



Mason County Public Utility District No. 1
Board of Commissioners Regular Meeting Minutes
June 26, 2018 Potlatch, Washington

Present:

Jack Janda, President
Ron Gold, Vice President
Mike Sheetz, Board Secretary
Steven Taylor, General Manager
Kristin Masteller, Director of Business Services
Rob Johnson, Legal Counsel
Darin Hall, Director of Operations
Katie Arnold, District Accountant
Brandy Milroy, Water Resource Coordinator

Visitors:

Larry Winther, Tom Pankau,
Byron Woltersdorf from BKI

The meeting was called to order at 1:00 p.m.

APPROVAL OF CONSENT AGENDA:

Minutes: June 12, 2018 Regular Meeting

Warrants:	Accounts Payable	115443-115472	\$ 93,916.80
		115477-115513	\$386,484.58
	Payroll	115473-115476	\$106,591.89

Total: **\$586,993.27**

Ron made a motion to approve the consent agenda as presented; Mike seconded the motion. It passed unanimously.

PUBLIC COMMENT:

No report.

BUSINESS AGENDA:

Water System Plan Workshop

Byron Woltersdorf from BKI went over the executive summaries for three water system plans that need to be reviewed and approved, before being sent to the State Department of Health. Twanoh Heights, Twanoh Terrace and Agate Beach are the three plans being revised this year. The Water System Plan Part A is also due later this year. The board asked for the public hearings for these plans to be set for August 28th, with a possible workshop on August 14th.

May 2018 Financial Report

Katie Arnold gave an update on the May 2018 monthly and year to date financials.

Resolution No. 2009- Remove the General Manager

Steve presented his resignation letter and the first draft of the resolution to be passed at the next board meeting.

Ron made a motion to present Resolution No. 2009 at the next board meeting; Mike seconded the motion. It passed unanimously.



Resolution No. 2010- Appoint an Interim Manager

Steve presented the first draft of a resolution to appoint Darin Hall as the interim manager until a permanent manager can be hired.

Mike made a motion to present Resolution No. 2010 for approval at the next board meeting; Ron seconded the motion. It passed unanimously.

STAFF REPORTS:

General Manager Report:

Steve asked Kristin to report that the District was approved for the bond insurance. The District got 53 points on the bond and will save \$340,000 over the long term on a cash flow basis by getting the insurance. Steve reported on NWPPA board changes and that he is finalizing the COSA for electric with FCS Group.

Operations Report- Darin Hall:

Darin reviewed the actual final cost for the Duckabush Substation repairs. The electric crew finished the 3 phase rebuild at Sunnyside and is doing a rebuild at Holiday Beach. The water crew completed the upgrades at Highland Park. There was one safety incident where an employee caused damage to the running boards on a PUD vehicle.

Business Services Report- Kristin Masteller:

No report.

Legal Report- Rob Johnson:

Rob is working with the title company to complete the Thurston Water Systems acquisition. He asked the board to set a special meeting date to review the general manager succession plan process. The board will meet on July 3rd at 9:00 a.m.

Correspondence:

None.

Board Reports:

Mike Sheetz: No report.

Jack Janda: No report.

Ron Gold: Ron gave an update on the APPA annual conference. He attended seminars on wind generation and mutual aid. He said it was a really good and well attended conference.

Adjournment: 3:35 p.m.

Jack Janda, President

Ron Gold, Vice President

Mike Sheetz, Secretary