

Mason County PUD No. 1 Regular Board Meeting February 13, 2024 1:00 p.m.

Join Zoom Meeting https://us02web.zoom.us/j/858 69053743

Meeting ID: 858 6905 3743 1 (253) 215-8782

**1) Public Comment-** Members of the public wishing to comment may request permission to do so during the Public Comment portion of the agenda. Comments shall be limited to no more than 5 minutes per speaker. There will be no action or discussion of public comment items, although the board may defer to PUD management for any necessary response.

# 2) Call Regular Business Meeting to Order

# 3) Public Comment

<ol> <li><u>Consent Agenda</u> Minutes:</li> </ol>	Regular Board Meeting January 23, 2	2024
Disbursements:	Accounts Payable Wire Check Nos. 124428-124508 Payroll Wire	\$91,201.35 \$932,452.58 \$121,923.14
	Grand Total	\$1,145,577.07

# 5) Business Agenda

a. December 2023 Financials

# 6) Staff Reports

- a. General Manager
- b. District Treasurer
- c. Water Resource Manager
- d. Legal Counsel

# 7) <u>Correspondence</u>

8) **Board Comments** 

# 9) Other Business/Public Comment

- **10) Executive Session** may be held as authorized by the Open Public Meetings Act (RCW 42.30.110)
- 11) <u>Adjournment</u>

# 2023 Calendar

January 26 February 15-17 February 16 February 23 Feb 27-March 1 March 15-17 March 30 April 12-14 April 27 April-May (TBA) May 3-5 May 11-12 May 10-11 May 14-17 May 25 June 11-14 June 16-21 June TBA June 29 June 29 June 29 July 12-14 July 20 August 31 Sept. 13-15 Sept. 27-29 Sept. 28 October TBA October TBA October TBA	WPAG WPUDA Day on the Hill WPAG WPUDA/APPA Leg Rally WPUDA WPUDA WPUDA WPUDA WPUDA WPUDA WPUDA WPUDA WPUDA PNW-AWWA Conference Manager's Committee Telecom Workshop NWPPA Annual Conf. WPAG AWWA National Conf. WPAG AWWA National Conf. Strategic Plan Comm. Water Committee WPAG WPUDA WPAG WPUDA WPAG WPUDA WPUDA WPUDA WPAG WPUDA WPUDA WPUDA WPAG WPUDA WPAG WPUDA WPAG WPUDA WPAG WPUDA PDC Annual Mtg.	Virtual Olympia Capital Campus, Olympia Beijing Rm, SeaTac Airport Washington DC Zoom Meeting Virtual Location TBA Olympia Virtual Location TBA Kennewick Spokane (Davenport Historic) Spokane (Davenport Historic) Spokane (Davenport Historic) Anchorage Alaska Beijing Rm, SeaTac Airport Toronto, Canada Seattle WPUDA, Olympia Olympia Virtual Location TBA Virtual Beijing Rm, SeaTac Airport Location TBA Virtual Docation TBA Leavenworth (Enzian Inn) Virtual Location TBA Location TBA Location TBA Tri-Cities area London Rm, SeaTac Airport Location TBA Portland, OR
Nov/Dec (TBA) Nov. 29-Dec 1	WAPAG WPUDA Annual Conf.	Virtual Location TBA



# Mason County Public Utility District No. 1 Board of Commissioners Rate Hearing & Regular Board Meeting January 23, 2024, Potlatch, Washington

Present:

Visitors: None

Jack Janda, President Ron Gold, Vice President Mike Sheetz, Board Secretary Kristin Masteller, General Manager Katie Arnold, District Treasurer Brandy Milroy, Water Resource Manager Rob Johnson, Legal Counsel

**CALL TO ORDER:** Jack called the Electric Rate Hearing to order at 1:00 p.m.

# PUBLIC COMMENT: None.

**Presentation for Rate Hearing:** Katie Arnold gave a presentation on the System Capacity Fee for new electric services. The intent of this fee is to ensure that the new growth on the system that is necessitating upgrades such as upsized distribution line, transformers, and substation capacity to serve the larger demand for power. The suggested Fee from the consultant was \$1,700 per new electric service. Staff decided to reduce that, given the scheduled rate increases and proposed \$1,200 per new electric service to the Finance Committee in July. This was approved by the committee but was inadvertently left off of the resolution that the board passed in December 2023 when they set the new rate and fee schedule. This rate hearing and amended resolution will correct that to include the System Capacity Fee.

# **APPROVAL OF CONSENT AGENDA:**

Minutes:	Regular Board Meeting January 9, 202	24
Disbursements:	Accounts Payable Wire	\$122,211.74
	Check Nos. 124377-124427	\$458,132.00
	Payroll Wire	\$ 84,587.23
	Grand Total	\$665,200.97

Ron made a motion to approve the consent agenda as presented, Mike seconded the motion. Motion carried.

# **Business Agenda:**

**Amended Resolution No. 2075- Electric Rate Schedule**– Ron made a motion to approve Resolution No. 2075, as amended; Mike seconded the motion. Motion passed unanimously.

**Award Lake Arrowhead Mainline Project to SCI Infrastructure**– Ron made a motion to award the Lake Arrowhead Mainline Project to SCI Infrastructure in the amount of \$2,184,837.38; Mike seconded the motion. Motion passed unanimously.

**Approval of 2024 Prequalified Electrical Contractor Roster** – Ron made a motion to approve the 2024 Prequalified Electrical Contractors Roster; Mike seconded the motion. Motion passed unanimously.



**4th Quarter 2023 Strategic Plan Update** – Kristin presented the final report for 2023's strategic plan. The board commented on how pleased they were on the progress of the action items and complimented the team's work over the past year.

**4th Quarter 2023 Collections Write-Offs** – Ron made a motion to approve the list of 4<sup>th</sup> Quarter 2023 Delinquent Accounts to be written off to collections in the amount of \$10,976.82; Mike seconded the motion. It passed unanimously.

**Agate Beach Change Order No. 2** – Ron made a motion to approve Agate Beach Change Order No. 2 to extend the substantial completion date; Mike seconded the motion. It passed unanimously.

# Staff Reports –

**General Manager** – Kristin reported that the cutover of the mainline from Hwy 101 to the new underground line at Star White is scheduled for Thursday. She hosted the program manager for Dept. of Health's State Revolving Fund to a site visit in Union to see the Manzanita Water Storage project site as well as other water projects the PUD has been working on. She and Jeremiah are working on getting the Duckabush relocation and Manzanita substation site work out to bid this month. The GIS Tech/Water position has been posted following Mary Bechtolt's retirement. Staff has been busy completing FEMA grants for generators and danger tree removals. Kristin asked the board to please sign in pro/con when WPUDA emails them on important bills.

**District Treasurer** – Katie gave an update the PUD's annual report and year end financials that will be presented at the last meeting in February. She also reviewed the FEMA grant statuses.

**Water Resource Manager** – Brandy reported that the crew is going to be working on mainline replacement at Dogwood Lane, Vine Maple Lane and Vine Maple Court in Alderbrook. Agate Beach is almost completed and we will put the final phase out to bid soon. The generator project is also ready to go out to bid.

Legal Counsel – Reserved for executive session.

Correspondence – None.

### **Board Reports –**

Mike – Mike reported that he attended the WPUDA meetings.

**Jack** – Jack reported that Puget Sound Energy contributed \$10 million to Energy Northwest's Small Modular Nuclear project.

Ron – Ron attended the Hood Canal Coordinating Council meeting.

# PUBLIC COMMENT - None.

**EXECUTIVE SESSION** – At 1:55 p.m. Jack called an Executive Session under RCW 42.30.110 sections (i) and (iii). He stated the session will last 10 minutes and no action will be taken afterwards.



At 2:05 Jack closed the executive session and reconvened the regular session. With no further business to be discussed, he adjourned the meeting.

# Adjournment: 2:05 p.m.

Jack Janda, President

Ron Gold, Vice President

Mike Sheetz, Secretary

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# Accounts Payable Check Register

# 01/22/2024 To 02/09/2024

#### Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
971 02/01/2024	WIRE	IRS	WEST COAST BANK	FEDERAL TAX LIABILITY	49,169.18
972 02/01/2024	WIRE	WASH 1	WA DEPT OF RETIREMENT SYS	STATE RETIREMENT - PLAN 2	24,271.09
973 02/01/2024	WIRE	WASH 7	WA STATE TREAS-MS: PO-11	DEFERRED COMPENSATION	12,361.63
974 02/01/2024	WIRE	HRA	HRA VEBA TRUST CONTRIBUTI	VEBA MEDICAL SAVINGS	5,399.45
3613 01/30/2024	DD	NAPA AUTO PA	WESTBAY NAPA AUTO PARTS	REFUND-VEHICLE #64 WRONG PARTS	0.00
124428 01/22/2024	СНК	ALTEC	ALTEC INDUSTRIES INC	SYNTHETIC ROPE ASSEMBLY	176.29
124429 01/22/2024	СНК	BROWNT	BROWN, TIM	2024 VOLTAGE REGULATOR TRAINING	123.00
124430 01/22/2024	СНК	DAY	DAY WIRELESS SYSTEMS	RECURRING CHARGES-TWO WAY RADIO 28 UNITS	1,354.87
124431 01/22/2024	СНК	GONZALES, RU	RUDY GONZALES	2024 VOLTAGE REGULATOR TRAINING-PER DIEM	123.00
124432 01/22/2024	СНК	OLDCASTLE	OLDCASTLE INFRASTRUCTURE	ELECTRIC INVENTORY-(10) VAULTS	30,174.94
124433 01/22/2024	СНК	PLATT ELECTRI	PLATT	ELECTRIC TOOLS-9" SIDECUTTER & PLIERS	106.55
124434 01/22/2024	СНК	ROCKY	ROCKY BROOK	DECEMBER POWER	4,561.00
124435 01/22/2024	СНК	RWC GROUP	RWC GROUP	DEF BULK	149.19
124436 01/22/2024	СНК	SMS CLEANING	SMS CLEANING, INC	RETAINAGE- 1/31/2022 - 7/31/2023	3,009.60
124437 01/22/2024	СНК	NAPA AUTO PA	WESTBAY NAPA AUTO PARTS	EQUIPMENT#102-HOUSING	64.82
124438 01/23/2024	СНК	KESTER	KESTER, GREGORY C.	MONTHLY REIMBURSEMENT	1,624.54
124439 01/23/2024	СНК	MUNCHR	MUNCH, ROY	MONTHLY REIMBURSEMENT	917.60
124440 01/23/2024	СНК	BUILDERS	BUILDERS FIRSTSOURCE, INC	TOTTEN SHORES WATER SUPPLIES	704.87
124441 01/23/2024	СНК	THE SHOP*	D & H PRINTING	EMERGENCY LEAK REPAIR POST	75.95
124442 01/23/2024	СНК	FEI 1539	FERGUSON WATERWORKS #3011	WATER NON INVENTORY PARTS	152.62
124443 01/23/2024	СНК	HDFOWL	HD FOWLER COMPANY	WATER NON INVENTORY PARTS	3,693.85
124444 01/23/2024	СНК	L.G.	L. G. ISAACSON CO. INC.	MILWAUKEE TOOLS FOR VEHICLE #65 & #81	1,722.55
124445 01/23/2024	СНК	NWPPA	NWPPA	LABOR & EMPLOYEE RELATIONS-KATIE	440.00
124446 01/23/2024	СНК	OLDCASTLE	OLDCASTLE INFRASTRUCTURE	ELECTRIC INVENTORY-CONCRETE VAULTS	18,830.18
124447 01/23/2024	СНК	PARSON	PARSONS DIESEL & STEAM	SERVICE VARIOUS VEHICLES	2,102.19
124448 01/23/2024	СНК	PLATT ELECTRI	PLATT	ELECTRIC NON INVENTORY PARTS	973.83

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Accounts Payable Check Register

# 01/22/2024 To 02/09/2024

#### Bank Account: 4 - UMPQUA BANK - DISTRICT

	Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
_	124449 01/23/2024	СНК	PROLEC-GE	PROLEC-GE WAUKESHA, INC	MANZANITA SUBSTATION-40% RELEASE	270,656.80
	124450 01/23/2024	CHK	ROHLIN	ROHLINGER ENTERPRISES INC	CLEAN & TEST LINEMEN'S GLOVES	1,168.76
	124451 01/23/2024	CHK	TOZIER	TOZIER BROS, INC	TOTTEN SHORES WATER SUPPLIES	61.07
	124452 01/23/2024	CHK	NAPA AUTO PA	WESTBAY NAPA AUTO PARTS	VEHICLE #58-BRAKE SUPPLIES	335.21
	124453 01/24/2024	CHK	CITI CARDS	CITI CARDS	CITI CHARD CHARGES-ACCT NUMBER #4326	28,000.27
	124454 01/24/2024	CHK	FICS	FASTENAL COMPANY	SHOP SUPPLIES	713.64
	124455 01/25/2024	CHK	2	STEVE J GRIFFITHS	INACTIVE REFUND	377.20
	124456 01/25/2024	CHK	2	BARBARA YOUNG	INACTIVE REFUND	300.00
	124457 01/29/2024	CHK	IRISH BROTHER	IRISH BROTHERS LLC	AGATE BEACH WATER PHASE 2	165,863.29
	124458 01/30/2024	CHK	ALPINE DUCTLE	ALPINE DUCTLESS HEATING	DUCTLESS HEATPUMP REBATE-PATRICK COOK	800.00
	124459 01/30/2024	CHK	ASW	ARCHBRIGHT	Q1 2024 L&I CLAIM ONLY SERVICE FEE	605.11
	124460 01/30/2024	CHK	ASPECT CONSU	ASPECT CONSULTING LLC	POLE YARD	3,110.00
	124461 01/30/2024	CHK	BUILDERS	BUILDERS FIRSTSOURCE, INC	TOTTEN SHORES WATER SUPPLIES	62.11
	124462 01/30/2024	CHK	CAPIT2	CAPITAL INDUSTRIAL, INC.	EQUIPMENT #110 & #116 PARTS & SHOP SUPPL	2,489.75
	124463 01/30/2024	CHK	CINTAS CORP	CINTAS CORPORATION	SAFETY SUPPLIES	184.84
	124464 01/30/2024	CHK	FEDINS	FEDERATED RURAL ELECTRIC INSURA	ADDITIONAL PREMIUM FOR ENDORSEMENT	2,249.00
	124465 01/30/2024	CHK	LEAVIT	LEAVITT MACHINERY	EQUIPMENT #100-SERVICE FORKLIFT	308.30
	124466 01/30/2024	CHK	LES SCHWAB	LES SCHWAB WAREHOUSE CENTER	VEHICLE #62-NEW TIRE & BALANCE	857.03
	124467 01/30/2024	CHK	PARSON	PARSONS DIESEL & STEAM	SERVICE VARIOUS VEHICLES	1,763.13
	124468 01/30/2024	CHK	ROHLIN	ROHLINGER ENTERPRISES INC	VEHICLE #50-REPAIR HYD LINE CRIMPER	385.02
	124469 01/30/2024	CHK	SPIKES	SPIKES HYDRAULICS & EQUIP	EQUIPMENT #114-HOSES & FITTINGS	169.01
	124470 01/30/2024	CHK	TOZIER	TOZIER BROS, INC	TOTTEN SHORES WATER SUPPLIES	6.60
	124471 01/30/2024	CHK	VERIZO	VERIZON WIRELESS	MONTHLY TABLETS & (4) CELLULAR CHARGES	535.87
	124472 01/30/2024	CHK	WATERPAK	WATERPAK	ANNUAL DUES	50.00
	124473 01/30/2024	CHK	WEEKES	WEEKES FOREST PRODUCTS	ELECTRIC INVENTORY-(56)UTILITY POLES	113,241.45
	124474 01/30/2024	CHK	2	KAY M ING	DUCTLESS HEATPUMP REBATE	800.00

### 02/09/2024 4:09:00 PM

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# Accounts Payable Check Register

# 01/22/2024 To 02/09/2024

#### Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124475 01/30/2024	СНК	2	DAVID TAVARES	MULTI-SPLIT HEAT PUMP REBATE	800.00
124476 01/30/2024	СНК	2	CLINT VOLK	MINI SPLIT HEATPUMP REBATE	800.00
124477 01/30/2024	СНК	US BANK-CCC	US BANK	MONTHLY CC CHARGES-4484 7345 5001 2554	10,535.24
124478 01/31/2024	СНК	WPUDA	WASHINGTON PUD ASSOC.	MONTHLY DUES	1,963.00
124479 01/31/2024	СНК	WASH 8	WASHINGTON STATE	JANUARY 2024-HEALTH, DENTAL, & LTD	55,586.98
124480 01/31/2024	СНК	CAROW	CAROW, CINDI	MONTHLY REIMBURSEMENT	581.81
124482 02/01/2024	СНК	IBEW	IBEW LOCAL UNION #77	UNION DUES	1,119.12
124483 02/01/2024	СНК	PUDEMP	PUD #1 EMPLOYEE FUND	EMPLOYEE FUND	220.00
124484 02/01/2024	СНК	2M COMPANY	2M COMPANY INC	WATER NON INVENTORY PARTS-SWITCHES	352.52
124485 02/01/2024	СНК	A WORKSAFE	A WORKSAFE SERVICE, INC	DOT RANDOM DRUG & ALCOHOL TEST-12/19/23	217.00
124486 02/01/2024	СНК	37	JORDAN ADAMS	DOT PHYSICAL REIMBURSEMENT	175.00
124487 02/01/2024	СНК	AFLAC	AFLAC	SUPPLEMENTAL INSURANCE	145.04
124488 02/01/2024	СНК	BUD	BUD CLARY FORD/HYUNDAI	2024 FORD F350 4X4	57,928.15
124489 02/01/2024	СНК	BUILDERS	BUILDERS FIRSTSOURCE, INC	WOODLAND WATER SUPPLIES	284.60
124490 02/01/2024	CHK	CENTUR	CENTURYLINK	TELEPHONE CHARGES ACCT#206-Z05-0016 020	1,554.62
124491 02/01/2024	СНК	DON SMALL & S	DON SMALL & SONS OIL DIST	GAS & DIESEL	11,531.36
124492 02/01/2024	СНК	GENPAC	GENERAL PACIFIC INC	ELECTRIC NON INVENTORY PART-PULLING TAPE	11,580.14
124493 02/01/2024	СНК	GOLDSTREET	GOLDSTREET DESIGN AGENCY, INC.	WEBSITE HOSTING-NOVEMBER 1ST BILLING	50.00
124494 02/01/2024	CHK	GONZALES, RU	RUDY GONZALES	TRAVEL EXPENSE REIMBURSEMENT-CAMP	301.49
124495 02/01/2024	CHK	HDFOWL	HD FOWLER COMPANY	WATER NON INVENTORY PARTS	4,387.81
124496 02/01/2024	СНК	HOODCA	HOOD CANAL COMMUNICATIONS	INTERNET, IT SERVICES, & ALARM DIALER	11,932.58
124497 02/01/2024	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	ENGINEERING TAPE-RICK	565.09
124498 02/01/2024	CHK	IRISH BROTHER	IRISH BROTHERS LLC	AGATE BEACH WATER - PHASE 2	1,106.63
124499 02/01/2024	СНК	PUBPOW	PUBLIC POWER COUNCIL	2024 SPECIAL DUES CONTRIBUTION	518.00
124500 02/01/2024	СНК	RELIABLE ELEC	RELIABLE ELECTRIC, INC	HARSTENE & CANYONWOOD BEACH WATER	4,174.50
124501 02/01/2024	СНК	SPECTRA LAB	SPECTRA LABORATORIES-KITSAP, LLC	C VARIOUS WATER SAMPLES	1,606.50

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# Accounts Payable

# Check Register

# 01/22/2024 To 02/09/2024

#### Bank Account: 4 - UMPQUA BANK - DISTRICT

4:09:00 PM

02/09/2024

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124502 02/01/2024	CHK	TOZIER	TOZIER BROS, INC	SHOP SUPPLIES-GARBAGE CANS	127.10
124503 02/01/2024	CHK	TRIPLE C FAB	TRIPLE C FABRICATORS	SUPPLY MATERIAL & FABRICATE POLE SUPPORT	6,175.82
124504 02/01/2024	СНК	34	WASHINGTON ALARM, INC	MONTHLY BILLING - SECURITY SYSTEM SHOP	200.49
124505 02/01/2024	СНК	WPUDA	WASHINGTON PUD ASSOC.	WPUDA MEETING LUNCH - KRISTIN	40.00
124506 02/01/2024	СНК	2	NEOROPSYCHOLOGICAL SERVICES OF	F FITNESS FOR DUTY TEST	3,125.00
124507 02/02/2024	СНК	JENNING	JENNINGS EQUIPMENT INC.	EQUIPMENT #120-KUBOTA KX040-R43TP	76,092.09
124508 02/02/2024	СНК	WASHDOT	WASHINGTON STATE DOT	CANAL VIEW WATER UTILITY PERMIT	500.00

Total Payments for Bank Account - 4 :	(85)	1,023,653.93
Total Voids for Bank Account - 4 :	(0)	0.00
Total for Bank Account - 4 :	(85)	1,023,653.93
Grand Total for Payments :	(85)	1,023,653.93
Grand Total for Voids :	(0)	0.00
Grand Total :	(85)	1,023,653.93

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# Accounts Payable Check Register

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PARAMETERS ENTERED:

Check Date:01/22/2024 To 02/09/2024Bank:AllVendor:AllCheck:Journal:AllFormat:SummaryExtended Reference:NoSort By:Check/TransactionVoids:CurrentPayment Type:AllGroup By Payment Type:NoMinimum Amount:0.00Authorization Listing:NoNoNo



U.S. BANK P.O. BOX 6343 FARGO ND 58125-6343



ACCOUNT NUMBER	4484 7345 5001 2554
STATEMENT DATE	01-25-2024
AMOUNT DUE	\$10,535.24
NEW BALANCE	\$10,535.24
PAYMENT DUE ON RECEIPT	

# լեվիկերի դեղերերերներին հեղերիկերի հեղի

000132434 01 SP 106481947239815 S MASON COUNTY PUD NO. 1 ATTN JOYCE GRAY 21971 N HWY 101 SHELTON WA 98584-7446

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\$

Please make check payable to U.S. BANK

U.S. BANK P.O. BOX 790428 ST. LOUIS, MO 63179-0428

### 4484734550012554 001053524 001053524

------Please tear payment coupon at perforation.

		CORPOR	ATE ACCO	UNT SUN	IMARY			
MASON COUNTY PUD NO. 4484 7345 5001 2554	Previous Balance	Purchases And Other + Charges -	Cash + Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance
Company Total	\$1,298.59	\$10,732.33	\$0.00	\$.00	\$0.00	\$197.09	\$1,298.59	\$10,535.24

CORPORATE ACCOUNT ACTIVITY							
<b>MASON COU</b> 4484-7345-50	<b>NTY PUD NO. 1</b> 01-2554			TOTAL CO	RPORATE ACTIVITY \$1,298.59 CR	r i i i i i i i i i i i i i i i i i i i	
Post Tran Date Date	Reference Number	Trans	action Description			Amount	
01-08 01-08	74798264008000000	02001 PAYN	IENT - THANK YOU	00000 C		1,298.59 PY	
	NEW ACTIVITY						
<b>JORDAN AD</b> 4484-7301-11		<b>CREDITS</b> \$0.00	PURCHASES \$1,438.66	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$1,438.66		
Post Tran Date Date	Reference Number	Trans	action Description			Amount	
01-12 01-10 01-24 01-23	247651840110300227 247554240241502404	68395 ZEPP 87508 SUPE	ELIN SHIPPING ANI R BEE ALIGNMENT	D TEC SHELTON W	/A NA	25.81 1,412.85	

CUSTOMER SERVICE CALL	ACCOUNT NUMBER		ACCOUNT SUMMARY	
COOTOMER CERTICE CALL			PREVIOUS BALANCE	1,298.59
800-344-5696			PURCHASES & OTHER CHARGES	10,732.33
	STATEMENT DATE	DISPUTED AMOUNT	CASH ADVANCES	.00
	01/25/24	.00	CASH ADVANCE FEES	.00
			CHARGES	.00
SEND BILLING INQUIRIES TO:	AMOUN		CREDITS	197.09
	AWOUN	IT DUE	PAYMENTS	1,298.59
U.S. BANK P.O. Box 6335 Fargo, ND 58125-6335	10,535.24		ACCOUNT BALANCE	10,535.24



Company Name: MASON COUNTY PUD NO. 1
Corporate Account Number: 4484 7345 5001 2554
Statement Date: 01-25-2024

NEW ACTIVITY						
<b>KATIE ARI</b> 4484-7301-	<b>IOLD</b> 2230-6870	<b>CREDITS</b> \$0.00	PURCHASES \$853.87	<b>CASH ADV</b> \$0.00	TOTAL ACTIVITY \$853.87	
Post Tran Date Date	Reference Numbe	er Trans	action Description	1		Amount
12-28 12-2 01-08 01-0 01-08 01-0	7 246921633611094 5 244921540057432 5 247078040070160	38047913 LABO 38808661 YOUR 17943796 CARE	RLAWCENTER, LL MEMBERSHIP 72 ERBUILDER 800-8	C 800-745-9970 CA 7-827-0046 FL 61-4182 IL		70.87 399.00 384.00
<b>-ISA CATE</b> 1484-7301-	: <b>S</b> 1740-7980	CREDITS \$0.00	PURCHASES \$97.88	<b>CASH ADV</b> \$0.00	TOTAL ACTIVITY \$97.88	
Post Tran Date Date	Reference Numbe	er Trans	action Descriptior	1		Amount
	4 244310640050365	69887270 ALAS	-	88727 SEATTLE WA		97.88
<b>RICH CRU</b> 1484-7301-	<b>MP</b> 1396-8613	<b>CREDITS</b> \$197.09	PURCHASES \$7,812.16	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$7,615.07	
Post Tran Date Date	Reference Numbe	er Trans	action Description	1		Amount
12-27 12-2 12-28 12-2 12-28 12-2 01-03 01-0 01-09 01-0 01-09 01-0 01-11 01-1 01-12 01-2 01-22 01-2 01-22 01-2 01-22 01-1 01-24 01-2	6 246921633601083 6 749430133610101 6 249430133610101 2 246921640021038 2 249889440030170 8 242405240094006 0 244921540110274 8 246921640181059 9 246921640191073 0 246921640201076 2 246921640221091 9 249430140200101	40360258 AMZN 85850682 THE H 85849598 THE H 64716432 AMZN 20422081 HAST 62000050 WA D 05219452 PAPE 51954340 VIVAS 51954340 VIVAS 51950538 AMZN 35258664 AMAZ 39171805 AMZN	I MKTP US*MW0Ci IOME DEPOT #470 IOME DEPOT #470 I MKTP US*1B6R3 INGS FIBER GLAS OL LIC & REG 715	03AR3 AMZN.COM/E 18 OLYMPIA WA 17P3 AMZN.COM/BI S P 269-945-9541 M 89 SHELTON WA 17ESANO WA 17ES	BILL WA LL WA 11	79.12 197.09 C 197.10 103.66 1,121.92 64.00 4,077.54 586.20 13.44 67.44 1,253.74 185.06 62.94
RUDY GON 1484-7301-	<b>IZALES</b> 3751-0128	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$421.28	<b>CASH ADV</b> \$0.00	TOTAL ACTIVITY \$421.28	
Post Tran Date Date	Reference Numbe	er Trans	action Descriptior	1		Amount
	1 246921640121017	28115220 BEST	WESTERN BATTL		OUND WA	421.28
<b>TYONE GC</b> 4484-7300-	<b>OS</b> 7483-1958		PURCHASES	CASH ADV	TOTAL ACTIVITY	



Company Name: MASC	N COUNTY PUD NO. 1
Corporate Account Num	ber: 4484 7345 5001 2554
Statement Date: 01-25-	2024

	NEW ACTIVITY						
Post Date		Reference Number	Trans	action Description			Amount
01-22	01-18	247651840190300234	485124 ZEPP	ELIN SHIPPING AN	D TEC SHELTON W	/A	15.65
	<b>E GRA</b> 7300-77	<b>(</b> 08-7699	<b>CREDITS</b> \$0.00	PURCHASES \$79.94	<b>CASH ADV</b> \$0.00	TOTAL ACTIVITY \$79.94	
Post Date		Reference Number	Trans	action Description			Amount
01-08	01-04	24240044005030033	398421 ONLII	NE COLLECTIONS 8	800-765-8268 NC		79.94
	<b>IDY MIL</b> 7301-36	<b>ROY</b> 57-9900	<b>CREDITS</b> \$0.00	PURCHASES \$2.79	<b>CASH ADV</b> \$0.00	TOTAL ACTIVITY \$2.79	
Post Date		Reference Number	Trans	action Description			Amount
	01-12 01-12	24692164012101720 24692164012101720	453827 CITY 455640 CITY	OF OLYMPIA 360-7 OF OLYMPIA 360-7	53-8017 WA 53-8017 WA		2.05 0.74
	<b>SHEET</b> 7301-07	<b>Z</b> 73-6786	<b>CREDITS</b> \$0.00	PURCHASES \$10.10	<b>CASH ADV</b> \$0.00	TOTAL ACTIVITY \$10.10	
Post Date		Reference Number	Trans	action Description			Amount
	01-11 01-12	24692164011100924 246921640121017204	704663 CITY 452894 CITY	OF OLYMPIA 360-7 OF OLYMPIA 360-7	53-8017 WA 53-8017 WA		4.30 5.80

Department: 00000 Total: Division: 00000 Total: \$10,535.24 \$10,535.24

# Costco Anywhere Visa<sup>®</sup> Business Card by Citi



### **KRISTIN MASTELLER**

**MASON COUNTY PUD NO 1** Member Since 2019 Account number ending in: 4326 Billing Period: 12/23/23-01/22/24

JANUARY STATEMENT	
Minimum payment due:	\$280.00
New balance as of 01/22/24:	\$28,000.27
Payment due date:	02/20/24
	· · · · · · · · · · · · · · · · · · ·

For information about credit counseling services, call 1-877-337-8187.

**Billing Inquiries and Customer Service** PO Box 790046 ST. LOUIS, MO 63179-0046 1-855-378-6468, (TTY: 711)

www.citicards.com

Business Credit Limit	
New balance	\$28,000.27
Interest	+\$0.00
Fees	+\$0.00
Cash advances	+\$0.00
Purchases	+\$28,152.22
Credits	-\$151.94
Payments	-\$18,660.46
Previous balance	\$18,660.45
Account Summary	

Credit Limit S	\$31,600
Includes \$2,000.00 cash advance limit	
Available Credit Limit	\$3,599
Includes \$2,000 available for cash advance	



\$282.50

» See page 2 for more information about your rewards

For Payments, send check to: Citi Cards, PO BOX 78019, Phoenix, AZ, 85062-8019



PO Box 6704 Sioux Falls, SD 57104-6704

Your Monthly Statement is Enclosed

Pay your bill from virtually anywhere with the Citi Mobile® App and Citi® Online



To download: Text 'App15' to MyCiti (692484)



or go to your device's app store. Or visit www.citicards.com

Minimum payment due	\$280.00
New balance	\$28,000.27
Payment due date	02/20/24
Amount enclosed: \$	

Account number ending in 4326 Please make check payable to Citi Cards.

Citi Cards PO BOX 78019 Phoenix, AZ 85062-8019

MASON COUNTY PUD NO 1 KRISTIN MASTELLER 21971 N US HIGHWAY 101 SHELTON WA 98584-7446

#### KRISTIN MASTELLER MASON COUNTY PUD NO 1

#### **CARDHOLDER SUMMARY**

KRISTIN MASTELLER	Card ending in 4326
New Charges	\$13,956.70
JOYCE GRAY	Card ending in 1717
New Charges	\$14,195.52
KATIE ARNOLD	Card ending in 6187
New Charges	\$0.00
JORDAN ADAMS	Card ending in 8251
New Charges	\$0.00

### **BUSINESS ACCOUNT SUMMARY**

Sale	Post		
Date	Date	Description	Amount

#### Payments, Credits and Adjustments

	12/30	PAYMENT THANK YOU		-\$18,660.46
01/08	01/08	GLEN AYR RESORT	360-8779522 WA	-\$124.32
01/05	01/05	GLEN AYR RESORT	360-8779522 WA	-\$13.81
01/07	01/07	GLEN AYR RESORT	360-8779522 WA	-\$13.81

### **KRISTIN MASTELLER**

#### Standard Purchases

01/14	01/14	MSFT * E0500QMR2C MSBILL.INFO WA	\$51.00
01/15	01/15	MSFT * E0500QMHEJ 800-6427676 WA	\$3,580.50
01/16	01/16	AMERICAN PUBLIC POWER AS 585-472-4163 VA	\$6,020.52
01/18	01/18	4IMPRINT, INC 4IMPRINT.COM WI	\$4,273.04
01/20	01/20	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$31.64

### **JOYCE GRAY**

### Standard Purchases

12/22	12/23	BACKBLAZE.COM	HTTPSW	WW.BACKCA	\$5.36
01/02	01/02	MASON COUNTY P COMMS.PUD3.ORV			\$3,945.52
01/04	01/04	GLEN AYR RESOR	Г 360-877	9522 WA	\$138.13
01/04	01/04	GLEN AYR RESOR	Г 360-877	9522 WA	\$138.13
01/04	01/04	MASON COUNTY P	UD 1 360-8	77-5249 WA	\$5,195.31
01/05	01/05	ESI 972	2-4229700 TX		\$525.00
01/05	01/05	GRC EPAY	253-8339111	WA	\$42.00
01/05	01/05	GRC EPAY	253-8339111	WA	\$42.00
01/05	01/05	GRC EPAY	253-8339111	WA	\$42.00
01/05	01/05	GRC EPAY	253-8339111	WA	\$42.00
01/05	01/05	GRC EPAY	253-8339111	WA	\$42.00
01/05	01/05	GRC EPAY	253-8339111	WA	\$42.00
01/08	01/08	MASON COUNTY P COMMS.PUD3.ORV			\$1,282.09
01/08	01/08	GRC EPAY	253-8339111	WA	\$42.00
01/08	01/08	GRC EPAY	253-8339111	WA	\$42.00
01/08	01/08	GRC EPAY	253-8339111	WA	\$42.00
01/08	01/08	GRC EPAY	253-8339111	WA	\$42.00
01/08	01/08	GRC EPAY	253-8339111	WA	\$42.00
01/11	01/11	MASON COUNTY P COMMS.PUD3.ORV			\$250.00
01/16	01/16	RITZ SAFETY LLC	DAYTON	OH	\$409.50
01/17	01/17	MASON COUNTY P COMMS.PUD3.ORV			\$1,549.22

Customer Service 1-855-378-6468 (TTY: 711)

# Costco Cash Rewards Summary



# Total Costco Cash Rewards Balance: \$282.50

#### **Costco Cash Rewards Summary**

Total Costco Cash Rewards Balance Year To Date: \$282.50
Earned this period+\$282.50
Your 2023 credit card reward certificate amount\$1,886.19
Costco Cash Rewards balance as of last statement+\$1,886.19

#### Costco Cash Rewards Earned This Period

Total Earned: \$282.50
1% on all other purchases+\$278.77
2% on Costco and <u>Costco.com</u> +\$0.00
3% on eligible travel worldwide+\$3.73
3% on restaurants+\$0.00
4% cash back on eligible gas and electric vehicle (EV) charging purchases worldwide, including gas and EV charging at Costco <sup>1</sup> +\$0.00

### » Visit <u>citi.com/CostcoBusiness</u> for more information

<sup>1</sup>Up to \$7,000 per year in purchases, then 1% cash back

#### KRISTIN MASTELLER MASON COUNTY PUD NO 1

#### Standard Purchases, Cont'd

01/20	01/20	AMZN Mktp US*R04GW2NX0 Amzn.com/billWA	\$86.49
01/20	01/20	AMZN Mktp US*R83OC5E21 Amzn.com/billWA	\$145.72
01/22	01/22	AMZN Mktp US*R045P30G0 Amzn.com/billWA	\$25.93
01/22	01/22	AMZN Mktp US*R015B7080 Amzn.com/billWA	\$37.12

#### **KATIE ARNOLD**

No Activity

#### **JORDAN ADAMS**

No Activity

#### **Fees Charged**

\$0.00

#### **Interest Charged**

TOTAL INTEREST FOR THIS PERIOD	\$0.00

2024 totals year-to-date	
Total fees charged in 2024	\$0.00
Total interest charged in 2024	\$0.00

Interest charge calculation Days in billing cy							
Your Annual Percentage Rate (APR) is the annual interest rate on your account.							
Balance type	Interest charge						
PURCHASES							
Standard Purch	20.49%(V)	\$0.00 (D)	\$0.00				
ADVANCES							
Standard Adv	27.24%(V)	\$0.00 (D)	\$0.00				

Your Annual Percentage Rate (APR) is the annual interest rate on your account. APRs followed by (V) may vary. Balances followed by (D) are determined by the daily balance method (including current transactions). Balances followed by (A) are determined by the average daily balance method.

#### Account messages

Important: To receive a credit card reward certificate you must have earned more than \$1 in rewards through your December 2023 statement closing date and your account must be open at the time your certificate is issued in February, unless prohibited by law.

Please be sure to pay on time. If you submit your payment by mail, we suggest you mail it no later than 02/13/2024 to allow enough time for regular mail to reach us.

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Important Information If you have questions about marketing communications, please visit <u>www.citi.com/offersforyou</u> or call the number on the back of your card. (TTY: We accept 711 or other Relay Service.)

#### About Interest Charges

How We Calculate Interest. We calculate it separately for each balance shown in the Interest Charge Calculation table. We use the **daily balance method** (including new transactions). We figure the interest charge by multiplying the daily balance by its daily periodic rate each day in the billing period. To get a daily balance, we take the balance at the end of the previous day, add the interest on the previous day's balance and new charges, subtract new credits or payments, and make adjustments. The Balance Subject to Interest Rate is the average of the daily balances.

How to Avoid Paying Interest on Purchases. Your due date is at least 23 days after the close of each billing cycle. We will not charge you interest on purchases if you pay your monthly Citi Flex Plan Payment Amount plus your entire balance, excluding any Citi Flex Plan balances, by the due date each month. If you do not pay your monthly Citi Flex Plan Payment plus your entire balance, excluding any Citi Flex Plan balances, by the due date each month, you will pay interest on your purchases from the date they're posted to your account. We will begin charging interest on a Citi Flex Pay balance subject to an APR at the start of the billing cycle following the billing cycle during which you created the Citi Flex Pay.

#### Your Rights

COSTCO-SB.2-0723

#### What To Do If You Find A Mistake On Your Statement.

If you think there is an error on your statement, write to us at the address for billing inquiries and correspondence shown on the front of your statement. In your letter, give us the following information:

- Account information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors <u>in writing</u>. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- · We can apply any unpaid amount against your credit limit.

#### Other Account and Payment Information

When Your Payment Will Be Credited. If we receive your payment in proper form at our processing facility by 5 p.m. local time there, it will be credited as of that day. A payment received there in proper form after that time will be credited as of the next day. Allow 5 to 7 days for payments by regular mail to reach us. There may be a delay of up to 5 days in crediting a payment we receive that is not in proper form or not sent to the correct address. The correct address for regular mail is the address on the front of the payment coupon. The correct address for courier or express mail is the Express Payments Address shown below.

Proper Form. For a payment sent by mail or courier to be in proper form, you must:Enclose the attached payment coupon, with a valid check or money order. No

- cash or foreign currency please.
- · Include your name and the last four digits of your account number.

How to Report a Lost or Stolen Card. Call the Customer Service number at the top of the page.

**Payment Amount.** You may pay all or part of your account balance at any time. However, you must pay, by the payment due date, at least the minimum payment due.

#### Payments other than by mail

Online. See the front of your statement on how to make a payment.

Phone. For phone payments, you authorize Citi to electronically debit your specified bank account by an ACH transaction in the amount and on such date that you indicate on the phone. You also authorize Citi to automatically debit your specified bank account every month, in the amount and on the same date each month that you indicate on the phone, until you withdraw your authorization. You may cancel a one-time phone payment or withdraw your authorization for automatic debits by calling the number on the front of your statement within the timeframe disclosed to you on the phone.

AutoPay. Visit <u>autopay.citicards.com</u> to enroll in AutoPay and have your payment amount automatically deducted each month on your payment date from the payment account you choose.

**Express mail.** Send payment by express mail to:

Citi Cards Attention: Bankcard Payments Department 6716 Grade Lane Building 9, Suite 910 Louisville, KY 40213

**Crediting Payments other than by Mail.** The payment cutoff time for Online Bill Payments, Phone Payments, and Express mail payments is midnight Eastern time. This means that we will credit your account as of the calendar day, based on Eastern time, that we receive your payment request.

If you send an eligible check, you authorize us to complete your payment by electronic debit. If we do, the checking account will be debited in the amount on the check. We may do this as soon as the day we receive the check. Also, the check will be destroyed.



# PUD1 – Executive Summary – December 2023

This report summarizes information on the current financial status of Mason County PUD No. 1 for the month of December 2023:

### • Work in Progress:

- Grant Applications Ongoing
- o 2019 / 2020 CETA Audit

### • Completed Projects:

- o 2024 Budget
- o 2020 / 2021 Audit (Exit Conference January 2023)
- 2022 Privilege Tax Return
- 2022 Form 7 (Due 03/31/23)
- 2022 EIA Report (Due 04/30/23)
- o 2022 Annual Report (Due 05/30/23)
- 2022 Audit & Single Audit

### • Planned Key Milestones, Activities and / or Events:

• Long range financial and budgetary planning – ongoing.

### Financial Highlights:

- Revenue Gross Revenue was \$1,481,745 for the month of December 2023.
- Expenditures –Gross expenditures were \$1,136,457 for the month of December 2023.
- As of December 31, the PUD has \$659,330 in grant reimbursements outstanding for ongoing projects.

Financial Metrics as Compared with Prior Year:	December 2023	December 2022
Total General Cash and Investments	\$946,316	\$1,168,374
Current Ratio (Current Assets/Current Liabilities)	1.88 to 1	2.05 to 1
Debt Service Coverage (O&M/ Debt Service)	2.84	2.91
Long-Term Debt to Net Plant	27%	32%
Total Debt to Equity Ratio (Total Liabilities/Total Equity)	37%	42%
Long Term Debt to Equity Ratio (Long Term Debt / Total Equity)	32%	37%
Times Interest Earned Ratio (Earnings before Interest & Taxes/Total Interest)	3.91	4.86
Cash on Hand (Total Available Cash/Average Daily Costs)	35 Days (General) 127 Days (All Funds)	60 Days (General) 172 Days (All Funds)



# Mason County PUD No 1

Budget Summary by Division For the Month Ended December 31, 2023

	<u>Electric</u>	Water	<u>Sewer</u>	<u>Totals</u>
Total Revenue	\$ 1,241,058.29	\$ 239,632.84	\$ 1,053.97	\$ 1,481,745.10
Budgeted	\$ 1,167,493.00	\$ 197,399.31	\$ 989.91	\$ 1,365,882.22
Difference (-/+)	\$ 73,565.29	\$ 42,233.53	\$ 64.06	\$ 115,862.88
% of Budget	106%	121%	106%	108%
Total Expenditures	\$ 932,239.48	\$ 201,325.66	\$ 2,892.21	\$ 1,136,457.35
Budgeted	\$ 947,521.07	\$ 201,282.92	\$ 1,520.69	\$ 1,150,324.68
Difference (-/+)	\$ (15,281.59)	\$ 42.74	\$ 1,371.52	\$ (13,867.33)
% of Budget	98%	100%	190%	99%
Net Operating Margins	\$ 308,818.81	\$ 38,307.18	\$ (1,838.24)	\$ 345,287.75
Budgeted	\$ 219,971.93	\$ (3,883.61)	\$ (530.78)	\$ 215,557.54
Difference (-/+)	\$ 88,846.88	\$ 42,190.79	\$ (1,307.46)	\$ 129,730.21
% of Budget	140%	-986%	346%	160%



# Mason County PUD No 1

Budget Summary by Division for the Year Ended December 31, 2023

	<u>Electric</u>	<u>Water</u>	Sewer	<u>Totals</u>
Total Revenue	\$ 11,293,267.22	\$ 2,964,432.19	\$ 12,732.87	\$ 14,270,432.28
2023 Budget	\$ 10,712,903.00	\$ 2,687,536.00	\$ 11,878.00	\$ 13,412,317.00
Difference (-/+)	\$ 580,364.22	\$ 276,896.19	\$ 854.87	\$ 858,115.28
% of Budget	105%	110%	107%	106%
Total Expenditures	\$ 10,211,091.98	\$ 2,352,016.22	\$ 8,959.01	\$ 12,572,067.21
2023 Budget	\$ 10,173,191.93	\$ 2,493,753.55	\$ 9,360.00	\$ 12,676,305.48
Difference (-/+)	\$ 37,900.05	\$ (141,737.33)	\$ (400.99)	\$ (104,238.27)
% of Budget	100%	94%	96%	99%
Net Operating Margins	\$ 1,082,175.24	\$ 612,415.97	\$ 3,773.86	\$ 1,698,365.07
2023 Budget	\$ 539,711.07	\$ 193,782.45	\$ 2,518.00	\$ 736,011.52
Difference (-/+)	\$ 542,464.17	\$ 418,633.52	\$ 1,255.86	\$ 962,353.55
% of Budget	201%	316%	150%	231%
Cash Flow				
Beginning Cash (General Fund)	71,824.92	89,776.32	4,195.20	165,796.44
Net Operating Margin (Excluding Depreciation)	2,960,025.13	1,922,867.24	6,573.86	4,889,466.23
Cash Transferred to / from Special Funds	68,107.05	(36,427.36)	(2,468.69)	29,211.00
Change in Accounts Receivable	(154,724.05)	181,463.38	-	26,739.33
Change in Accounts Payable	(24,324.77)	(1,821.77)	24.92	(26,121.62)
Cash Expended on Utility Plant	(1,119,443.60)	(949,215.44)	(6,659.61)	(2,075,318.65)
Change in CWIP	 (1,744,705.48)	(1,117,836.64)	 2,529.52	 (2,860,012.60)
Ending Cash (General Fund)	 56,759.20	 88,805.73	 4,195.20	 149,760.13



# Mason County PUD No. 1

Cash & Investment Balances As of December 31, 2023

Cash Balances	
Cash - General Funds	\$ 149,760.63
Cash - Restricted	\$ 105,335.98
Total Cash	\$ 255,096.61
Investment Balances (LGIP)	
Investments - Electric	\$ 482,379.95
Investments - Sewer	\$ 10,101.46
Investments - Water	\$ 198,738.25
Total Investments	\$ 691,219.66
Total Cash & Investments	\$ 946,316.27
**Does Not Include Designated Funds	