



REQUEST FOR A STATEMENT OF QUALIFICATIONS

In accordance with RCW 39.80, Public Utility District No. 1 of Mason County is soliciting qualifications from land surveying firms for services anticipated in the next two years. Services required by the District may include boundary line adjustments, establish easements, survey for property purchases, and technical assistance.

The ideal consulting team would exhibit the following:

- Strong technical expertise in the drinking water and electrical industries;
- Strong knowledge of federal, state and local laws and policies pertaining to public utility districts;
- A proven track record working with local tribes and jurisdictions (within Mason County and southern Jefferson County);
- A proven track record in preparing high quality technical plans and analyses within a collaborative process;
- Strong familiarity with small and rural utility districts;
- Strong familiarity with boundary line adjustments;
- Strong familiarity with tribal land surveys;
- Strong familiarity with historical survey research;
- A proven history in completing work that is accepted as technically sound by multiple interest groups; and
- The ability to develop and adhere to strict QA/QC standards.

Your submission should be transmitted electronically **via email** in either MS Word or Adobe .pdf format and contain the following information:

- Statement of Qualifications
- Descriptions of similar work. ***Descriptions must include the client's contact information.***
- One sample work product from the following:
 - Tribal land survey within the past 5 years, preferably within Mason County
 - Non-tribal land survey within the past 5 years, preferably within Mason County
- Firm's Services Eligibility Submittal Form (at end of this packet)

The District assumes no obligation for expenses incurred by any respondent to this solicitation. Your submission should not exceed 5 pages (not including resumes, work products or appendices of project descriptions). Submissions are due by **4:30 PM on Friday, August 16, 2019**. Please direct inquiries and email submissions to:

Mason County PUD No. 1
James Reyes, Water Resources Engineer
Email: jamesr@mason-pud1.org
And cc: brandym@mason-pud1.org

Firm must be registered with Municipal Research and Services Center (MRSC) Consultant Roster to be considered. Register at <http://mrscrosters.org/businesses/business-membership/> and make sure you choose "Mason County PUD No. 1" as an agency or Mason County in its entirety or Statewide. Decision on selected firm(s) will be made by Friday, August 30, 2019. Firms will be contacted via email regarding the selection for our consultant.

The District is requesting submittals for a variety of professional services. You may submit a single submittal that covers more than one service. Clearly indicate on Services Eligibility Submittal Form which service(s) [Archaeological, Civil Engineer, Electrical Engineer, etc.] for which you are submitting your qualifications; there is a form at the end of this packet that must be submitted with your submittal. Your firm will only be scored based on the services for which you indicate you are eligible.

It is the policy of the Public Utility District No. 1 to ensure that contractors are employed and are treated during employment, without regard to their race, religion, sex, color, national origin, disability or other protected class. The District encourages disadvantaged, minority, women-, and veteran-owned consultant firms to apply. It is the District's policy to ensure that minority, women-, and veteran-owned firms are afforded the maximum practicable opportunity to compete for and obtain public contracts for services.

Firm's Services Eligibility Submittal Form

Firm Name: _____

Indicate which services your firm is submitting:	
Civil Engineering Services	
Geotechnical Engineering Services	
Land Surveying	