



**Mason County Public Utility District No. 1**  
Board of Commissioners Regular Board Meeting  
February 25, 2020 Potlatch, Washington

**Present:**

Ron Gold, President  
Mike Sheetz, Vice President  
Jack Janda, Board Secretary (via Skype)  
Darin Hall, Director of Operations  
Julie Gray, Executive Assistant  
Rob Johnson, Legal Counsel

**Visitors:**

Willie Pierce – Hoodsport Customer

**Excused:**

Kristin Masteller, General Manager  
Katie Arnold, District Treasurer

**APPROVAL OF CONSENT AGENDA:**

**Minutes:** February 11, 2020 Regular Board meeting

<b>Disbursements:</b>	<u>Accounts Payable Check Register</u>	
	Accounts Payable Wire	\$ 87,869.67
	Check Nos. 118190 - 118199	\$ 30,384.70
	Check Nos. 118202 - 118236	\$ 410,606.21
	<b>A/P Sub-Total</b>	<b>\$ 528,860.58</b>
	<u>Payroll Expense</u>	
	Payroll Wire	\$ 54,054.43
	Check No. 118139	\$ 4,005.48
	<b>Total</b>	<b>\$ 586,920.49</b>

Mike made a motion to approve the consent agenda as presented; Jack seconded the motion. Motion carried.

**PUBLIC COMMENT:**

**BUSINESS AGENDA:**

**Discussion on a response to AGYC's inquiry dated December 30, 2019** – Mike made a motion to approve the board response to a letter dated December 30, 2019 from Alderbrook Golf and Yacht Club; Jack seconded the motion. Motion carried.

**Authorize the Manager or Acting Manager to sign the South Sound Solar Contract** – Mike made a motion to Authorize the Manager or Acting Manager to sign the South Sound Solar Contract in the amount of \$122,651.00; Jack seconded the motion. Motion carried.

**Authorize the Manager or Acting Manager to sign the Service Agreement with Wittenberg & Associates** – Mike made a motion to Authorize the Manager or Acting Manager to sign the Service Agreement with Wittenberg and Associates; Jack seconded the motion. Motion carried.



**Authorize the Manager or Acting Manager to sign the Purchase & Sales Agreement for Bel Aire Cove Water System** – Mike made a motion to Authorize the Manager or Acting Manager to sign the Purchase and Sales Agreement for Bel Aire Cove Water System; Jack seconded the motion. Motion carried.

**Authorize the Manager or Acting Manager to sign the Purchase & Sales Agreement for Two Jackies Water System** – Mike made a motion to Authorize the Manager or Acting Manager to sign the Purchase & Sales Agreement for Two Jackies Water System; Jack seconded the motion. Motion carried.

**Authorize the List of Prequalified Electrical Bidders** – Mike made a motion to Authorize the List of Prequalified Electrical Bidders; Jack seconded the motion. Motion carried.

**Authorize Various Letters of Appreciation** – Jack made a motion to approve and send out the various letters of appreciation; Mike seconded the motion. Motion carried.

**General Manager** – Kristin was attending the APPA legislative rally with WPUDA in Washington, D.C.

**Director of Operations** – Darin reported that the Electric crew had been working on an underground rebuild in Timber Tides and brushing when time allows. On Sunday, February 23 during a big windstorm, the voltage regulator in the Union Substation quit working. Most of Union was without power for about 4 hours. It has now been fixed. The water department found and fixed four separate water leaks at Hama Ridge. Darin gave kudos to the Water Department for finding them and getting them fixed in a timely manner. Electric and water lines have been installed to the new building site. Darin reported that the last safety meeting was a rigging and rope class. No near misses or real accidents, although a line truck did lose its driveline while driving down the road. Cause was found to be broken bolts in the u-joint.

**Treasurer** – Katie was excused.

**Legal Counsel** – No report.

**Correspondence:** Kristin submitted a letter that she had written to DOE, Air Quality Program.

**Board Reports:**

**Mike Sheetz:** None

**Jack Janda:** None

**Ron Gold:** Ron attended the WPAG meeting and the Open House for Mason General Clinics last week. All 3 Commissioners commented on a job well done by the crew in the windstorm. They also like seeing the great comments on Facebook from customers.

**Adjournment:** 1:32 p.m.