



Mason County Public Utility District No. 1

Board of Commissioners Meeting Minutes
September 25, 2018 Potlatch, Washington

Present:

Jack Janda, President
Ron Gold, Vice President
Mike Sheetz, Board Secretary
Darin Hall, Director of Operations
Kristin Masteller, General Manager
Katie Arnold, Treasurer
Rob Johnson, Legal Counsel
Julie Gray, Executive Assistant

Guests: Dana Kampa, MC Journal

The Public meeting was called to order at 1:00 pm to discuss Water Use Efficiency Goals.
Public meeting was adjourned at 1:06 pm.

Business Meeting was called to order at 1:06 pm.

APPROVAL OF CONSENT AGENDA:

Minutes: September 4, 2018 Special Meeting

Disbursements: 115903-115984 \$1,037,808.72

Mike made a motion to approve the consent agenda as presented; Ron seconded the motion. It passed unanimously.

PUBLIC COMMENT:

None.

BUSINESS AGENDA:

Adoption of Water Use Efficiency Goals

Jack made a motion to approve the Adoption of Water Use Efficiency Goals, Ron seconded the motion. It passed unanimously.



August 2018 Financial Report

Financial Metrics as Compared with Prior Year:	August 2018	August 2017
Total General Cash and Investments	\$1,126,812	\$1,331,570
Current Ratio (Current Assets/Current Liabilities)	4.93 to 1	2.70 to 1
Debt Service Coverage (O&M/ Debt Service)	3.6	3.87
Long-Term Debt to Net Plant	48%	32%
Total Debt to Equity Ratio (Total Liabilities/Total Equity)	66%	56%
Long Term Debt to Equity Ratio (Long Term Debt / Total Equity)	73%	48%
Times Interest Earned Ratio (Earnings before Interest & Taxes/Total Interest)	4.37	7.08
Cash on Hand (Total Available Cash/Average Daily Costs) *Not including Special Funds	52 Days	68 Days

Katie explained that the net operating is low because the PUD purchased a new line truck, had a new bond issuance and solar reimbursement checks were written.

Authorize the Manager to Sign the Agreement with the Skokomish Tribe for the Solar Output

Mike made a motion and Ron seconded the motion. It passed unanimously.

Resolution No. 2013 – Opposing Initiative 1631 “Carbon Fee Measure”

Mike made a motion and Ron seconded the motion. It passed unanimously.

Authorize the Manager to sign the MOU with Energy Northwest for Joint Procurement

Mike made a motion and Ron seconded the motion. It passed unanimously.

Discussion on December Board Meetings Dates & Set Manager Eval Dates

December 4, 2018 will be the last regular board meeting for the year. *November 28/29 for Manager Eval dates at Alderbrook.*

Appoint Ron Gold to DOE Watershed Committee.

Mike made a motion and Ron seconded the motion. It passed unanimously.

Nomination for the WPUA Walkley Scholarship.

Ron made a motion to nominate Tessa Dragoo, daughter of PUD 1 Employee Shiane Saeger and Mike seconded the motion. It passed unanimously.



RPA No. 123 Shadowood Water Reservoir Recoating

The newly acquired Shadowood Water System reservoir has had issues with E-Coli and Total Coliform contamination. Was found that the reservoir has enough cracks that contamination is getting in from the outside. After discussion, Mike made a motion to approve RPA No. 123 Shadowood Water Reservoir Recoating. Ron seconded the motion. It passed unanimously.

STAFF REPORTS:

General Manager Report:

Kristin reported that she is currently writing a grant for 6 water system generators through the Hazard Mitigation Planning Team. The participation in this project makes the PUD eligible for State and Federal FEMA funding. Strategic planning meetings with Staff, Customer Service and Management/Commissioners have been completed. Kristin met with Federated Insurance regarding liability coverage for directors and officers and will bring forward quotes and coverage levels with a recommendation. There are 3 candidates for the Engineering Tech position. Interviews will be held on 9/26.

Operations Report- Darin Hall:

Darin reported that the crew is currently replacing underground at Seamount, and the brushing crew is getting lots done this summer. He and Brandy attended the HOA meeting for the Shadowood Water System. There were 15-20 attendees. The Shadowood customers were impressed with staff and crew communication. Safety meeting was held on September 20.

Legal Report- Rob Johnson:

Rob gave an update on the fraud charges and pole contact contract letters went out.

Correspondence:

None.

Board Reports:

Mike Sheetz: No report.

Jack Janda: No report.

Ron Gold: No report.

Adjournment: 2:27 pm

Jack Janda, President

Ron Gold, Vice President

Mike Sheetz, Secretary