



**Mason County PUD No. 1**  
**Regular Board Meeting**  
**March 14, 2023**  
**1:00 p.m.**

Join Zoom Meeting

<https://us02web.zoom.us/j/85869053743>

Meeting ID: 858 6905 3743

1 (253) 215-8782

**1:00 p.m. Regular Board Meeting**

- 1) **Public Comment-** *Members of the public wishing to comment may request permission to do so during the Public Comment portion of the agenda. Comments shall be limited to no more than 5 minutes per speaker. There will be no action or discussion of public comment items, although the board may defer to PUD management for any necessary response.*

2) **Consent Agenda**

**Minutes:**

Regular Board Meeting February 28, 2023

**Disbursements:**

Accounts Payable Wire	\$ 330,237.87
Check Nos. 122951-122954	\$ 62,856.40
Check Nos. 122956-123014	\$ 143,322.68

Payroll Wire	\$ 82,428.46
Paper Payroll Check No. 122955	\$ 6,344.55

<b>Grand Total</b>	<b>\$ 625,189.96</b>
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3) **Business Agenda**

- Washington PUDs Association Visit
- January Financials
- Discussion on Broadband Messaging
- Award Pole Replacement Project
- Award Lake Arrowhead Iron & Manganese Project
- Award Manzanita Substation Circuit Switcher
- Award Manzanita Distribution Breaker

4) **Staff Reports**

- General Manager
- District Treasurer
- Water Resource Manager
- Legal Counsel

5) **Correspondence**

6) **Board Comments**

7) **Other Business/Public Comment**

8) **Executive Session** may be held as authorized by the Open Public Meetings Act (RCW 42.30.110)

9) **Adjournment**

## **2023 Calendar**

March 15-17	WPUDA	Zoom Meeting
March 30	WPAG	Virtual
March 30	WPUDA	Location TBA
April 12-14	WPUDA	Olympia
April 27	WPAG	Virtual
April-May (TBA)	WPUDA	Location TBA
May 3-5	PNW-AWWA Conference	Kennewick
May 11-12	Manager's Committee	Spokane (Davenport Historic)
May 10-11	Telecom Workshop	Spokane (Davenport Historic)
May 14-17	NWPPA Annual Conf.	Anchorage Alaska
May 25	WPAG	Beijing Rm, SeaTac Airport
June 11-14	AWWA National Conf.	Toronto, Canada
June 16-21	APPA National Conf.	Seattle
June TBA	Strategic Plan Comm.	WPUDA, Olympia
June 29	Water Committee	Olympia
June 29	WPAG	Virtual
July 12-14	WPUDA	Location TBA
July 20	WPAG	Virtual
August 31	WPAG	Beijing Rm, SeaTac Airport
Sept. 13-15	WPUDA	Location TBA
Sept. 27-29	Water Workshop	Leavenworth (Enzian Inn)
Sept. 28	WPAG	Virtual
October TBA	Admin/Finance/HR	Location TBA
October TBA	Energy NW PP Forum	Tri-Cities area
October 26	WPAG	London Rm, SeaTac Airport
November 15-17	WPUDA	Location TBA
November	PPC Annual Mtg.	Portland, OR
Nov/Dec (TBA)	WAPAG	Virtual
Nov. 29-Dec 1	WPUDA Annual Conf.	Location TBA



**Mason County Public Utility District No. 1**  
Board of Commissioners Regular Board Meeting  
February 28, 2023, Potlatch, Washington

**Present:**

Mike Sheetz, President  
Jack Janda, Vice President  
Ron Gold, Board Secretary  
Kristin Masteller, General Manager - Excused  
Katie Arnold, District Treasurer  
Brandy Milroy, Water Resource Manager  
Julie Gray, Executive Assistant  
Rob Johnson, Legal Counsel

**Visitors:**

None

**CALL TO ORDER:** Jack called the Regular Board Meeting to order at 1:00 p.m.

**PUBLIC COMMENT:** None

**APPROVAL OF CONSENT AGENDA:**

**Minutes:** Regular Board Meeting February 14, 2023

<b>Disbursements:</b>	<u>Accounts Payable Check Register</u>	
	Accounts Payable Wire	\$ 69,289.26
	Check Nos. 122898-122950	\$ 180,073.18
	<b>A/P Sub Total</b>	<b>\$ 249,362.44</b>
	<u>Payroll Expense</u>	
	Payroll Wire	\$ 86,800.74
	Paper Payroll Check - 122930	\$ 5,930.13
	<b>Grand Total</b>	<b>\$ 342,093.31</b>

Ron made a motion to approve the consent agenda as presented, Mike seconded the motion. Motion carried.

**BUSINESS AGENDA:**

**Approve the General Manager to sign the amended Interlocal Agreement with Jefferson County PUD No. 1 for Telecommunications Services** - Ron made a motion to approve the General Manager to sign the amended Interlocal Agreement with Jefferson County PUD No. 1 for Telecommunications Services, Mike seconded the motion. Motion carried.



**Mason County Public Utility District No. 1**  
Board of Commissioners Regular Board Meeting  
February 28, 2023, Potlatch, Washington

**December 2022 and Year End Financials** – Katie reported that the District's gross revenue for the month of December was \$1,308,085 and the gross expenditures were \$847,013. The District ended the year above the targeted financial metrics, with both the Debt Service Coverage and TIER ratios above the 1.25 minimum as required with bond covenants and the Districts goal of 2. The long-term debt decreased over last year by 8% and the total debt decreased by 7%. She also reported the Electric Division ended the year's revenue 12% higher than budgeted, which in part is due to the increased LGIP investment % which has substantially increased from the beginning of 2022 from .02% to 4.12% at the end of the year, in addition to an increase in sales of 4.6 million kWh's. Water finished the year's revenue 8% higher than budgeted, with the increase in investment interest as well as continued growth with new water services. Sewer finished the year's revenue 4% higher than budgeted, again due to the increase in investment interest. All three divisions were at or near 100% overall for the total budgeted expenditures. Katie discussed the Status of the Budget report that provides detail to the Board as well as the District's customers for how the Net Operating Margin is allocated, with paying down the principal on long term debt, funding reserve accounts like the substation fund, and equipment replacement fund, as well as investment into capital infrastructure and the annual construction work plan.

<b>Financial Metrics as Compared with Prior Year:</b>	<b>December 2022</b>	<b>December 2021</b>
Total General Cash and Investments	\$1,168,374	\$1,000,462
Current Ratio (Current Assets/Current Liabilities)	2.05 to 1	2.39 to 1
Debt Service Coverage (O&M/ Debt Service)	2.91	2.39
Long-Term Debt to Net Plant	32%	36%
Total Debt to Equity Ratio (Total Liabilities/Total Equity)	42%	49%
Long Term Debt to Equity Ratio (Long Term Debt / Total Equity)	37%	45%
Times Interest Earned Ratio (Earnings before Interest & Taxes/Total Interest)	4.86	3.94
Cash on Hand (Total Available Cash/Average Daily Costs)	60 Days (General) 172 Days (All Funds)	43 Days (General) 196 Days (All Funds)

**Award the Generator Bid for Harstene Retreat and Canyonwood Beach** – Ron made a motion to award the Generator Bid to Reliable Electric LLC in the amount of \$90,586.65 plus tax, Mike seconded the motion. Motion carried.

**Approve Write-Off of Delinquent Accounts to Collection** – Ron made a motion to approve the Write-Off of Delinquent Accounts to Evergreen Collection Agency in the amount of \$10,841.44, Mike seconded the motion. Motion carried.



**Mason County Public Utility District No. 1**  
Board of Commissioners Regular Board Meeting  
February 28, 2023, Potlatch, Washington

**Staff Reports –**

**General Manager** – Kristin was in Washington, D.C. at the WPUDA/APPA conference. She scheduled meetings to talk with our federal delegates regarding appropriations funding.

**Director of Business Services** – Katie reported that she will be submitting an application for a \$3 million appropriations request to Senator Murray's office for the Jorstad Substation project.

**Water Resource Manager** – Brandy reported that she will be posting the RFPs for Reservoir Cleaning. She reported the water crew has been busy working on various projects.

**Legal Counsel** – None.

**Correspondence** – None.

**Board Reports –**

**Mike** – Mike reported that he attended the WPUDA meeting last week.

**Jack** – Jack reported that he attended the WPUDA meeting last week.

**Ron** – Ron reported that he will attend Hood Canal Coordinating Council meetings on Thursday and Friday this week. Ron also reported that he had attended the WPUDA meeting last week.

**PUBLIC COMMENT** – None.

**EXECUTIVE SESSION** – None.

**Adjournment: 1:32 p.m.**

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**Jack Janda, President**

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**Ron Gold, Vice President**

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**Mike Sheetz, Secretary**

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# Accounts Payable Check Register

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02/27/2023 To 03/10/2023

Bank Account: 4 - COLUMBIA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
798 02/27/2023	WIRE	WASH 22	WASHINGTON STATE DEPT OF REVEN	2022 PUD PRIVILEGE	216,715.55
800 03/01/2023	WIRE	IRS	WEST COAST BANK	FEDERAL TAX LIABILITY	34,059.98
801 03/01/2023	WIRE	WASH 1	WA DEPT OF RETIREMENT SYS	STATE RETIREMENT - PLAN 2	17,954.80
802 03/01/2023	WIRE	WASH 7	WA STATE TREAS-MS: PO-11	DEFERRED COMPENSATION	9,755.25
803 03/01/2023	WIRE	HRA	HRA VEBA TRUST CONTRIBUTI	VEBA MEDICAL SAVINGS	4,232.68
805 02/27/2023	WIRE	WASH 3	WA DEPT OF REVENUE	MONTHLY EXCISE TAX	47,519.61
122951 02/28/2023	CHK	KESTER	KESTER, GREGORY C.	MONTHLY REIMBURSEMENT	1,522.26
122952 02/28/2023	CHK	MUNCHR	MUNCH, ROY	MONTHLY REIMBURSEMENT	841.60
122953 02/28/2023	CHK	WASH 8	WASHINGTON STATE	FEBRUARY 2023-HEALTH, DENTAL, & LTD	49,745.54
122954 02/28/2023	CHK	CITI CARDS	CITI CARDS	MO. CITI CHARGES-ACCOUNT NUMBER #4326	10,747.00
122956 03/01/2023	CHK	IBEW	IBEW LOCAL UNION #77	UNION DUES	992.55
122957 03/01/2023	CHK	PUDEMP	PUD #1 EMPLOYEE FUND	EMPLOYEE FUND	250.00
122958 03/03/2023	CHK	2M COMPANY	2M COMPANY INC	WATER NON INVENTORY PARTS	6,970.35
122959 03/03/2023	CHK	A WORKSAFE	A WORKSAFE SERVICE, INC	DRUG TESTING	67.00
122960 03/03/2023	CHK	AFLAC	AFLAC	SUPPLEMENTAL INSURANCE	145.04
122961 03/03/2023	CHK	ANIXTER	ANIXTER INC	ELECTRIC NON INVENTORY-AUTO SPLICES	1,938.82
122962 03/03/2023	CHK	ARNOLD,KATIE	KATIE ARNOLD	TRAVEL EXPENSE REIMBURSEMENT-NWPPA LERG	226.88
122963 03/03/2023	CHK	ASPECT CONSU	ASPECT CONSULTING LLC	UNION REGIONAL WATER SYTEM CONSOLIDATION	9,006.00
122964 03/03/2023	CHK	BUILDERS	BUILDERS FIRSTSOURCE, INC	TIGER LAKES WATER PARTS	186.35
122965 03/03/2023	CHK	CRC	COOPERATIVE RESPONSE CENTER, INC	AFTER HOURS ANSWERING SERVICE	1,656.43
122966 03/03/2023	CHK	DAY	DAY WIRELESS SYSTEMS	RECURRING CHARGES-TWO WAY RADIO 26 UNITS	525.18
122967 03/03/2023	CHK	DOH	DEPT. OF HEALTH	2023 OPERATING & SYSTEM CERTIFICATION FE	3,742.50
122968 03/03/2023	CHK	DON SMALL & S	DON SMALL & SONS OIL DIST	GAS & DIESEL	5,767.76
122969 03/03/2023	CHK	FERRIER	JANIECE FERRIER	MONTHLY REIMBURSEMENT-#0911011922	1,502.80
122970 03/03/2023	CHK	GDS ASSOCIATE	GDS ASSOCIATES, INC	MONTHLY WPAG EXPENSES	429.08
122971 03/03/2023	CHK	GE SOFTWARE	GE SOFTWARE INC DBA EKOS	EKOS FUEL SITE MODULE	80.00

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# Accounts Payable Check Register

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02/27/2023 To 03/10/2023

Bank Account: 4 - COLUMBIA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
122972 03/03/2023	CHK	GMES LLC	GMES LLC	SUPPLIES FOR VEHICLE #81 & #82	388.35
122973 03/03/2023	CHK	GOLDSTREET	GOLDSTREET DESIGN AGENCY, INC.	WINTER 2023 NEWSLETTER	3,375.77
122974 03/03/2023	CHK	HOODCA	HOOD CANAL COMMUNICATIONS	INTERNET, IT, ALARM DIALER, & TELEPHONE	5,549.80
122975 03/03/2023	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	BOLTS & CONTACT CEMENT	210.01
122976 03/03/2023	CHK	JANDAJ	JANDA, JACK	JANUARY-TRAVEL EXPENSE	290.14
122977 03/03/2023	CHK	L.G.	L. G. ISAACSON CO. INC.	TRUCK #60-WORKING LIFTING SLINGS	35.05
122978 03/03/2023	CHK	LEMAY MOBILE	LEMAY MOBILE SHREDDING	(1)65 GALLON SHRED CART	65.00
122979 03/03/2023	CHK	MASON CO GAR	MASON COUNTY GARBAGE	MONTHLY GARBAGE CHARGES	878.68
122980 03/03/2023	CHK	NWSS	NORTHWEST SAFETY SERVICE LLC	SAFETY SERVICE-FEBRUARY 16, 2023	1,136.25
122981 03/03/2023	CHK	NWPPA	NWPPA	DISTRIBUTION ENGINEERING SERIES-JAMES	1,805.00
122982 03/03/2023	CHK	PACIF1	PACIFIC UNDERWRITERS CORP	SUPPLEMENTAL INSURANCE-JULIE	15.92
122983 03/03/2023	CHK	PAPE KENWORT	PAPE KENWORTH	VEHICLE #76-CORE RETURN	638.69
122984 03/03/2023	CHK	PARSON	PARSONS DIESEL & STEAM	SERVICE VARIOUS VEHICLES	1,247.75
122985 03/03/2023	CHK	PERFORMANCE	PERFORMANCE SYSTEMS INTEGRATIO	(37)ANNUAL INSPECTIONS FOR FIRE EXTENGUI	856.35
122986 03/03/2023	CHK	RICOH USA	RICOH USA, INC.	RENT ON TWO MACHINES & ADDITIONAL IMAGES	980.76
122987 03/03/2023	CHK	43	MATTHEW ROLOW	TRAVE PER DIEM-EAST/WEST SUPERINTENDENTS	100.00
122988 03/03/2023	CHK	SCOTT MCLEND	SCOTT MCLENDON'S HARDWARE #2	TIGER LAKES WATER PARTS	273.89
122989 03/03/2023	CHK	SHEETZ, MIKE	MIKE SHEETZ	#122659-OVER PAID HIS OCTOBER TRAVEL EXP	277.12
122990 03/03/2023	CHK	SPECTRA LAB	SPECTRA LABORATORIES-KITSAP, LLC	VARIOUS WATER SAMPLES	964.60
122991 03/03/2023	CHK	SPEER	SPEER TAPS, INC.	ALDERBROOK WATER-WET TAPPING SERVICE	4,795.70
122992 03/03/2023	CHK	UTILI1	UTILITIES UNDERGROUND LOCATION	MONTHLY UNDERGROUND LOCATES	92.40
122993 03/03/2023	CHK	VERIZO	VERIZON WIRELESS	MONTHLY TABLETS & (4)CELLULAR CHARGES	1,556.02
122994 03/03/2023	CHK	34	WASHINGTON ALARM, INC	MONTHLY BILLING-SECURITY SYSTEM OFFICE	182.28
122995 03/03/2023	CHK	WPUDA	WASHINGTON PUD ASSOC.	MONTHLY DUES	1,887.00
122996 03/03/2023	CHK	WATER	WATER MGMT LABS	TOTAL COLIFORM SAMPLES	529.00
122997 03/03/2023	CHK	NAPA AUTO PA	WESTBAY NAPA AUTO PARTS	SHOP SUPPLIES	324.93

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# Accounts Payable Check Register

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02/27/2023 To 03/10/2023

Bank Account: 4 - COLUMBIA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
122998 03/03/2023	CHK	WITTENBERG C	WITTENBERG CPA, PS	CONSULT-MANAGEMENT	880.00
122999 03/03/2023	CHK	2	NORTHWEST PUMP	(10)KEY FOBS	131.29
123000 03/03/2023	CHK	2	WATERPAK	ANNUAL DUES	50.00
123001 03/03/2023	CHK	MASTELLER	KRISTIN MASTELLER	TRAVEL EXPENSE REIMBURSEMENT	1,411.34
123002 03/07/2023	CHK	COLONI	COLONIAL LIFE INSURANCE	SUPPLEMENTAL INSURANCE	712.71
123003 03/07/2023	CHK	DITCH WITCH	DITCH WITCH WEST	EQUIPMENT #107-PARTS	1,231.94
123004 03/07/2023	CHK	DON SMALL & S	DON SMALL & SONS OIL DIST	DIESEL	8,076.85
123005 03/07/2023	CHK	GENPAC	GENERAL PACIFIC INC	ELECTRIC NON INVENTORY PARTS	1,560.32
123006 03/07/2023	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	FLAGGING TAPE	2.59
123007 03/07/2023	CHK	MASON7	MASON COUNTY AUDITOR	STELLAR REEL TRAILER-PAYING TAX & LICENSE	1,103.44
123008 03/07/2023	CHK	PAPE KENWORT	PAPE KENWORTH	EQUIPMENT 106C-MULCHING HEAD	41,581.54
123009 03/07/2023	CHK	2	DENNIS JONES	CUST.PAID FOR 195FT OF WIRE-USED 162FT	118.14
123010 03/07/2023	CHK	REYES	JAMES REYES	TRAVEL EXPENSE REIMBURSEMENT-VANCOUVER	231.95
123011 03/08/2023	CHK	US BANK-CCC	US BANK	MO.US BANK #4484-7345-5001-2554	6,960.28
123012 03/09/2023	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	TIGER LAKES WATER-PARTS	131.85
123013 03/09/2023	CHK	POWER ENGINE	POWER ENGINEERS	MANZANITA SUBSTATION ENGINEERING & TEST	2,714.38
123014 03/09/2023	CHK	TRAILERBOSS	TRAILER BOSS	2023 MAXXD TILT TRAILER	14,480.86
Total Payments for Bank Account - 4 :					(69) 536,416.95
Total Voids for Bank Account - 4 :					(0) 0.00
Total for Bank Account - 4 :					(69) 536,416.95
Grand Total for Payments :					(69) 536,416.95
Grand Total for Voids :					(0) 0.00
Grand Total :					(69) 536,416.95



03/10/2023

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# Accounts Payable Check Register

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**PARAMETERS ENTERED:****Check Date:** 02/27/2023 To 03/10/2023**Bank:** All**Vendor:** All**Check:****Journal:** All**Format:** Summary**Extended Reference:** No**Sort By:** Check/Transaction**Voids:** Current**Payment Type:** All**Group By Payment Type:** No**Minimum Amount:** 0.00**Authorization Listing:** No**Credit Card Charges:** No

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# GENERAL LEDGER TRANSACTION DETAIL

MAR 2023 To MAR 2023

Date	Journal Description	Actv BU Project	Mod	Jrnl Reference Code	
Account: 0 131.2 CASH-GENERAL FUND (DISTRICT)					
03/01/23	72968 Check Print	0	PL	2 PAYROLL	82,428.46

## PARAMETERS ENTERED:

Division: All

Accounts: 0 131.2

Department: All

Activity: All

Sort By: Div/Acct

Date Selection: Period

Period: MAR 2023 To MAR 2023

Module: PL

Journal Activity: All

Accounts With No Transactions: Yes

Extended Reference: No

Interface Detail: No

Group by Department: Yes

51217

/pro/rpttemplate/acct/2.55.1/gl/GL\_TRANS\_DETAIL.xml.rpt

Karnold

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## Payroll/Labor

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## Check Register

Pay Date: 03/01/2023 To 03/01/2023

Empl Name	Pay Date	Dir Dep/Check	Net Pay	Type
135 TIMOTHY BROWN	03/01/2023	122955	6,344.55	CHK

## PARAMETERS ENTERED:

Pay Date: 03/01/2023 To 03/01/2023

Check/Direct Deposit: All

Employee: 135

Journal: 0

Division: All

Format: Summary By Check

Sort By: Check/Direct Deposit



## PUD1 – Executive Summary – January 2023

This report summarizes information on the current financial status of Mason County  
PUD No. 1 for the month of January 2023:

- **Work in Progress:**
  - Grant Applications – Ongoing
  - 2022 Privilege Tax Return (Due 02/28/23)
  - 2022 Form 7 (Due 03/31/23)
  - 2022 Annual Report (Due 05/30/23)
- **Completed Projects:**
  - 2023 Budget
  - 2020 / 2021 Audit (Exit Conference January 2023)
- **Planned Key Milestones, Activities and / or Events:**
  - Long range financial and budgetary planning – ongoing.

### Financial Highlights:

- Revenue – Gross Revenue was \$1,443,677 for the month of January 2023.
- Expenditures –Gross expenditures were \$1,180,769 for the month of January 2023.
- As of January 31 the PUD has \$847,013 in grant reimbursements outstanding for ongoing projects.

<b>Financial Metrics as Compared with Prior Year:</b>	<b>January 2023</b>	<b>January 2022</b>
Total General Cash and Investments	\$1,303,661	\$1,078,041
Current Ratio (Current Assets/Current Liabilities)	1.96 to 1	2.10 to 1
Debt Service Coverage (O&M/ Debt Service)	3.69	5.19
Long-Term Debt to Net Plant	31%	36%
Total Debt to Equity Ratio (Total Liabilities/Total Equity)	44%	49%
Long Term Debt to Equity Ratio (Long Term Debt / Total Equity)	39%	44%
Times Interest Earned Ratio (Earnings before Interest & Taxes/Total Interest)	7.10	10.82
Cash on Hand (Total Available Cash/Average Daily Costs)	47 Days (General) 136 Days (All Funds)	32 Days (General) 137 Days (All Funds)



## Mason County PUD No 1

*Budget Summary by Division For the Month Ended January 31, 2023*

	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Totals</u>
<b>Total Revenue</b>	\$ 1,233,976.47	\$ 208,649.73	\$ 1,050.70	\$ 1,443,676.90
<b>Budgeted</b>	<u>\$ 1,190,636.00</u>	<u>\$ 177,394.04</u>	<u>\$ 989.90</u>	<u>\$ 1,369,019.94</u>
<b>Difference (-/+)</b>	\$ 43,340.47	\$ 31,255.69	\$ 60.80	\$ 74,656.96
<b>% of Budget</b>	104%	118%	106%	105%
 <b>Total Expenditures</b>	 \$ 981,729.37	 \$ 198,657.62	 \$ 382.44	 \$ 1,180,769.43
<b>Budgeted</b>	<u>\$ 960,932.88</u>	<u>\$ 196,974.35</u>	<u>\$ 552.72</u>	<u>\$ 1,158,459.95</u>
<b>Difference (-/+)</b>	\$ 20,796.49	\$ 1,683.27	\$ (170.28)	\$ 22,309.48
<b>% of Budget</b>	102%	101%	69%	102%
 <b>Net Operating Margins</b>	 \$ 252,247.10	 \$ 9,992.11	 \$ 668.26	 \$ 262,907.47
<b>Budgeted</b>	<u>\$ 229,703.12</u>	<u>\$ (19,580.31)</u>	<u>\$ 437.18</u>	<u>\$ 210,559.99</u>
<b>Difference (-/+)</b>	\$ 22,543.98	\$ 29,572.42	\$ 231.08	\$ 52,347.48
<b>% of Budget</b>	110%	-51%	153%	125%



## Mason County PUD No 1

*Budget Summary by Division for the One Month Ended January 31, 2023*

	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Totals</u>
<b>Total Revenue</b>	\$ 1,233,976.47	\$ 208,649.73	\$ 1,050.70	\$ 1,443,676.90
<b>2023 Budget</b>	\$ 10,712,903.00	\$ 2,687,536.00	\$ 11,878.00	\$ 13,412,317.00
<b>Difference (-/+)</b>	\$ (9,478,926.53)	\$ (2,478,886.27)	\$ (10,827.30)	\$ (11,968,640.10)
<b>% of Budget</b>	12%	8%	9%	11%
 <b>Total Expenditures</b>	 \$ 981,729.37	 \$ 198,657.62	 \$ 382.44	 \$ 1,180,769.43
<b>2023 Budget</b>	\$ 10,173,191.93	\$ 2,493,753.55	\$ 9,360.00	\$ 12,676,305.48
<b>Difference (-/+)</b>	\$ (9,191,462.56)	\$ (2,295,095.93)	\$ (8,977.56)	\$ (11,495,536.05)
<b>% of Budget</b>	10%	8%	4%	9%
 <b>Net Operating Margins</b>	 \$ 252,247.10	 \$ 9,992.11	 \$ 668.26	 \$ 262,907.47
<b>2023 Budget</b>	\$ 539,711.07	\$ 193,782.45	\$ 2,518.00	\$ 736,011.52
<b>Difference (-/+)</b>	\$ (287,463.97)	\$ (183,790.34)	\$ (1,849.74)	\$ (473,104.05)
<b>% of Budget</b>	47%	5%	27%	36%

### Cash Flow

<b>Beginning Cash (General Fund)</b>	<b>71,824.92</b>	<b>89,776.32</b>	<b>4,195.20</b>	<b>165,796.44</b>
Net Operating Margin (Excluding Depreciation)	348,837.58	59,112.41	643.34	408,593.33
Cash Transferred to / from Special Funds	638,515.83	419.99	(123.70)	638,812.12
Change in Accounts Receivable	(149,880.35)	179,939.46	(544.56)	29,514.55
Change in Accounts Payable	40,498.40	(11,113.77)	24.92	29,409.55
Cash Expended on Utility Plant	(659,320.14)	(72,855.46)	0.00	(732,175.60)
Change in CWIP	(99,344.92)	(155,613.10)	0.00	(254,958.02)
<b>Ending Cash (General Fund)</b>	<b>191,131.32</b>	<b>89,665.85</b>	<b>4,195.20</b>	<b>284,992.37</b>



## Mason County PUD No. 1

### Cash & Investment Balances

As of January 31, 2023

#### Cash Balances

Cash - General Funds

\$ 187,480.62

Cash - Restricted

\$ 97,511.75

**Total Cash**

\$ 284,992.37

#### Investment Balances (LGIP)

Investments - Electric

\$ 674,355.49

Investments - Sewer

\$ 31,179.41

Investments - Water

\$ 313,133.75

**Total Investments**

\$ 1,018,668.65

**Total Cash & Investments**

\$ 1,303,661.02

*\*\*Does Not Include Designated Funds*

Hood Canal- 101 Phase 2  
 Bid Opening: 4:30pm  
 March 3, 2023

	Cannon Constructors	Olympic Electric	Potelco	Magnum	Sturgeon	BZR
<b>Hood Canal – HWY 101 Phase Two</b>						
Mobilization	\$19,382.63	\$22,500.00	\$18,369.61	\$33,000.00	\$30,000.00	\$144,601.60
Installation of Utility Poles (LS)	\$1,154,647.55	\$1,325,016.25	\$1,095,788.39	\$487,700.00	\$688,378.51	\$831,970.40
Traffic Control (LS)	\$212,621.40	\$39,500.00	\$232,661.52	\$90,000.00	\$102,782.90	\$236,582.00
Relocate 3rd Party Attachments(LS)	\$35,000.00	\$158,000.00	\$72,559.94	\$46,800.00	\$89,550.00	\$186,768.00
Tree Trimming Adder (LS)	\$50,000.00	\$82,950.00	\$1,535.66	\$18,750.00	\$554.56	\$46,094.00
Subtotal	\$1,471,651.58	\$1,627,966.25	\$1,420,915.12	\$676,250.00	\$911,265.97	\$1,446,016.00
8.5% Tax	\$125,090.38	\$138,377.13	\$120,777.79	\$57,481.25	\$77,457.61	\$122,911.36
Rock Adder (LF)	\$168.00	\$525.00	\$66,580.88	\$150.00	\$185.00	\$565.00
<b>Bid Prices</b>						
<b>Total</b>	<b>\$1,596,741.96</b>	<b>\$1,766,343.38</b>	<b>\$1,541,692.91</b>	<b>\$733,731.25</b>	<b>\$988,723.58</b>	<b>\$1,568,927.36</b>
<b>Bid Documents</b>						
<b>Bid Bond</b>	x	x	x	x	x	x
<b>Acknowledged Addenda 1</b>	x	x	x	x	x	x
<b>Acknowledged Addenda 2</b>	x	x	x	x	x	x
<b>Acknowledged Addenda 3</b>	x	x	x	x	x	x
<b>Bid Evaluation</b>						
WA L&I Standing	Good	Good	Good	Good	Good	Good
WA L&I Violations	No	No	No	No	No	No
WA L&I Debarred	No	No	No	No	No	No
WA L&I Lawsuits	No	No	No	No	No	No
State Lawsuits	No	No	No	No	No	No
Prequalified (2023)	Yes	Yes	Yes	Yes	Yes	Yes
References	Yes	Yes	Yes	Yes	Yes	Yes
<b>Bidding Status</b>	X	X	Unresponsive	X	X	X

Magnum was the apparent low bid to replace 158 distribution poles along US HWY 101 and Dosewallips Rd in Jefferson County. Work is anticipated to begin early May and conclude by the end of Summer.



## Lake Arrowhead Iron and Manganese Treatment Bid Opening

10-Mar-23

	A-Action- American Pump	Hanson Excavation	Roglins	General Mechanical	Pease & Sons
<b>LA Iron &amp; Manganese Treatment</b>					
Mobilization and Demobilization	\$39,000	\$23,000	\$27,000	\$5,112	\$50,805
Minor Change	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Sitework and Restoration	\$21,000	\$19,000	\$6,500	\$23,856	\$17,197
Temporary Erosion and Sediment Control	\$3,500	\$1,500	\$1,500	\$5,453	\$1,892
Filter Equipment	\$137,000	\$113,000	\$122,000	\$39,191	\$137,766
Piping, Valves and Appurtenances	\$84,000	\$89,600	\$102,000	\$165,141	\$99,897
Electrical	\$11,000	\$10,000	\$6,000	\$6,876	\$5,199
Subtotal	<b>\$305,500</b>	<b>\$266,100</b>	<b>\$275,000</b>	<b>\$255,629</b>	<b>\$322,756</b>
<b>Bid Prices</b>					
Subtotal	\$305,500	\$266,100	\$275,000	\$255,629	\$322,756
8.9% Tax	\$27,189.50	\$23,682.90	\$24,475.00	\$22,750.98	\$28,725.28
<b>Total</b>	<b>\$332,689.50</b>	<b>\$289,782.90</b>	<b>\$299,475.00</b>	<b>\$278,379.98</b>	<b>\$351,481.28</b>
<b>Bid Documents</b>					
Bid Bond	yes	yes	yes	yes	yes
Acknowledged Addenda 1	yes	yes	yes	yes	yes
Acknowledged Addenda 2	yes	yes	yes	yes	yes
Acknowledged Addenda 3	yes	yes	yes	yes	yes
Acknowledged Addenda 4	yes	yes	yes	yes	yes
<b>Bid Evaluation</b>					
Completion Date					
WA L&I Standing					
WA L&I Violations					
WA L&I Debarred					
WA L&I Lawsuits					
State Lawsuits					
References					
<b>Bidding Status</b>	<b>Valid</b>	<b>Valid</b>	<b>Valid</b>	<b>Valid</b>	<b>Valid</b>
<b>General Mechanical is the lowest responsive bidder</b>					

MASON COUNTY PUD #1								
MANZANITA SUBSTATION								
Circuit Switcher Quotation Evaluation								
Representative	Manufacturer	Quantity	Price Ea.	Total Price	Delivery	Warranty	Comments	Technical Exceptions
Carlson Sales	GE	1	\$77,684.00 (Firm)	\$77,684.00 (Firm)	38-42 Weeks ARO (PO delivery date must be within 10 weeks of quoted lead time)	12 months after installation, not to exceed 18 months after delivery	<ul style="list-style-type: none"><li>Quotation valid until 03/25/23</li><li>145kV, 650kV BIL, 1200A, 40kA</li><li>Seismic rating of High per IEEE 693-2005</li><li>SF<sub>6</sub> is included, as is filling kit; one common fill port</li><li>Spare parts and field service prices included in quotation</li><li>Shipping is FOB destination, freight prepaid and allowed</li><li>Payment net 30 days</li></ul>	<ul style="list-style-type: none"><li>68.9" phase spacing and 84.3" pedestal height instead of 84" and 96" respectively</li><li>Spring charging motor is 125VDC/120VAC universal instead of 120VAC</li></ul>
Gore Electric	Southern States	1	\$89,525.00 (Firm)	\$89,525.00 (Firm)	44-46 Wks ARO	5 years	<ul style="list-style-type: none"><li>Quotation valid until 03/25/23</li><li>123kV, 550kV BIL, 1200A, 25kA</li><li>Seismic rating of Moderate per IEEE 693-2005</li><li>SF<sub>6</sub> is included, as is filling kit; one common fill port</li><li>Spare parts and field service prices not included in quotation</li><li>Shipping is FOB destination, freight prepaid and allowed</li><li>Payment net 30 days</li></ul>	<ul style="list-style-type: none"><li>None listed</li></ul>
McKaig Evergreen	Siemens	1	\$61,300.00 (Firm)	\$61,300.00 (Firm)	90-102 Wks ARO	12 months after energization or 18 months after shipment, whichever occurs first	<ul style="list-style-type: none"><li>Quotation valid until 03/19/23</li><li>145kV, 650kV BIL, 3000A, 40kA</li><li>Seismic rating of High per IEEE 693-2005</li><li>SF<sub>6</sub> is included, as is filling kit; one common fill port</li><li>Spare parts prices included in quotation; field service prices not included in quotation</li><li>Shipping is FOB destination, freight prepaid and allowed?</li><li>Payment net 30 days</li></ul>	<ul style="list-style-type: none"><li>Composite insulators used in lieu of porcelain to maintain seismic qualification</li></ul>
WESCO	S&C	1	\$102,556.00 (Firm?)	\$102,556.00 (Firm?)	63-67 Wks ARO	5 years after shipment	<ul style="list-style-type: none"><li>Quotation valid until 03/19/23</li><li>123kV, ?kV BIL, 1200A, ?kA</li><li>Seismic rating not provided</li><li>SF<sub>6</sub> and filling kit – N/A since interrupters are in sealed bottles</li><li>Spare parts and field service prices not included in quotation</li><li>Shipping is FOB Chicago; freight prepaid and allowed?</li><li>Payment net 30 days</li><li>Did not spend time trying to clean up this quote since there are multiple issues and S&amp;C does not seem to be an option</li></ul>	<ul style="list-style-type: none"><li>See quotation (several listed)</li></ul>

Based on the construction schedule of the Manzanita substation, the District is limited to two options out of the four vendors solicited to. GE represented by Carlson Sales and Southern States represented by Gore Electric provide units that meet the Districts specifications and provide a delivery window conducive to maintaining schedule. While both units are identical in function, the District has no prior experience with GE units. Nearby utilities are in the process of installing similar models of GE circuit switchers, however the Districts contracted substation engineer can not provide recommendation towards GE's circuit switcher without prior experience with them. With the Southern States unit currently being operated by the District on a separate substation, it is familiar in usability, and provides a level of safety in crew operation. Taking into account the nominal cost difference, the District has chosen to purchase the Southern States Circuit Switcher from Gore Electric.

MASON COUNTY PUD #1								
MANZANITA SUBSTATION								
15kV Circuit Breaker Quotation Evaluation								
Representative	Manufacturer	Quantity	Price Ea.	Total Price	Delivery	Warranty	Comments	Technical Exceptions
McKaig Evergreen	Siemens	4	\$28,564.00 (firm for shipment by Feb. 2024 unless escalation issues arise per p. 7 of the proposal)	\$114,256.00 (firm for shipment by Feb. 2024 unless escalation issues arise per p. 7 of the proposal)	47 Wks ARO	5 years from date of shipment	<ul style="list-style-type: none"><li>• Quotation valid until 03/28/23</li><li>• 15.5kV, 110kV BIL, 1200A, 20kA</li><li>• Seismic rating of High per IEEE 693-2005</li><li>• Spare parts prices included in quotation; field service prices not included in quotation</li><li>• Shipping is FOB destination, freight prepaid and allowed</li><li>• Payment net 30 days</li></ul>	<ul style="list-style-type: none"><li>• None listed</li></ul>
WESCO	ABB	4	\$31,582.00 (escalation possible; see p. 11 of the proposal)	\$126,328.00 (escalation possible; see p. 11 of the proposal)	24 Wks ARO	5 years from date of manufacture	<ul style="list-style-type: none"><li>• Quotation valid until 03/15/23</li><li>• 15.5kV, 110kV BIL, 1250A, 25kA</li><li>• Seismic rating of Moderate per IEEE 693-2018</li><li>• Spare parts prices included in quotation; field service prices not included in quotation</li><li>• Shipping is FOB destination, freight prepaid and allowed</li><li>• Payment net 30 days</li></ul>	<ul style="list-style-type: none"><li>• None listed</li></ul>

While both units are identical in function, the District has no prior experience with Siemens distribution breakers. Nearby utilities are in the process of installing similar models of breakers however the Districts contracted substation engineer recommended that with both units operating identically, if there was no lowest price requirement, that the Districts crew would benefit from consistency across substations. The ABB breakers that are installed in the T3badas substation have performed well for the District. With the crews fluency with the controller and relay operations, the District has chosen to purchase 4 (four) ABB 15kV circuit breakers from WESCO to be installed at the Manzanita substation

Mason Co. P.U.D. #1,

The Hood Canal Lions would like to extend a sincere thank you for your generous donation of a Bag of Goodies & Gadgets for our 2023 Polar Bear Plunge event. Your contribution not only made it fun for those in attendance hoping to win the prize, but also the part it played in supporting our Mason County Emergency Service Departments. We look forward to next year's event and hope to have you join us!

*Mike Lambert*

Event Coordinator





**HCC EXTENDS BROADBAND TO UNDESERVED AREAS**

*High speed internet service, once considered a luxury, is now recognized as a necessity. Digital inequality is an issue facing the more rural areas of Mason County. With the assistance of grant programs for projects like the Eldon fiber build, Hood Canal Communications can reduce digital inequality. High speed internet service also helps the business community to stay competitive while retaining their local presence and work force.*

The Chamber recently marked the completion of three Hood Canal Communications' Broadband Projects. HCC, public officials, project crews, and community stakeholders gathered for ribbon cuttings to celebrate.

HCC's first grant was \$502K from Mason County using American Rescue Plan Act funds towards a \$627K project to extend HCC's backbone heading north and provide broadband services in the low-density Eldon area. To augment the development, a free community WiFi hot spot has been launched at the Eldon Store. The Eldon North project will eventually serve 58 homes and businesses, which currently do not have access to broadband.

HCC was also awarded two broadband grants from the Department of Commerce's Public Works Board to provide broadband services in previously underserved areas.

The first grant of \$410K, of \$513K total project cost, was for E Strong Road, E Vineyard Dr, E Osprey Ln, E Angel Way, and E Sonja Ln. That project will serve nearly 70 homes, which currently do not have access to broadband speeds above 15 Mbps. The second grant was for \$196k of the total \$245k project and provides broadband services in the previously underserved areas of W Old Olympic Hwy, Partridge Dr NW, and W D R Wood Way. That project will serve approximately 35 homes and 1 business, which currently are underserved.

In all areas, the Gigabit Passive Optical Network (GPON) will serve the current and future needs of the area providing high speed internet, phone, and TV service. The result of these significant investments is increased connectivity for rural Mason County residents, increased value of connected parcels, and support economic development through construction jobs and business tax revenue.

These projects are stellar examples of private-public partnerships which leverage available resources and maximize outcomes. Mike Oblizalo, General Manager and Vice President of HCC, gratefully acknowledged the Mason County Board of Commissioners, Public Works Board, and Mason PUD 1 for their partnership. He also extended his thanks to their contractors, project teams, and HCC staff.

All grant applications received support of many community partners including home and property owners in the affected areas.

Hood Canal Communications is a local communications service provider with approximately 8,500 residential and business customers in Mason County. With offices located in Union and Shelton, the company has been serving Mason County since 1934.

