



**Mason County Public Utility District No. 1**  
COSA Workshop & Board of Commissioners Regular Board Meeting  
September 10, 2019 Potlatch, Washington

**Present:**

Ron Gold, President  
Mike Sheetz, Vice President  
Jack Janda, Board Secretary  
Kristin Masteller, General Manager  
Darin Hall, Director of Operations  
Katie Arnold, District Treasurer  
Julie Gray, Executive Assistant  
Rob Johnson, Legal Counsel

**Visitor:** David Hirschert –  
Bay East Water Customer

The COSA Water Rate Design Workshop was called to order at 11:00 a.m. by President Ron Gold. Visitors in attendance were Sergey Tarasov from the FCS Group.

Sergey presented the final COSA Water Rate Design to staff and commissioners to check in on the rate design before preparing the final report for the District. The commissioners agreed that the rate design was ready to move forward to the public hearing.

The meeting of the Board of Commissioners of Public Utility District No. 1 of Mason County was called to order at 1:00 p.m. followed by the Flag Salute.

**APPROVAL OF CONSENT AGENDA:**

**Minutes:** September 10, 2019 COSA Water Rate Design Workshop  
September 10, 2019 Regular Board meeting

**Disbursements:** Accounts Payable Check Register  
Accounts Payable Wire \$ 52,276.91  
Check Nos. 117458 - 117587 \$ 48,603.63

**A/P Sub-Total \$ 100,880.54**

Payroll Expense  
Payroll Wire \$ 64,286.48

**Total \$ 165,167.02**

Jack made a motion to approve the consent agenda as presented; Mike Sheetz seconded the motion. Motion carried.

**PUBLIC COMMENT:** Dave Hirschert customer from the Bay East Water System attended the meeting to ask about timeframe for generator testing.



## Mason County Public Utility District No. 1

COSA Workshop & Board of Commissioners Regular Board Meeting  
September 10, 2019 Potlatch, Washington

### **BUSINESS AGENDA:**

**Approve Addendum for Union Regional Water System Plan** – Kristin attended a meeting with Dept. of Ecology officials, including their assistant attorney general. With WPUDA’s help, she negotiated addendum language that would essentially end the stalemate between Ecology and the District for the Union Regional consolidation plan, and allow Ecology to remove their “inconsistency” determination so the plan can move forward for approval. Kristin stated that Mary Verner said she’d circulate a draft MOU this week. Mike made a motion to Approve the Addendum for the Union Regional Water System Plan as amended; Jack seconded the motion. Motion carried.

**Write-Off’s** – Jack made a motion to Approve the Write-Off’s in the amount of \$8,688.53; Mike seconded the motion. Motion carried.

### **Staff Reports**

**General Manager** –Kristin reported that the purchase and sell agreement for the Canal View Water System in Eldon was signed on Friday, September 6<sup>th</sup>. Canal View Water System has 12 connections. She reminded Mike that it was his turn to write an article for the newsletter, and she would also be writing an article regarding the water rate hearing. She gave kudos to James for his work on the stream monitoring and other water engineering projects. Also, kudos to Katie for her work with EES. The hiring in those positions has allowed the PUD to be less reliant on contracted services. The District should see savings increase as time goes on and we bring more functions in house.

**Director of Operations** – Darin reported that the electric crew continues to replace old or broken poles. James has finished installing the stream monitoring equipment in Big Bend Creek, Shumacher and Alderbrook creeks. The automated chlorinators are installed. They were all programmed today and should be up and running in a couple of weeks. There has not been a safety meeting since the last board meeting, but there have been no accidents or near misses.

**Treasurer Report** – Katie reported that she is working on getting things ready for the 2020 Budget. On Wednesday, September 18<sup>th</sup>, staff will meet at Alderbrook for the Strategic Planning staff meeting.

**Legal Counsel** – Rob reported that after 11.5 years, Pacific County PUD has settled their pole contact court case with CenturyLink, and prevailed.

### **Board Reports:**

**Mike Sheetz:** Mike reported he attended the PPC meeting with Ron.

**Jack Janda:** None

**Ron Gold:** None

**Adjournment:** 2:00 p.m.



**Mason County Public Utility District No. 1**  
COSA Workshop & Board of Commissioners Regular Board Meeting  
September 10, 2019 Potlatch, Washington

---

**Ron Gold, President**

---

**Mike Sheetz, Vice President**

---

**Jack Janda, Secretary**