



Mason County Public Utility District No. 1
Board of Commissioners Regular Board Meeting
June 11, 2019 Potlatch, Washington

Present:

Mike Sheetz, Vice President
Jack Janda, Board Secretary
Kristin Masteller, General Manager
Darin Hall, Director of Operations
Julie Gray, Executive Assistant
Rob Johnson, District Attorney

Visitors:

None.

Excused:

Ron Gold, Board President
Katie Arnold, District Treasurer

1:00 pm – Regular Board of Commissioners meeting was called to order by vice president Mike Sheetz

APPROVAL OF CONSENT AGENDA:

Minutes:

May 28, 2019 Regular Meeting

Disbursements:

Accounts Payable Check Register

Accounts Payable Wire	\$ 48,806.90
Check Nos. 117007-117053	\$ 234,161.21

A/P Sub-Total **\$ 282,968.11**

Payroll Expense

Payroll Wire	\$ 54,119.97
Payroll Check No. 117010	\$ 1,715.54

Total **\$ 338,803.62**

Jack made a motion to approve the consent agenda as presented; Mike seconded the motion. Ron was absent from voting. Motion carried.

Pole Attachment Board Workshop:

The Board Workshop was called to order by Vice President Mike Sheetz at 1:05 pm to review and discuss the Pole Attachment License Agreement, Joint Use Rules and Regulations, Pole Attachment Rate/Fee Schedule. Rob Johnson gave an overview of the history behind the Pacific PUD legal challenge regarding their pole attachment rate and formula from the late 2000's to where the case stands today. He then reviewed the process that he recently engaged in with Mason PUD 3's staff and multiple telecom companies, including several that attach to Mason PUD 1's poles. Rob and staff answered board questions regarding the agreement, regulations and calculation for the fee. Kristin stated that she had sent notice to the four telecom companies last week to notify them of the workshop and that the draft materials were posted on the website for them to review prior to the meeting. She invited them to submit comments if they were unable to attend the meeting in person. She also informed them in the email that the PUD shared an attorney with Mason PUD 3 and that the documents were nearly identical. No one was in attendance for the workshop, nor did anyone submit comments or questions via email or



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in writing to Kristin or the board. At 1:40 p.m., with no public being present and no further business on the topic to discuss, Mike closed the workshop and convened the regular business meeting.

BUSINESS AGENDA:

Resolution No. 2023 – Adoption of Pole Attachment License Agreement Form – Jack made a motion to approve Resolution No. 2023 – Adoption of Pole Attachment License Agreement Form; Mike seconded the motion. Ron was absent from voting. Motion carried.

Resolution No. 2024 – Adoption of Joint Use Rules & Regulations with Rate/Fee Schedule – Jack made a motion to approve Resolution No. 2024 – Adoption of Joint Use Rules & Regulations with Rate/Fee Schedule; Mike seconded the motion. Ron was absent from voting. Motion carried.

Resolution No. 2021 – Support of the Federal Columbia River Power System & Snake River Dams – Jack made a motion to approve Resolution No 2021 – Support of the Federal Columbia River Power System & Snake River Dams; Mike seconded the motion. Ron was absent from voting. Motion carried.

Resolution No. 2022 – Approval of Safe Deposit Box Signing Authority – Jack made a motion to approve Resolution No. 2022 – Approval of Safe Deposit Box Signing Authority; Mike seconded the motion. Ron was absent from voting. Motion carried.

Approval of Bid Package for Facilities Phase II – Kristin reported to the board that Nova Contracting has agreed to finish the grading and first part of dirt work for the project, but that the District will put the metal building and final dirt work back out to bid. Proper notice was provided to Nova Contracting. Jack made a motion to approve the Bid Package for the Facilities Phase II project; Mike seconded the motion. Ron was absent from voting. Motion carried.

Staff Reports

General Manager – Kristin reported that the new Community Solar project will be put on hold until after the Phase II bids are in, since the project will be located atop the new metal warehouse. The summer temps have started. The large load customer's property at the Duckabush has been purchased and he is submitting his application for service. Terry Mundorf is working on the large load contract and Rob will review after Terry has finished. She will set up a meeting with the large load customer so the commissioners can meet him. She reported that Ecology has not responded to her Union Regional Water Plan memo yet. She did find that Jocelyne had applied for 'change in place of use' for the Alderbrook Well 3 water right back in 2014, so she hopes this will help expedite the process since it addresses Ecology's concern that they raised at the last meeting. Kristin, Darin, Brandy and James toured Kitsap PUD's Stream Monitoring project last week. It was very interesting and they've offered to help us get ours started.

Director of Operations Report - Darin reported that four of the summer temps have started. One will start next week when he's done with college. Two of them will be working on the water crew and the other three will be working with the electric crew. The electric crew has been working on underground replacements at the Dosewallips, when finished they will convert some overhead to underground in problem areas. The Union Heights pump house project is nearly done. He is ordering the automatic



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chlorination systems for the Canal Mutual, Bayshore and Minerva Terrace water systems. The system he is looking at will come with a year of free maintenance and training. He also reported that Kitsap has 29 Stream Monitoring projects and will most likely host our information on their site. Darin, Brandy and James visited Dalby, Alderbrook and Big Bend creeks today to look at potential sites for stream monitoring. There has not been a safety meeting since the last board meeting. There have been no accidents and no near misses.

Treasurer Report – Katie was absent so she could attend an HR meeting for Kristin

Legal Counsel – Rob reported that he attended the Municipal Attorney’s PUD spring meetings in Lake Chelan last week. It was a good meeting.

Board Reports:

Mike Sheetz: Mike reported that he had attended both the WAPEG and PPC meetings and both were good.

Jack Janda: No report

Ron Gold: Ron was absent, attending an APPA Conference.

Adjournment: 2:45 p.m.

Ron Gold, President

Mike Sheetz, Vice President

Jack Janda, Secretary