

**MUTUAL AID PLAN  
between  
MASON COUNTY PUD NOS. 1 AND 3**

SCOPE

The State of Washington periodically experiences severe storms and other disasters such as fires and lightning. The Pacific Northwest has also been identified as an area with earthquake potential. The Washington Public Utility Districts (the PUD's) have traditionally worked together on various matters, including mutual assistance to repair damage from natural disasters. To provide the highest level of reliability and responsiveness possible, the PUD managers emphasize the importance of this Mutual Aid Plan (MAP).

GENERAL OBJECTIVE

The MAP will provide the basis for Mason County PUD Nos. 1 and 3 to provide or receive assistance in a coordinated manner. The MAP is intended to be utilized during emergency situations when damage to a member's system requires exceptional resources to restore service to its customers. The MAP in no way restricts either PUD from providing or receiving assistance from other sources.

OPERATING PROCEDURES & IMPLEMENTATION GUIDELINES

The utility receiving assistance shall be known as the "recipient utility," and the utility sending assistance shall be known as the "assisting utility."

Mutual aid (sending assisting crews) is voluntary, and crews may be recalled by the assisting utility at any time.

PUD's will communicate information as needed regarding crew assignments and arrival times.

The recipient utility will notify the assisting utility when the assisting crew's services are completed.

Recipient utilities will:

- Monitor and watch for fatigued workers and insure safe work procedures.
- Establish a primary contact person for disseminating information to assisting personnel and the regional coordinator.
- Whenever possible, work assisting crews as operating units and assign a home employee for coordinating meals, lodging, transportation, communications and other assistance.
- Provide hot meals whenever possible.

- Arrange for cash on hand for expenses and/or check cashing and telephone service.
- Supervise all personnel of assisting crews.

Additionally agreed to conditions:

1. Personnel shall remain on his/her utility's payroll. Each utility shall pay its employees in accordance with their Collective Bargaining Agreement or established pay scale.
2. Special pay provisions or considerations will be avoided.
3. The assisting utility will invoice the recipient utility its actual costs commencing from when the personnel leave the home utility and concluding upon return.
4. Assisting crews will follow their own work practices when working as a unit, with the exception that the recipient utility's switching procedures and clearances will be used.
5. The recipient utility shall indemnify, refund and hold harmless the assisting utility from any and all claims for damages to person (including death) or property (real or personal, tangible or intangible) arising out of, or in any way connected to, the acts or omissions of the employees of the recipient utility. Likewise, the assisting utility shall indemnify, refund and hold harmless the recipient utility from any and all claims for damages to person (including death) or property (real or personal, tangible or intangible) arising out of, or in any way connected to, the acts or omissions of the employees of the assisting utility.
6. The risk of loss or damage to any equipment will remain with the assisting utility which owns such equipment, unless the loss or damage was the result of a wrongful act, negligence or omission of an employee of the recipient utility.

Agreed to this 29<sup>th</sup> day of November, 2000.



Dick Wilson, Manager  
Mason County PUD No. 1



Edwin E. Blakemore, Manager  
Mason County PUD No. 3