy.

Ron made a motion to approve the line extension changes made to the water policy; Jack seconded the motion. It passed unanimously.

AP No. 1002- Electric Consumer Policy

Greg's departments cleaned up the consumer policy to reflect current practices and privacy laws.

Ron made a motion to approve AP No. 1002 as presented; Jack seconded the motion. It passed unanimously.

AP No. 1007- Public Records Policy

This policy now has a list of exemptions from disclosure, as recommended by the State Auditor's office.

Ron made a motion to approve AP No. 1007 as presented; Jack seconded the motion. It passed unanimously.

February 2015 Financials for Water & Electric

Greg presented the February financials for the commissioners' review. Electric revenues are down due to the warm weather we've had the last few winter months in the amount of 2.1 million kilowatt hours in the first two months of this year, or 13% of our total budgeted revenue. Water revenues are not as high as expected even with the rate increase, but they're looking good financially.

CORRESPONDENCE

None.

GENERAL MANAGER'S REPORT- Steve Taylor

Attended the GM roundtable at the NWPPA Engineering & Operations conference and gave some highlights from that conference last week. Steve also shared an email from a disgruntled contractor who is upset with one of our employees and keeps insisting that we don't allow the employee to work on projects. After doing a review of the contractor's claims and interviewing the employee, other contractors and co-worker, it was determined that the complaint lacks merit. The contractor was told that we were not going to demote, fire or reassign the employee and the contractor was welcome to continue to bid on PUD jobs if they like. The contractor is not happy with management's decision and wants the board to be aware of his complaint. He also wants the PUD to now pay for a piece of equipment that an electrician that they hired damaged

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on the PUD's water system. Steve is going to follow up with the contractor to try to resolve the issue.

STAFF REPORTS

Darin Hall:

Also went to E&O and sat in on the GM roundtable and avian protection to learn more about protecting birds and making sure that utilities have plans in place to address problem areas and protect birds. Great vendor exhibits at the trade show. Mason PUD 1 won a safety award, 2nd place for our utility size.

Jocelyne Gray:

Jocelyne reported that it has been quiet and the crew has been working on tasks that have been on the to-do list.

Greg Kester:

No additional report.

Kristin Masteller:

Mobile app for the website is complete. Been busy working with the Northwest Wage & Hour steering committee for the meeting programs this year along with working on the EDC board.

Rob Johnson:

Report reserved for executive session.

BOARD REPORTS/COMMENTS

Karl: Karl gave highlights from the WPAG meeting that he attended.

Ron: No report.

Jack: Jack reported on the new legal counsel appointment for PPC and highlights from that meeting.

Executive Session

At 2:10 p.m. Karl called an executive session under RCW 42.30.110(i) to discuss threatened or pending litigation. He stated the session would last 10 minutes. At 2:20 p.m. Karl closed the executive session and reconvened the regular meeting.

Meeting Adjourned at 2:46 p.m.

Karl Denison, President

Jack Janda, Vice President

Ron Gold, Secretary