



Mason County Public Utility District No. 1
Board of Commissioners Regular Board Meeting
May 14, 2019 Potlatch, Washington

Present:

Ron Gold, President
Mike Sheetz, Vice President
Jack Janda, Board Secretary
Kristin Masteller, General Manager
Darin Hall, Director of Operations
Katie Arnold, Treasurer
Julie Gray, Executive Assistant
Rob Johnson, District Attorney

Visitors:

Joe Oxley, Bay East Water
Dave Hirschert, Bay East Water

1:00 pm – Regular Board of Commissioners meeting was called to order by President Ron Gold

APPROVAL OF CONSENT AGENDA:

Minutes:	April 23, 2019	Regular Meeting	
Disbursements:	Account Payable	116876 - 116897	\$ 25,159.46
		116902 - 116954	\$ 147,949.84
	Accounts Payable Wire		\$ 4639.66
	Payroll Wire		\$ 120,704.00
	Payroll	116898	\$ 1,200.00
	Payroll	116899 -116901	\$ 1,212.20
	Total		\$ 300,865.16

Jack made a motion to approve the consent agenda as presented; Mike seconded the motion. It passed unanimously.

Public Comment:

Joe Oxley and Dave Hirschert from Bay East Water System attended the meeting to ask questions about the Bay East System.

BUSINESS AGENDA:

Approval to Renew the 2019 EAP Agreement with the State of Washington; Jack made a motion to renew the 2019 EAP Agreement with the State of Washington; Mike seconded the motion. It passed unanimously.

Approval for Katie Arnold to be the Designated Applicant Agent for FEMA; Jack made a motion to approve Katie Arnold as the Designated Applicant Agent for FEMA; Mike seconded the motion. It passed unanimously.

Award Contract for Water Generator Installation; Mike made a motion to award the Water Generator Installation to George's Electric, the lowest responsible bidder at \$53,382.00, tax included; Jack seconded the motion. It passed unanimously.



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Award contract for Janitorial Services; Mike made a motion to award the Janitorial Services to Costal Custodial, the lowest responsible bidder for the next 36 months; Jack seconded the motion. It passed unanimously.

Award Bid for Landscaping; Mike made a motion to award the Landscaping services to At Work, the lowest responsible bidder for 36 months. Jack seconded the motion. It passed unanimously.

Award Bid for Reservoir Cleaning and Inspection; Mike made a motion to award the Reservoir Cleaning and Inspection to H2O Solutions LLC, the lowest responsible bidder at \$9765.00, tax included. Jack seconded the motion. It passed unanimously.

Staff Reports

General Manager – Kristin reported that the meeting with DOH, DOE and the Tribe went well for the PUD. The monthly PUD supervisors meeting was held at the Tides. Kristin, Katie, Darin, Mike Rose, TJ, Michael, and Mike York attended. Very good meeting, with a lot of input from the attendees. Mike, Michael, TJ and Mike York will be attending a Foremans class at Grays Harbor PUD. Kristin, Joyce and Brandy attended the VFW Parade in Brinnon. She attended the Managers meeting in Spokane last week. It was a very good meeting. Evan Ramsey from BPA will be here Thursday, May 16 to gather information for the PUD’s new solar array. We have been approved by WSU to start the project. Franklin PUD is being sued for unfair base rates, thus the importance of doing the COSA study. Kristin would like to meet the NW River Partners prior to renewing and paying the PUD’s dues. She would like to see their strategic plan. Jack and Kristin will attend the NWPPA Annual Meeting in Sacramento, May 19th thru the 23. Kristin will attend the Hoodsport Kiwanis meeting on May 15th, to talk about the COSA study.

Director of Operations Report – The Phase 2 kick off was held. Nova started this week on the dirt work. The electric crew has worked on underground replacement on Alderney St. The electric crew also is working on replacing cable that feeds green mountain. Alderbrook is having a housing boom, so the water and electric crew has been busy with new services, and upgrading transformers. The water crew replaced the water line on Alderney while the electric crew had the ditch open. They are also working on rehabbing the booster pump house at Union Heights and replacing main line on Dalby Rd. The Safety meeting this month will be on load securement. The State Patrol will be coming in to talk about ‘secure loads’. Darin has asked for an L n I Consultation. An inspector from L n I will come out and look at the facilities and make some recommendations if there are needed changes. There have been no accidents or new misses.

Treasurer’s Report – Katie is currently working with NISC to implement e-check availability for our customers. E-check is done thru a third party and only charges 6 cents per check.

Legal Counsel – Rob reported that the new Pole Contact Contract is done and with Kristin for review.

Correspondence: None.

Board Reports:

Mike Sheetz: no report



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Jack Janda: no report

Ron Gold: Ron reported that he and Darin had attended the WIRA 14 meeting last week.

Adjournment: 3:00p.m.

Ron Gold, President

Mike Sheetz, Vice President

Jack Janda, Secretary