



**Mason County PUD No. 1  
Regular Board Meeting  
February 27, 2024  
1:00 p.m.**

Join Zoom Meeting  
<https://us02web.zoom.us/j/85869053743>

Meeting ID: 858 6905 3743  
1 (253) 215-8782

**1) Public Comment-** *Members of the public wishing to comment may request permission to do so during the Public Comment portion of the agenda. Comments shall be limited to no more than 5 minutes per speaker. There will be no action or discussion of public comment items, although the board may defer to PUD management for any necessary response.*

**2) Call Regular Business Meeting to Order**

**3) Public Comment**

**4) Consent Agenda**

**Minutes:** Regular Board Meeting February 13, 2024

<b>Disbursements:</b>	Accounts Payable Wire	\$ 78,801.28
	Check Nos. 124509-124552	\$517,414.03
	Check Nos. 124556-124586	\$ 83,413.89
	Payroll Wire	\$ 95,091.61
	Payroll Nos. 124553-124555	\$ 12,609.33
	<b>Grand Total</b>	<b>\$787,330.14</b>

**5) Business Agenda**

- a. WPUDA Educational Scholarship
- b. Claim for Damages- Westervelt
- c. Resolution No. 2080- Updating Authorized Signers for District Bank Accounts
- d. Approval of Revised Resolution No. 2066- Water Rate Schedule

**6) Staff Reports**

- a. General Manager
- b. District Treasurer
- c. Water Resource Manager
- d. Legal Counsel

**7) Correspondence**

**8) Board Comments**

**9) Other Business/Public Comment**

**10) Executive Session** may be held as authorized by the Open Public Meetings Act (RCW 42.30.110)

**11) Adjournment**

## **2024 Calendar**

Feb 27-March 1	WPUDA/APPA Leg Rally	Washington DC
March 15-17	WPUDA	Zoom Meeting
March 30	WPAG	Virtual
March 30	WPUDA	Location TBA
April 12-14	WPUDA	Olympia
April 27	WPAG	Virtual
April-May (TBA)	WPUDA	Location TBA
May 3-5	PNW-AWWA Conference	Kennewick
May 11-12	Manager's Committee	Spokane (Davenport Historic)
May 10-11	Telecom Workshop	Spokane (Davenport Historic)
May 14-17	NWPPA Annual Conf.	Anchorage Alaska
May 25	WPAG	Beijing Rm, SeaTac Airport
June 11-14	AWWA National Conf.	Toronto, Canada
June 16-21	APPA National Conf.	Seattle
June TBA	Strategic Plan Comm.	WPUDA, Olympia
June 29	Water Committee	Olympia
June 29	WPAG	Virtual
July 12-14	WPUDA	Location TBA
July 20	WPAG	Virtual
August 31	WPAG	Beijing Rm, SeaTac Airport
Sept. 13-15	WPUDA	Location TBA
Sept. 27-29	Water Workshop	Leavenworth (Enzian Inn)
Sept. 28	WPAG	Virtual
October TBA	Admin/Finance/HR	Location TBA
October TBA	Energy NW PP Forum	Tri-Cities area
October 26	WPAG	London Rm, SeaTac Airport
November 15-17	WPUDA	Location TBA
November	PPC Annual Mtg.	Portland, OR
Nov/Dec (TBA)	WAPAG	Virtual
Nov. 29-Dec 1	WPUDA Annual Conf.	Location TBA



**Mason County Public Utility District No. 1**  
Board of Commissioners Regular Board Meeting  
February 13, 2024, Potlatch, Washington

**Present:**

Jack Janda, President  
Ron Gold, Vice President  
Mike Sheetz, Board Secretary  
Kristin Masteller, General Manager  
Katie Arnold, District Treasurer  
Brandy Milroy, Water Resource Manager  
Rob Johnson, Legal Counsel

**Visitors:** None

**CALL TO ORDER:** Jack called the meeting to order at 1:00 p.m.

**PUBLIC COMMENT:** None.

**APPROVAL OF CONSENT AGENDA:**

**Minutes:** Regular Board Meeting January 23, 2024

<b>Disbursements:</b>	Accounts Payable Wire	\$91,201.35
	Check Nos. 124428-124508	\$932,452.58
	Payroll Wire	\$121,923.14
	<b>Grand Total</b>	<b>\$1,145,577.07</b>

Ron made a motion to approve the consent agenda as presented, Mike seconded the motion. Motion carried.

**Business Agenda:**

**December 2023 Financials**– Katie gave the financial report for the month of December 2023. She noted that cash days on hand will fluctuate quite a bit over the next few months while the PUD awaits reimbursement from grants on projects that we have cash flowed and that we are spending down our substation fund for Manzanita as the substation equipment and materials are ordered and delivered.

**Financial Highlights:**

- Revenue – Gross Revenue was \$1,481,745 for the month of December 2023.
- Expenditures –Gross expenditures were \$1,136,457 for the month of December 2023.
- As of December 31, the PUD has \$659,330 in grant reimbursements outstanding for ongoing projects.



**Mason County Public Utility District No. 1**  
Board of Commissioners Regular Board Meeting  
February 13, 2024, Potlatch, Washington

<b>Financial Metrics as Compared with Prior Year:</b>	<b>December 2023</b>	<b>December 2022</b>
Total General Cash and Investments	\$946,316	\$1,168,374
Current Ratio (Current Assets/Current Liabilities)	1.88 to 1	2.05 to 1
Debt Service Coverage (O&M/ Debt Service)	2.84	2.91
Long-Term Debt to Net Plant	27%	32%
Total Debt to Equity Ratio (Total Liabilities/Total Equity)	37%	42%
Long Term Debt to Equity Ratio (Long Term Debt / Total Equity)	32%	37%
Times Interest Earned Ratio (Earnings before Interest & Taxes/Total Interest)	3.91	4.86
Cash on Hand (Total Available Cash/Average Daily Costs)	35 Days (General) 127 Days (All Funds)	60 Days (General) 172 Days (All Funds)

**Staff Reports –**

**General Manager** – Kristin reported that she had a good meeting with the GM at Alderbrook Golf & Yacht Club regarding water service to the community and the PUD's plans for water service and projects in the Union area. She also had a meeting with Mason County commissioner Sharon Trask who serves on the Public Works Trust Fund board regarding capital budget requests and also a pending application that the PUD is considering for that program. She also had a meeting at the legislature with representatives from the 24<sup>th</sup> District on utility relocations to accommodate culvert replacements.

**District Treasurer** – Katie gave an update on the several applications that staff completed for FEMA mitigation funding and BRIC program funding. The PUD was invite to submit full applications for the Jorstad Substation and a few other projects.

**Water Resource Manager** – Brandy gave an update on several projects including the Lake Arrowhead mainline project, Ripplewood mainline and shared close out photos from Agate Beach Phase 2. Phase 3 will go out to bid next month and Shadowood's water system plan should be approved soon and that will be put out for bid. She reported that the crew was replacing mainline at Dogwood Lane in Alderbrook.

**Legal Counsel** – Rob is getting up to speed on the public works bidding and contract changes that go into effect in July and will share that with the PUD to update policies, contracts and procedures.

**Correspondence** – None.

**Board Reports –**

**Mike** – Mike reported that he attended WPAG and PPC and will attend the WPUA meetings this week.

**Jack** – Jack reported that he attended the WPAG meeting.



**Mason County Public Utility District No. 1**  
Board of Commissioners Regular Board Meeting  
February 13, 2024, Potlatch, Washington

**Ron** – Ron reported that he attended the PPC and WPAG meetings and would be at the PUD Day on the Hill this week.

**PUBLIC COMMENT** – None.

**EXECUTIVE SESSION** – No executive session.

**Adjournment: 2:01 p.m.**

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**Jack Janda, President**

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**Ron Gold, Vice President**

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**Mike Sheetz, Secretary**

02/23/2024 8:35:40 AM

# Accounts Payable Check Register

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02/12/2024 To 02/23/2024

Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
977 02/16/2024	WIRE	IRS	WEST COAST BANK	FEDERAL TAX LIABILITY	42,927.58
978 02/16/2024	WIRE	WASH 1	WA DEPT OF RETIREMENT SYS	STATE RETIREMENT - PLAN 2	21,109.96
979 02/16/2024	WIRE	WASH 7	WA STATE TREAS-MS: PO-11	DEFERRED COMPENSATION	11,123.74
980 02/16/2024	WIRE	HRA	HRA VEBA TRUST CONTRIBUTI	VEBA MEDICAL SAVINGS	3,640.00
3643 02/13/2024	DD	NAPA AUTO PA	WESTBAY NAPA AUTO PARTS	REFUND-VEHICLE #64 WRONG PARTS	0.00
3670 02/16/2024	DD	NAPA AUTO PA	WESTBAY NAPA AUTO PARTS	REFUND-VEHICLE #64 WRONG PARTS	0.00
3671 02/22/2024	DD	NAPA AUTO PA	WESTBAY NAPA AUTO PARTS	REFUND-PURCHASED ON ANOTHER INV#69256	0.00
124509 02/13/2024	CHK	COLONI	COLONIAL LIFE INSURANCE	SUPPLEMENTAL INSURANCE	601.89
124510 02/13/2024	CHK	CRC	COOPERATIVE RESPONSE CENTER, INC	AFTER HOURS ANSWERING SERVICE	2,189.70
124511 02/13/2024	CHK	EXCELSIOR CLE	EXCELSIOR CLEANING	MONTHLY JANITORIAL SERVICES	1,282.50
124512 02/13/2024	CHK	FERRIER	JANIECE FERRIER	MONTHLY REIMBURSEMENT-#51058600	1,548.81
124513 02/13/2024	CHK	GE SOFTWARE	GE SOFTWARE INC DBA EKOS	EKOS FUEL SITE MODULE	80.00
124514 02/13/2024	CHK	GOLDSTREET	GOLDSTREET DESIGN AGENCY, INC.	MONTHLY WEBSITE HOSTING	50.00
124515 02/13/2024	CHK	GRAY	GRAY & OSBORNE, INC	DUCKABUSH ROAD POWER RELOCATION SEPA	30,103.46
124516 02/13/2024	CHK	LILLIWAUP FAL	LILLIWAUP FALLS GENERATING COMP	JANUARY POWER USAGE	28,017.08
124517 02/13/2024	CHK	MARSH	MARSH MUNDORF PRATT & SUL	MONTHLY WPAG SERVICES	211.29
124518 02/13/2024	CHK	MASON CO GAR	MASON COUNTY GARBAGE	MONTHLY GARBAGE CHARGES	884.18
124519 02/13/2024	CHK	MT VIEW LOCA	MT. VIEW LOCATING SERVICES, LLC	MONTHLY UNDERGROUND LOCATES	4,292.50
124520 02/13/2024	CHK	NISC	NISC	JANUARY 2024-PRINT SERVICES	14,970.73
124521 02/13/2024	CHK	NWSS	NORTHWEST SAFETY SERVICE LLC	SAFETY SERVICE-JANUARY 11, 2024	1,136.25
124522 02/13/2024	CHK	PARSON	PARSONS DIESEL & STEAM	SERVICE VARIOUS VEHICLES	1,830.94
124523 02/13/2024	CHK	RICOH USA	RICOH USA, INC.	RENT ON TWO MACHINES & ADDITIONAL IMAGES	514.29
124524 02/13/2024	CHK	JOHN 3	ROBERT W. JOHNSON	MONTHLY RETAINER FEES	4,375.00
124525 02/13/2024	CHK	STANDARD PES	STANDARD PEST CONTROL	QUARTERLY PEST CONTROL-PUD OFFICES & SHO	211.58
124526 02/13/2024	CHK	STATE	STATE AUDITOR'S OFFICE	ENERGY COMPLIANCE ATTESTATION	1,402.50
124527 02/13/2024	CHK	UTILI1	UTILITIES UNDERGROUND LOCATION	MONTHLY ELECTRIC LOCATES	220.70

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124528 02/13/2024	CHK	WHITEWOLF EN	WHITEWOLF ENGINEERING SERVICES	CANAL VIEW, LAKE ARROWHEAD, & ENGINEERING	4,080.50
124529 02/13/2024	CHK	AIRGAS	AIRGAS USA, LLC	DUCKABUSH SUB-STATION-NITROGEN	84.82
124530 02/13/2024	CHK	ANIXTER	ANIXTER INC	ELECTRIC INVENTORY SUPPLIES-DUMMY CAPS	9,625.36
124531 02/13/2024	CHK	BRUCE TITUS F	BRUCE TITUS FORD	VEHICLE #61-COVER - WHEEL	158.39
124532 02/13/2024	CHK	BUILDERS	BUILDERS FIRSTSOURCE, INC	WOODLAND MANOR WATER-SUPPLIES	1,305.11
124533 02/13/2024	CHK	CAPIT2	CAPITAL INDUSTRIAL, INC.	VEHICLE #84-HITCH SUPPLIES	377.38
124534 02/13/2024	CHK	CASCA1	CASCADE COLUMBIA DIST.CO.	SODIUM HYPOCHLORITE	1,193.17
124535 02/13/2024	CHK	DAY	DAY WIRELESS SYSTEMS	SUPPLIES FOR NEW RADIOS	352.10
124536 02/13/2024	CHK	DOH	DEPT. OF HEALTH	VUECREST WATER-PROJECT & PLAN REVIEW	589.00
124537 02/13/2024	CHK	DEPT 3	DEPT. OF TRANSPORTATION	2 MARGARITAS RESTAUNT-CULVERT	757.85
124538 02/13/2024	CHK	DITCH WITCH	DITCH WITCH WEST	FUEL FILTERS	226.93
124539 02/13/2024	CHK	GENPAC	GENERAL PACIFIC INC	ELECTRIC NON INVENTORY PARTS-METER RING	39,437.59
124540 02/13/2024	CHK	HDFOWL	HD FOWLER COMPANY	ELECTRIC INVENTORY-SCH 40 PVC CONDUIT	301,377.43
124541 02/13/2024	CHK	HOODCA	HOOD CANAL COMMUNICATIONS	CONDUIT INSTALLED IN JOINT TREACH AREA	8,749.44
124542 02/13/2024	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	WATER NON INVNTORY SUPPLIES	41.20
124543 02/13/2024	CHK	J&I	J & I POWER EQUIPMENT INC	ELECTRIC EQUIPMENT-BLOWER BACKPACK	494.93
124544 02/13/2024	CHK	LES SCHWAB	LES SCHWAB WAREHOUSE CENTER	EQUIPMENT-#111 (1)NEW TIRE & WHEEL SPIN	327.99
124545 02/13/2024	CHK	OGG, GARET	GARET OGG	REIMBURSE-WATER TOOLS	153.22
124546 02/13/2024	CHK	OLDCASTLE	OLDCASTLE INFRASTRUCTURE	ELECTRIC STOCK INVENTORY-CONCRETE VAULT	50,213.81
124547 02/13/2024	CHK	PUD#3	PUD #3 OF MASON COUNTY	ELECTRIC STOCK INVENTORY-PRI TERMINATION	767.92
124548 02/13/2024	CHK	SIX ROBBLEES'	SIX ROBBLEES' INC	TRAILER PARTS-7-WAY, CONNECTOR	63.70
124549 02/13/2024	CHK	STUSSER ELECT	STUSSER ELECTRIC COMPANY	MILWAUKEE M18 6T UTILITY CRIMPER	2,702.49
124550 02/13/2024	CHK	TOZIER	TOZIER BROS, INC	SHOP SUPPLIES	45.30
124551 02/13/2024	CHK	WPUDA	WASHINGTON PUD ASSOC.	WPUDA COMMISSIONER MEETING-LUNCH	115.00
124552 02/13/2024	CHK	2	CONSUMERS POWER, INC	NW USERS GROUP MEETING - 3/12/24-3/13/24	250.00
124556 02/16/2024	CHK	IBEW	IBEW LOCAL UNION #77	UNION DUES	1,119.05

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124557 02/16/2024	CHK	PUDEMP	PUD #1 EMPLOYEE FUND	EMPLOYEE FUND	220.00
124558 02/16/2024	CHK	ALTEC	ALTEC INDUSTRIES INC	VEHICLE #76-POLE SAW	2,805.15
124559 02/16/2024	CHK	ANIXTER	ANIXTER INC	ELECTRIC STOCK INVENTORY-PRIMARY TERM	4,602.35
124560 02/16/2024	CHK	BUILDERS	BUILDERS FIRSTSOURCE, INC	ALDERBROOK WATER-SUPPLIES	263.94
124561 02/16/2024	CHK	CENTURYLINK	CENTURYLINK	LONG DISTANCE & OUTBOUND CHARGES(21)LINE	84.37
124562 02/16/2024	CHK	GENPAC	GENERAL PACIFIC INC	ELECTRIC NON INVENTORY PARTS	11,282.49
124563 02/16/2024	CHK	HDFOWL	HD FOWLER COMPANY	WATER NON INVENTORY PARTS	2,376.96
124564 02/16/2024	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	ALDERBROOK WATER-SUPPLIES	21.45
124565 02/16/2024	CHK	J&I	J & I POWER EQUIPMENT INC	EQUIPMENT #104-PARTS	2,427.63
124566 02/16/2024	CHK	MASTELLER	KRISTIN MASTELLER	TRAVE EXPENSE REIMBURSEMENT	588.04
124567 02/16/2024	CHK	OGG, GARET	GARET OGG	BALANCE-CLOTHING ALLOWANCE REIMBURSEMENT	71.18
124568 02/16/2024	CHK	POMP'S	POMO'S TIRE SERVICE INC	EQUIPMENT #102-FOAM FILL PADS	1,138.80
124569 02/16/2024	CHK	PURCH	PURCHASE POWER	POSTAGE METER REFILL-8000-9000-0211-6881	2,030.00
124570 02/16/2024	CHK	ROCKY	ROCKY BROOK	BPA CORRECTED THE NOVEMBER 2023 RATE	1,928.00
124571 02/16/2024	CHK	DOE	WA STATE DEPT OF ECOLOGY	MANZANITA SUBSTATION-CONSTRUCTION STORM	315.00
124572 02/22/2024	CHK	A WORKSAFE	A WORKSAFE SERVICE, INC	BAT ALCOHOL TEST(MIKE ROSE)& ONSITE FEES	192.00
124573 02/22/2024	CHK	DAY	DAY WIRELESS SYSTEMS	RECURRING CHARGES-TWO WAY RADIO 28 UNITS	562.06
124574 02/22/2024	CHK	DON SMALL & S	DON SMALL & SONS OIL DIST	GAS & DIESEL	5,580.75
124575 02/22/2024	CHK	GDS ASSOCIATE	GDS ASSOCIATES, INC	MONTHLY WPAG EXPENSES	197.79
124576 02/22/2024	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	SHOP-SCREWS	46.59
124577 02/22/2024	CHK	PARSON	PARSONS DIESEL & STEAM	SERVICE VARIOUS VEHICLES	1,017.19
124578 02/22/2024	CHK	RWC GROUP	RWC GROUP	ANNUAL-ON COMMAND SERVICE	1,591.34
124579 02/22/2024	CHK	SHOP	THE SHOPPER'S WEEKLY	VEHICLE STICKERS-8" LOGO	175.34
124580 02/22/2024	CHK	2	TUPPER/MACK/WELLS PLLC	SQUAXIN ISLAND TRIBE	900.00
124581 02/22/2024	CHK	2	ROBERT C GUIDE	INACTIVE REFUND	143.65
124582 02/22/2024	CHK	2	TOYOTA OF OLYMPIA	VEHICLE #85-NEW HYBRID CAR	37,971.20



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# Accounts Payable Check Register

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Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
124583 02/23/2024	CHK	HDFOWL	HD FOWLER COMPANY	WATER NON INVENTORY PARTS	243.05
124584 02/23/2024	CHK	USA	USA BLUEBOOK	WATER NON INVENTORY-TREATMENT SOLUTION	373.58
124585 02/23/2024	CHK	2	CONSUMERS POWER, INC	nw users group 3/12-3/13 lisa	250.00
124586 02/23/2024	CHK	2	EXTREME COLLISION CENTER	VEHICLE #64-REPAIRS	2,894.94
Total Payments for Bank Account - 4 :					(82) 679,629.20
Total Voids for Bank Account - 4 :					(0) 0.00
Total for Bank Account - 4 :					(82) 679,629.20
Grand Total for Payments :					(82) 679,629.20
Grand Total for Voids :					(0) 0.00
Grand Total :					(82) 679,629.20

02/23/2024

8:35:40 AM

# Accounts Payable Check Register

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**PARAMETERS ENTERED:****Check Date:** 02/12/2024 To 02/23/2024**Bank:** All**Vendor:** All**Check:****Journal:** All**Format:** Summary**Extended Reference:** No**Sort By:** Check/Transaction**Voids:** Current**Payment Type:** All**Group By Payment Type:** No**Minimum Amount:** 0.00**Authorization Listing:** No**Credit Card Charges:** No



Commissioner

Commissioner

**PUBLIC UTILITY DISTRICT NO. 1  
OF MASON COUNTY**

N. 21971 Hwy. 101

Shelton, Washington 98584

BOARD OF COMMISSIONERS

MIKE SHEETZ, Commissio

JACK JANDA,

RON GOLD,

**STANDARD CLAIM FORM  
PLEASE TYPE OR PRINT IN INK**

Please return to:

General Manager  
21971 N. Hwy 101 Shelton, WA 98584

Business Hours: 8:00am - 5:00pm

**PERSONAL INFORMATION**

1. CLAIMANT'S NAME:

Westervelt Melissa J (Geoduck)  
Last Name First Middle

2. RESIDENCE ADDRESS CURRENT ADDRESS:

307103 US Hwy 101 Brinnon, WA 98320

3. MAILING ADDRESS (IF DIFFERENT):

4. RESIDENTIAL ADDRESS AT TIME OF INCIDENT:

307103 US Hwy 101 Brinnon WA 98320

5. CLAIMANT'S DAYTIME TELEPHONE: ( ) 206 853-9531 / 360 716 4430  
Home Business

6. CLAIMANT'S E-MAIL ADDRESS geoduckrestaurant@gmail.com

**INCIDENT INFORMATION**7. DATE OF INCIDENT: 01 / 10 / 2024  
month day year8. TIME: 6:00 A.M. / P.M. (CIRCLE ONE)

9. IF THE INCIDENT OCCURRED OVER A PERIOD OF TIME PLEASE PROVIDED:



Commissioner

Commissioner

# PUBLIC UTILITY DISTRICT NO. 1 OF MASON COUNTY

N. 21971 Hwy. 101

Shelton, Washington 98584

BOARD OF COMMISSIONERS

MIKE SHEETZ, Commission

JACK JANDA,

RON GOLD,

BEGINNING TIME: 01 / 10 / 2024ENDING TIME:        /        /         
month day year

## 10. LOCATION OF INCIDENT:

307103 US Hwy 101 Brannon WA Jefferson  
Address/Street/Mile Post City County

## 11. NAMES, ADDRESSES, AND TELEPHONE NUMBERS OF ALL PERSONS INVOLVED, OR WITNESS, TO THIS INCIDENT:

Darla Hoffman (253) 691-0843  
Kelly Snider (360) 301-4759  
Peter Southerland (253) 290-3410

## 12. NAMES, ADDRESSES, AND TELEPHONE NUMBERS OF ALL DISTRICT EMPLOYEES HAVING KNOWLEDGE ABOUT THIS INCIDENT (ATTACH ADDITIONAL SHEETS, IF NECESSARY):

## 13. DISTRICT EMPLOYEE ALLEGEDLY RESPONSIBLE FOR DAMAGES/INJURY:

## 14. DESCRIBE CONDUCT AND CIRCUMSTANCES CAUSING INJURY OR DAMAGES, EXPLAINING EXTENT OF MEDICAL, PHYSICAL, OR MENTAL INJURIES (ATTACH ADDITIONAL SHEETS, IF NECESSARY):

on 1-10-24 Lights went out in Bar + Rest-  
other Lights were flashing. Light switches  
were controlling Lights Not Belonging to

## 15. LAW ENFORCEMENT/SECURITY/FIRE/EMERGENCY AGENCIES WHO RESPONDED TO THE INCIDENT (PLEASE INCLUDE REPORT OR CASE NUMBER IF AVAILABLE)

DD Electric, Golden Tech Electric -  
PUD

## 16. NAME, ADDRESS, AND TELEPHONE NUMBER OF TREATING PHYSICIAN(S) AND ATTACH COPIES OF MEDICAL REPORTS AND BILLINGS:



Commissioner

Commissioner

**PUBLIC UTILITY DISTRICT NO. 1****OF MASON COUNTY**

N. 21971 Hwy. 101

Shelton, Washington 98584

**BOARD OF COMMISSIONERS**

MIKE SHEETZ, Commissi

JACK JANDA,

RON GOLD,

- 
17. PLEASE PROVIDE COPIES OF ANY DOCUMENTS, PICTURES, OR OTHER RECORDS THAT SUPPORT OR RELATE TO YOUR CLAIM. We will need you to provide the year, make and model for each item you claim was damaged such as appliances or vehicles.

18. I / WE DO HEREBY CLAIM DAMAGES FROM PUD IN THE SUM OF \$ 48,600.00

This claim form must be signed either:

- (i) By the claimant, verifying the claim;
- (ii) Pursuant to a written power of attorney, by the attorney in fact for the claimant;
- (iii) By an attorney admitted to practice in Washington state on the claimant's behalf; or
- (iv) By a court-approved guardian or guardian ad litem on behalf of the claimant.

I certify or declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

M. D. Westervelt 2/8/24  
Signature of Claimant Date

**How your claim will be processed:**

1. Claimant submits claim and supporting material to the General Manager.
2. GM conducts an internal investigation to gather facts and review claim with senior staff team.

(1)

on 1-10-24 I Recieved a  
Call from employee stating  
the Light's were out in Bar &  
Restaurant, no Heat and Walk in  
Cooler was warm. Freezer was  
no longer working along with  
glass chiller and 3 Burner coffee  
Machine,

I called DD Electric. They  
discovered the Electric panel  
was ~~a~~ Changing voltage. Electrician  
suggested to unplug all things  
I Didn't want to Lose. We  
ran around and did just that,  
The trees across the street on  
Hwy 101 are Not maintained.  
Previos owners and myself Have  
Complained for years. We were  
Told By PUD that they cannot  
Do anything about them untill  
the trees touch their Lines,

on 1-10-24 there was NO (2)  
Storm, no wind, no snow!

These trees are not maintained  
by anyone and many are leaning  
towards my Building. I called  
Ald a week ago to cut another  
Branch that was buzzing on  
the power lines.

This tree was holding the  
buckets that contain fuses  
and had bottoms blocked.

The surge took my  
furnace, Compressor, Freezer,  
glass chiller, coffee machine  
and I'm still finding things  
such as out lets and time card  
machine. I was closed from  
1-10-24 ~~to~~ 6pm - 1-26-24. FROM  
surge!

Thank you.

Melissa Westervelt 2/8/24,



**PUBLIC UTILITY DISTRICT NO. 1**  
**OF MASON COUNTY**  
N. 21971 Hwy. 101  
Shelton, Washington 98584

**BOARD OF COMMISSIONERS**  
MIKE SHEETZ, Commissioner  
JACK JANDA, Commissioner  
RON GOLD, Commissioner

January 29, 2024

To: Melissa, Geoduck Restaurant & Lounge  
307103 U.S. Hwy 101, Brinnon, WA  
[geoduckrestaurant@gmail.com](mailto:geoduckrestaurant@gmail.com)

RE: Storm Damage on January 10<sup>th</sup>, 2024

Dear Melissa,

*NOT A Storm!*

Mason County PUD 1's service territory experienced a winter storm on January 10, 2024. As a result of the storm, the electrical equipment at 307103 U.S. Hwy 101 in Brinnon that serves the Geoduck Restaurant and Lounge was damaged by a treefall which resulted in a partial power issue to the service that feeds your building.

This partial power issue resulted in surging that we understand caused damage to the equipment and appliances inside of the restaurant, which was repaired by our line crew a few hours after the outage event.

The PUD's liability insurance does not cover damages that were caused by "acts of nature" and were not proximately caused by the PUD's negligence, as is the case during this storm event. The PUD recommends that you seek reimbursement under your insurance policy to recover expenses for the storm damage.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Kristin Masteller".

Kristin Masteller  
General Manager



Stop : 5  
 Customer Name : 7421595 : GEODUCK RESTAURANT  
 Customer Number : 7421595  
 PO Number :  
 Receipt Date : 01/04/24  
 Receipt Time : 10:45:12  
 Temp Freezer : 0  
 Temp Cooler : 0  
 Signer Name : Geoduck  
 Driver Name : Rick Henry  
 Sales Assoc : D. SCHMIDT  
 Sales Assoc Num : 000000000

## INVOICE: DETAIL BY SECTION

## \*\*\* C - Cooler \*\*\*

ITEM NO	DESCRIPTION	UM	ORD	SHP	DEL	UNIT \$	DEL AMT \$
10944	RELISH DILL CHOPPED	CS	1	1	1	43.58	43.58
109347	LEMONS CH 14OCT	CS	1	1	1	50.79	50.79
12100	MUSHROOM MED	CS	1	1	1	40.67	40.67
137402	OYSTERS PAC XSML	CS	4	4	4	45.58	182.32
170566	BUTTERMILK 1/2 LF CARTON	CS	1	1	1	17.76	17.76
178860	BEEF RST CKD TOP RD C/OFF	CS	1	1	1	7.46	100.71
194522	POTATOES #2 SACK 10Z MINM	CS	7	7	7	17.27	120.89
251256	TOMATOES 2 LVR 5X5 REPKO	CS	1	1	1	57.58	57.58
298689	BACON 14/16 HNY CURED	CS	1	1	1	53.36	53.36
405558	POTATOES DCD 1/2" X 1/2" CUB	CS	1	1	1	39.49	39.49
482426	SAUERKRAUT FRSH PLAS	CS	1	1	1	36.10	36.10
697583	CREAMER HALF & HALF U/P	CS	1	1	1	39.90	39.90
798088	LETTUCE HERITAGE BLEND	CS	1	1	1	32.37	32.37
80245	LETTUCE SHRD 1/8"	CS	1	1	1	26.60	26.60
815456	CHEESE SWISS SLCD .75Z	CS	1	1	1	56.73	56.73
Total:				SHP: 2410	DEL: 2410		898.05

## \*\*\* D - Dry \*\*\*

ITEM NO	DESCRIPTION	UM	ORD	SHP	DEL	UNIT \$	DEL AMT \$
14272	SHORTENING LIQ FRY CANOLA CL	CS	10	10	10	47.99	479.90
173634	R CONT PAPER FOLDED #4 KRAFT R	CS	1	1	1	74.44	74.44
18662	ECV						
23380	BASE CLAM NO MSG	CS	1	1	1	66.38	66.38
	NAPKIN 15X17 2PLY 1/8 FLD WH	CS	1	1	1	91.74	91.74
	ITE						
25421	JUICE TOMATO 7.2Z CAN	CS	1	1	1	22.04	22.04
31283	JUICE PINEAPL	CS	1	1	1	28.69	28.69
354619	SANITIZER TABLETS CHLOR-1AB	CS	2	2	2	29.12	58.24
413886	DISPENSER TOWEL RL MANUAL BL	CS	2	2	2	10.66	21.32
	ACK MOD						
47937	KETCH-UP VOL-PAK	CS	2	2	2	40.08	80.16
46402	SAUCE SOY PLAS JUG	EA	1	1	1	17.95	17.95
588608	TOWEL ROLL KITCHEN PERE 11X17	CS	1	1	1	70.23	70.23
	2PLY WHITE						
612905	DRESSING MIX RNCH ORIG	CS	1	1	1	40.78	40.78
665417	DETERGENT LIQ	CS	1	1	1	67.70	67.70
67904	CLEANER DEGREASER FLOOR HD	CS	1	1	1	77.12	77.12
736026	GLOVE VINYL XL PMOR FREE CLR	CS	1	1	1	48.82	48.82
78005	MAYONNAISE DLX HD	CS	1	1	0	47.88	0.00
827420	OIL SOYBEAN BUTR FLV	CS	1	1	1	46.05	46.05
Total:				SHP: 2811	DEL: 2711		1,291.62

## \*\*\* F - Frozen \*\*\*

ITEM NO	DESCRIPTION	UM	ORD	SHP	DEL	UNIT \$	DEL AMT \$
14652	SOUP BROC CHED	CS	1	1	1	57.33	57.33
155991	CHIX TNDRLN PARFRD BRD FRTR	CS	2	2	2	40.15	80.30
	STKHS						
18152	BUN HAMB 5" SESAME	CS	3	3	3	36.45	109.35
203066	SHRIMP BRD PANKO POPCORN STY	CS	1	1	1	55.52	55.52
	LE 1/OFF						
21304	BEEF PTY 2/1 RD 80% VAC NAE	CS	8	8	8	4.29	343.20
24048	BEEF CHIX FRIED STK RAW CNTR	CS	1	1	1	5.60	56.00
	V						
339292	SALM ATLANTIC PTN 6Z SK/OFF	CS	1	1	1	117.37	117.37
477157	BREAD SOURDOGH THK SLCD 3/4"	CS	1	1	1	52.81	52.81
	SLCD						
58440	DOUGH BREAD FRENCH	CS	2	2	2	44.76	89.52
632120	SHRIMP BRD COCONUT 16/20	CS	1	1	1	107.44	107.44
683667	FRIES SWT 1/4" X 1/2" PLATIE	CS	2	2	2	45.28	90.56
	R						
769064	BUN HAMB SESAME 6" EGG	CS	3	3	3	34.23	102.69
789005	CHFFSE STICK M177 BRD 1TAI 3	CS	2	2	2	166.28	332.56

HARBOR FOODSERVICE  
 1 (425) 251-3317  
 18430 E Valley Hwy, Kent, WA

App Version : 3.629  
 Manifest : 40909  
 Route : 1.4061  
 Stop : 5  
 Customer Name : 7421595 : GEODUCK RESTAURANT  
 Customer Number : 7421595  
 PO Number :  
 Receipt Date : 01/11/24  
 Receipt Time : 10:57:40  
 Temp Freezer : 0  
 Temp Cooler : 0  
 Signer Name : GEODUCK RESTAURANT  
 Driver Name : David Frasquillo  
 Sales Assoc : D. SCHMIDT  
 Sales Assoc Num : 000000000

## INVOICE: DETAIL BY SECTION

## \*\*\* C - Cooler \*\*\*

ITEM NO	DESCRIPTION	UM	ORD	SHP	DEL	UNIT \$	DEL AMT
137402	OYSTERS PAC XSML	CS	4	4	4	45.58	182.32
1383	BUTTER BLEND WHPO MARG	CS	1	1	1	50.75	50.75
178860	BEEF RST CKD TOP RD C/OFF	CS	1	1	1	7.46	93.25
194522	POTATOES #2 SACK 10Z MINM	CS	6	6	6	18.91	113.46
251256	TOMATOES 2 LVR 5X5 REPKO	CS	1	1	1	52.67	52.67
381594	ASPARAGUS	CS	1	1	1	97.25	97.25
403135	TURKEY BRST OIL BRND CKD PRE	CS	1	1	1	4.58	78.53
	MR GF						
697272	CUCUMBERS ECT	CS	1	1	1	15.51	15.51
80245	LETTUCE SHRD 1/8"	CS	1	1	1	26.60	26.60
819485	ONIONS GRN ICELESS TRMD	CS	1	1	1	22.95	22.95
89556	CELERY 3OCT	CS	1	1	1	58.44	58.44
914533	ONIONS YLW JUMBO BULK	CS	1	1	1	30.06	30.06
Total:				SHP: 2010	DEL: 2010		821.73

## \*\*\* D - Dry \*\*\*

ITEM NO	DESCRIPTION	UM	ORD	SHP	DEL	UNIT \$	DEL AMT
14272	SHORTENING LIQ FRY CANOLA CL	CS	8	8	8	47.90	383.84
	R						
256122	SHELL TACO LRG	CS	1	1	1	61.07	61.07
438326	MAYONNAISE SPRM HNY	CS	1	1	1	53.77	53.77
523502	BASE MIX AU JUS	CS	1	1	1	44.15	44.15
559057	OIL BUTR FLV SOY	CS	1	1	1	48.45	48.45
588608	TOWEL ROLL KITCHEN PERE 11X17	CS	1	1	1	70.23	70.23
	2PLY WHITE						
823931	LINER CAN 40-50 GL 40X46 1.2	CS	1	1	1	55.96	55.96
	NL BLACK						
866558	CUP SOUFFLE PLAS 2Z TRANSL	CS	1	1	1	84.90	84.90
Total:				SHP: 1510	DEL: 1510		802.43

## \*\*\* F - Frozen \*\*\*

ITEM NO	DESCRIPTION	UM	ORD	SHP	DEL	UNIT \$	DEL AMT
131748	SOUP ANGUS BEEF & BARLEY FRZ	CS	1	1	1	58.02	58.02
14652	SOUP BROC CHED	CS	1	1	1	57.33	57.33
14655	SOUP TOM BASIL CRNV	CS	1	1	1	56.79	56.79
155991	CHIX TNDRLN PARFRD BRD FRTR	CS	4	4	4	40.15	160.60
	STKHS						
18152	BUN HAMB 5" SESAME	CS	3	3	3	36.45	109.35
198997	BEEF PASTRAMI CKD BTM RD FLA	CS	1	1	1	3.59	63.18
	T CH FZF						
21304	BEEF PTY 2/1 RD 80% VAC NAE	CS	5	5	5	4.29	214.50
250777	CHILI BEEF & BEAN HS RTU NTF	CS	1	1	1	94.19	94.19
	GF						
477157	BREAD SOURDOGH THK SLCD 3/4"	CS	1	1	1	52.81	52.81
	SLCD						
58440	DOUGH BREAD FRENCH	CS	2	2	2	44.76	89.52
683667	FRIES SWT 1/4" X 1/2" PLATIE	CS	1	1	1	45.28	45.28
	R						
769064	BUN HAMB SESAME 6" EGG	CS	3	3	3	34.23	102.69
799310	CLAMS STRIP CRISPY SUPER SUR	CS	1	1	1	55.34	55.34
	FER						
997	COD AK FLT 32/UP BL/SL 1QF	CS	1	1	1	225.71	225.71

Golden Tech H. Kepler  
 71 E HERRON DR  
 SHELTON WA 98584

2740

INVOICE NO.

Invoice

INVOICE  
DATE

1-13-2024

CUSTOMER  
ORDER NUMBER

360-402-8078

SOLD TO:

Geo Pinc # Rent  
 307/03 Hwy  
 BRANON WA 98320

SHIP TO:

SALESPERSON

des

SHIPPED VIA

TERMS

F.O.B.

QTY ORDERED	QTY SHIPPED	DESCRIPTION	UNIT	AMOUNT
		<p>power to Building Had Been going in an out for few weeks in December 2023 until 1-10-24 when the building Surged. called DDElectric and they found the 3 phase pole was the problem. PUD came out and fixed it tree was on Bottom of Boxes they cut down tree &amp; replaced fuses - furnace, cooler, and coffee machine and glass cooler fried out during this surge lost all food in cooler, furnace, coffee mach and glass chiller. Golden Tech came 1-11-24 to fix cooler issue. Furnace didn't make it. Vanessa Winstine 1-13-24.</p>		
		<p>1-13-24. <i>[Signature]</i> 1-13-2024</p>		

Golden Tech R.

71 E HERRON DR

SHELTON, WA 98584

360-402-8078

2619

INVOICE NO.

INVOICE  
DATECUSTOMER  
ORDER NUMBER

Invoice

1-13-2024

SOLD TO:

Geoduck Fleet  
37103 US Hwy 101  
Brennan, WA 98320

SHIP TO:

SALES PERSON

SHIPPED VIA

TERMS

F.O.B.

QTY ORDERED	QTY SHIPPED	DESCRIPTION	UNIT	AMOUNT
		New Goodman		
		5 TON		
		1000 BT LP		
				5590.00
		labor		
				1,000.00
				\$ 6,590.00
		Deposit of 6590.00		
		Balance on Completion		
		10 year on future		
		# 20228.		

Claim 01CCP2024000168 - geoduckrestaurant@gmail.com - Gmail



One attachment • Scanned by Gmail

**Geoduck Restaur..**

**Rafe Cardenas**

to Jon, me

Good Afternoon,

asimmons@reliableflet...

Unfortunately, the policy is specific in this situation. The cause of loss is a failure of power by the utility service. I do sincerely

Cameron

### Conversation History

Sleep number

**Square**

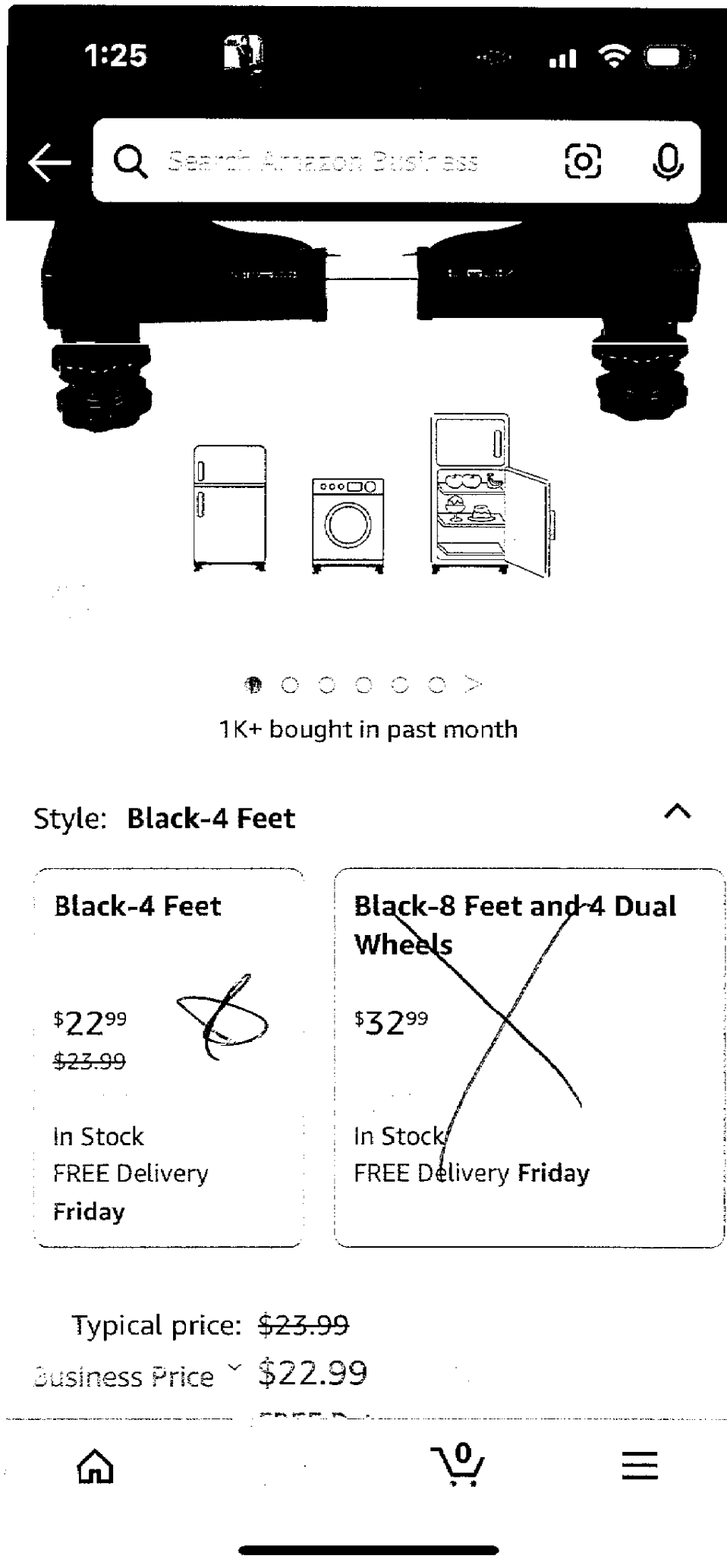
#### e. Utility Services

The failure of power, communication, water or other utility service supplied to the described premises, however caused, if the failure:

(1) Originates away from the described premises; or

(2) Originals at the described premises, but only if such failure involves equipment used to supply the utility service to the described premises from a source away from the described premises.

Failure of any utility service includes lack of sufficient capacity and reduction in supply. Loss or damage caused by a surge of power is also excluded, if the surge would not have occurred but for an event causing a failure of power.



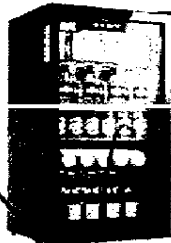


100+ bought in past month

Color: Sliver



**Sliver**  
\$149<sup>98</sup>  
~~\$169.99~~  
In Stock



**Black**  
\$154<sup>99</sup>  
~~\$174.99~~  
In Stock

Typical price: \$160.00 Details





Melissa Westervelt &lt;geoduckrestaurant@gmail.com&gt;

---

**Your Amazon.com order of "WESTLAKE Commercial Freezer..."**

---

Amazon.com &lt;auto-confirm@amazon.com&gt;

Tue, Jan 23 at 1:16 PM

Reply-To: &lt;no-reply@amazon.com&gt;

To: &lt;geoduckrestaurant@gmail.com&gt;

[| Your Account |](#)  
[Amazon.com](#)

amazon business

**Order Confirmation**

Order #113-2542467-5060201

**Hello Melissa,**

Thank you for shopping with us. We'll send a confirmation once your item has shipped. Your order details are indicated below. The payment details of your transaction can be found on the order invoice. If you would like to view the status of your order or make any changes to it, please visit [Your Orders on Amazon.com](#).

This order is placed on behalf of The Geoduck Restaurant & Lounge.

Your estimated delivery date is:

**January 31-  
Monday, February 5**

Your shipping speed:

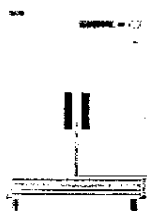
**Arranged Freight Delivery**

Your order will be sent to:

**Melissa J. Westervelt  
Brinnon, WA  
United States**[Order Details](#)**Order Details**

Order #113-2542467-5060201

Placed on today, January 23



WESTLAKE Commercial Freezer 54"W 2 Door 2 Section Stainless Steel  
Reach-in Solid Door Upright Fan Cooling 49 Cu.ft Freezer for Restaurant,  
Bar, Shop, etc  
Sold by Westlake Kitchen  
Condition: New

**\$2,199.00****Order Total:****\$2,616.22**

To learn more about ordering, go to [Ordering from Amazon.com](#).

**DOUBLE D ELECTRICAL, INC.**

PO BOX 957

PORT HADLOCK, WA 98339

(360) 385-1130

**MAILING ADDRESS**

GEODUCK RESTAURANT AND LOUNGE  
307103 US-101  
BRINNON, WA 98320

**JOB DESCRIPTION**

LOST POWER TO BAR &amp; HALF RESTAURANT

**INVOICE**

<b>INVOICE #</b>	I-36578
<b>INVOICE DATE:</b>	01/23/24
<b>Due Date</b>	02/22/24
<b>TERMS</b>	Net 30

**LOCATION**

GEODUCK RESTAURANT AND LOUNGE  
307103 US-101  
BRINNON, WA 98320

<b>MATERIAL / WORK DESCRIPTION</b>	<b>QUANTITY</b>	<b>CHARGE</b>
LOST ALL LIGHTS IN THE BAR & HALF THE RESTAURANT		
ELECTRICAL SERVICE CALL - MINIMUM CHARGE	1	275.00T
Labor Sub Total		275.00
DISPATCH CHARGE	1	40.00T
01/10/24: TROUBLE SHOOT LOST POWER TO HALF OF BUILDING. FOUND PHASE B WAS LOST ON MUNICIPAL LINES (PUD) A-B 170 ISH V, B-C 49V, A-C 208V. CALLED PUD TO REPAIR.		
<b>NET 30</b> <b>12% APR ON ALL INVOICES OVER 30 DAYS (1% PER MONTH)</b> <b>\$39 LATE FEE ASSESSED AFTER 45 DAYS</b> <b>3% SERVICE FEE ON ANY CREDIT / DEBIT CARD</b> <b>PAYMENTS.</b> <b>LABOR CHARGES REFLECT ALL JOB RELATED TIME.</b>		<b>PRE-TAX SUB</b> \$315.00 <b>SALES TAX (9.1%)</b> \$28.67 <b>PAID / CRED</b> \$0.00 <b>BALANCE DUE</b> <b>\$343.67</b>



**QUALITY  
SERVICE****GOLDEN TECH REPAIR, LLC**

P.O. Box 1807

Shelton, WA 98584

Phone: (360) 402-8078

Lic. #GOLDETR885HD



26 15

E-mail: Lesjames194924@yahoo.com

To:

GEOPAC & Root  
207103 Hwy 101  
Blemeren WA.DATE: 12-20-13 JOB NO. \_\_\_\_\_

JOB NAME: \_\_\_\_\_

JOB LOCATION: \_\_\_\_\_

**TERMS****DESCRIPTION****PRICE****AMOUNT**New Condenser3hp Cost of pump8,500.00labor will be by hour.

Signature

**THANK YOU**

If you want more information or need more assistance, go to [Help](#).

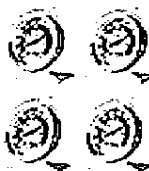
Thank you for shopping with us.

**Amazon.com**

Items in your order are being processed by the following seller(s):



WESTLAKE 54" W  
Commercial...  
\$1,999.00



4 Pack Refrigerator Freezer...  
\$9.99

The payment for your invoice is processed by Amazon Payments, Inc. P.O. Box 81226 Seattle, Washington 98108-1226. If you need more information, please contact (866) 216-1075

By placing your order, you agree to Amazon.com's [Privacy Notice](#) and [Conditions of Use](#). unless otherwise noted, items sold by Amazon.com are subject to sales tax in select states in accordance with the applicable laws of that state. If your order contains one or more items from a seller other than Amazon.com, it may be subject to state and local sales tax, depending upon the seller's business policies and the location of their operations. [Learn more about tax and seller information.](#)

This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message.

**From:** [Liliana Pacheco](#)  
**To:** [Katie Arnold](#)  
**Subject:** Fw: Leaning trees  
**Date:** Monday, February 5, 2024 2:53:46 PM  
**Attachments:** [Outlook-0phmbb1y](#)  
[Outlook-fb.png](#)  
[Outlook-Twitter\\_lo](#)

---



**Lili Pacheco**

**Customer Service Representative**

21971 N. Hwy. 101, Shelton, WA 98584

(360) 877-5249, x. 200- Office \* (360) 877-9274- Fax

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---

**From:** Melissa Westervelt <geoduckrestaurant@gmail.com>  
**Sent:** Monday, February 5, 2024 2:35 PM  
**To:** Liliana Pacheco <LilianaP@mason-pud1.org>  
**Subject:** Leaning trees

These are all leaning towards me. The one that was under transformers had been there. I can't get up a pole and cut it down myself. Please revisit this. Not an act of nature. Not a storm. Lack of maintenance is the problem.

Get [Outlook for iOS](#)



**PUBLIC UTILITY DISTRICT NO. 1**  
**OF MASON COUNTY**  
N. 21971 Hwy. 101  
Shelton, Washington 98584

**BOARD OF COMMISSIONERS**  
MIKE SHEETZ, Commissioner  
JACK JANDA, Commissioner  
RON GOLD, Commissioner

January 29, 2024

To: Melissa, Geoduck Restaurant & Lounge  
307103 U.S. Hwy 101, Brinnon, WA  
[geoduckrestaurant@gmail.com](mailto:geoduckrestaurant@gmail.com)

RE: Storm Damage on January 10<sup>th</sup>, 2024

Dear Melissa,

Mason County PUD 1's service territory experienced a winter storm on January 10, 2024. As a result of the storm, the electrical equipment at 307103 U.S. Hwy 101 in Brinnon that serves the Geoduck Restaurant and Lounge was damaged by a treefall which resulted in a partial power issue to the service that feeds your building.

This partial power issue resulted in surging that we understand caused damage to the equipment and appliances inside of the restaurant, which was repaired by our line crew a few hours after the outage event.

The PUD's liability insurance does not cover damages that were caused by "acts of nature" and were not proximately caused by the PUD's negligence, as is the case during this storm event. The PUD recommends that you seek reimbursement under your insurance policy to recover expenses for the storm damage.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Kristin Masteller'.

Kristin Masteller  
General Manager

**From:** [Melissa Westervelt](#)  
**To:** [Katie Arnold](#)  
**Subject:** Re: PUD 1  
**Date:** Thursday, February 8, 2024 11:24:46 AM  
**Attachments:** [image003.png](#)

---

Good morning Katie. I am faxing all of the paperwork at this moment. This was not a storm related incident. This is due to lack of maintenance to the trees across the street, on 101 that are facing my building . Those trees have been there for sometime. I would appreciate hearing back of how you would like to take care of this issue at the least expense to you and to keep this customer happy. There is no way I could have prevented this myself due to it not being my responsibility There was no storm, no wind no weather cause this .

Thank you for your time and understanding.

Melissa Westervelt

Geoduck restaurant and lounge

On Wed, Feb 7, 2024 at 4:46 PM Melissa Westervelt <[geoduckrestaurant@gmail.com](mailto:geoduckrestaurant@gmail.com)> wrote:

I will definitely fill this out and send all of the paperwork. This was not caused by a storm. This was days before the storm came. This is due to a lack of maintenance on Highway 101 with dead trees. FEMA is unable to help me. I have already spoken with them. This is not a storm related cause. I will fill out the information and send it first thing in the morning. Thank you.

Get [Outlook for iOS](#)

---

**From:** Katie Arnold <[karnold@mason-pud1.org](mailto:karnold@mason-pud1.org)>  
**Sent:** Wednesday, February 7, 2024 4:41:07 PM  
**To:** [geoduckrestaurant@gmail.com](mailto:geoduckrestaurant@gmail.com) <[geoduckrestaurant@gmail.com](mailto:geoduckrestaurant@gmail.com)>  
**Subject:** RE: PUD 1

Hi Melissa,

Lili forwarded me your email. I'm attaching our Standard Tort Claim form, for you to review. Once the form is submitted with all necessary documentation to support your claim, our General Manager will review the claim with senior staff, the attorney will review the claim, and then it will be presented to the Board for review. The detailed instructions on the process of claims is listed on the last page of the form. Please keep in mind that equipment failures or acts of nature (storms, wind, etc.) will not be reimbursed by the District. The damage has to be caused by negligence of the District's employees.

I encourage you to reach out, via the email address that Lili provided, to the Washington State's Emergency Management department that handles business / residential assistance for FEMA declared disasters, if you haven't already and see what your options are through them. If your insurance won't pay for the equipment damage, FEMA may be able to assist since the damage was caused from a storm event. I know they're currently working on declaring the storm a disaster so that FEMA can come in and assist with damage repair reimbursements.

Please let me know if you have any questions.

Thanks,

Katie



**Katie Arnold**  
**District Treasurer and**  
**Director of Business Services**

21971 N. Hwy. 101, Shelton, WA 98584

(360) 877-5249, x. 219- Office \* (360) 877-9274- Fax

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**From:** Liliana Pacheco <[LilianaP@mason-pud1.org](mailto:LilianaP@mason-pud1.org)>

**Sent:** Monday, February 5, 2024 2:53 PM

**To:** Katie Arnold <[karnold@mason-pud1.org](mailto:karnold@mason-pud1.org)>

**Subject:** Fw: PUD 1



**Lili Pacheco**

**Customer Service Representative**

21971 N. Hwy. 101, Shelton, WA 98584

(360) 877-5249, x. 200- Office \* (360) 877-9274- Fax

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**From:** Melissa Westervelt <[geoduckrestaurant@gmail.com](mailto:geoduckrestaurant@gmail.com)>

**Sent:** Monday, February 5, 2024 2:20 PM

**To:** Liliana Pacheco <[LilianaP@mason-pud1.org](mailto:LilianaP@mason-pud1.org)>

**Subject:** Re: PUD 1

So I'm really having a hard time being responsible for this power surge. This was NOT from a storm. This was failure to maintain area around transformers. This dead tree along with the rest of them that are leaning my direction have been complained about to PUD for many years. Please revisit the options in this situation. I'm out a great deal of moneys and I could not have prevented this situation as the pole is across the street.

Thank you

Melissa Westervelt

307103 US Hwy 101

Brinnon WA 98320.

On Tue, Jan 30, 2024 at 9:48 AM Melissa Westervelt <[geoduckrestaurant@gmail.com](mailto:geoduckrestaurant@gmail.com)> wrote:

My insurance is claiming they have 30 reasons why they will not cover this issue. I'm meeting some serious help with these damages. I'm not sure what else I need to do here.

On Mon, Jan 29, 2024 at 9:42 AM Liliana Pacheco <[LilianaP@mason-pud1.org](mailto:LilianaP@mason-pud1.org)> wrote:

Good morning Melissa,

Please let me know if this works for you!

Thank you,

Lili



**Lili Pacheco**

**Customer Service Representative**

[21971 N. Hwy. 101, Shelton, WA 98584](#)

(360) 877-5249, x. 200- Office \* (360) 877-9274- Fax

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Provided by customer in claim packet



**PUBLIC UTILITY DISTRICT NO. 1  
OF MASON COUNTY**

N. 21971 Hwy. 101  
Shelton, Washington 98584

**BOARD OF COMMISSIONERS**

MIKE SHEETZ, Commissioner  
JACK JANDA, Commissioner  
RON GOLD, Commissioner

**RESOLUTION NO. 2080**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF PUBLIC UTILITY DISTRICT NO. 1  
OF MASON COUNTY, WASHINGTON, AUTHORIZING STAFF MEMBERS TO SIGN ON  
UTILITY DISTRICT FINANCIAL ACCOUNTS.

WHEREAS, it is necessary to remove James Reyes as a signer for all accounts of the District; and

WHEREAS, it is necessary to have additional signers available in addition to the current General  
Manager, Kristin Masteller; and

WHEREAS, the Board of Commissioners must authorize existing employees, District Auditor, Katie  
Arnold, Water Resource Manager, Brandy Milroy and General Manager, Kristin Masteller to be  
authorized signers for the following account numbers held at Umpqua Bank: 91003053 (Water Fund),  
91003046 (General Account), and 910003151 (Payroll Account), 91002506 (Electric Restricted Reserve  
Fund), 91002522 (Water Restricted Reserve Fund), 91002514 (Electric Bond Reserve Fund),

BE IT RESOLVED that the Board of Commissioners of Public Utility District No. 1 of Mason County  
removes James Reyes as an authorized signer and approves that Katie Arnold, Brandy Milroy and Kristin  
Masteller are authorized to sign on the above stated accounts at Umpqua Bank.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Mason County, Washington  
at a regular meeting on February 27, 2024, the following commissioners being present and voting.

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Jack Janda, President

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Ron Gold, Vice President

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Mike Sheetz, Secretary



# PUBLIC UTILITY DISTRICT NO. 1

## OF MASON COUNTY

N. 21971 Hwy. 101  
Shelton, Washington 98584

## BOARD OF COMMISSIONERS

MIKE SHEETZ, Commissioner  
JACK JANDA, Commissioner  
RON GOLD, Commissioner

### RESOLUTION NO. 2066

#### A RESOLUTION ESTABLISHING NEW WATER RATE SCHEDULES FOR THE DISTRICT

**WHEREAS**, in 2022, the District initiated a recalibration of its 2019 Cost of Service Analysis to determine if the current and near-term projected costs to provide water service to its customers was still applicable compared to the original Cost of Service Analysis projections and to ensure that the costs are fair and equitable between customer classes; and

**WHEREAS**, the District determined that with recent grant funding awarded for capital projects, the projected average increase over years 2023-2025 may be reduced by 2% for Residential and Large Commercial accounts; and

**WHEREAS**, a public rate hearing was held on December 13, 2022, where the projected rate schedules were proposed for the next 3 years to capture appropriate revenues to maintain cost of water service by customer class; and

**WHEREAS**, following the public hearing, the commission approved staff to budget for a multi-year rate increase for the Residential/Small Commercial Customer Class of 4.91% for the Meter Charge and Usage Charge effective January 1, 2023, with a subsequent 4.83% rate increase for 2024 and 4.79% for 2025, effective the first of each year. Since Large Commercial is already at cost of service, Large Commercial will not see a rate increase in the next 3 years. Irrigation will increase 10% for 2023, and 11% for years 2024 and 2025; and

**NOW, THEREFORE, BE IT RESOLVED THAT** the new rate schedules as outlined below shall take effect on the January 2023 billing statements:

<b>Residential / Small Commercial</b>	<b>Previous</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Meter Charge	\$56.95	\$59.75	\$62.63	\$65.63
Usage Charge (\$ per ccf)				
0 to 400 CF	\$0.00	\$0.00	\$0.00	\$0.00
401 to 1,000 CF	\$2.29	\$2.40	\$2.52	\$2.64
1,001+ CF	\$2.85	\$2.99	\$3.13	\$3.29
<b>Large Commercial</b>	<b>Previous</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Meter Charge				
5/8"	\$70.04	\$70.04	\$70.04	\$70.04
3/4"	\$105.05	\$105.05	\$105.05	\$105.05
1"	\$175.09	\$175.09	\$175.09	\$175.09
1 1/2"	\$350.18	\$350.18	\$350.18	\$350.18
2"	\$560.29	\$560.29	\$560.29	\$560.29
3"	\$1,050.55	\$1,050.55	\$1,050.55	\$1,050.55
4"	\$1,750.91	\$1,750.91	\$1,750.91	\$1,750.91
6"	\$3,501.83	\$3,501.83	\$3,501.83	\$3,501.83
8"	\$5,602.93	\$5,602.93	\$5,602.93	\$5,602.93

Regular Meeting – District Office/Potlatch

A Resolution Establishing New Water Rate Schedules for the District

Date: December 13, 2022

No. 2066





# PUBLIC UTILITY DISTRICT NO. 1

## OF MASON COUNTY

N. 21971 Hwy. 101  
Shelton, Washington 98584

## BOARD OF COMMISSIONERS

MIKE SHEETZ, Commissioner  
JACK JANDA, Commissioner  
RON GOLD, Commissioner

<b>Large Commercial (Cont)</b>	<b>Previous</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Usage Charge (\$ per ccf)				
0 to 400 CF	\$2.07	\$2.07	\$2.07	\$2.07
401 to 1,000 CF	\$2.07	\$2.07	\$2.07	\$2.07
1,001+ CF	\$2.07	\$2.07	\$2.07	\$2.07
<b>Irrigation</b>	<b>Previous</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Meter Charge	\$4,476.86	\$4,924.55	\$5,466.25	\$6,067.54
Usage Charge (\$ per ccf)	\$1.25	\$1.38	\$1.54	\$1.71
<b>Fill Charge</b>	<b>Previous</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
	\$6.13	\$6.46	\$6.80	\$7.16
<b>System Development Fee</b>	<b>Previous</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
	\$4,733	\$4,733	\$4,733	\$4,733

**ADOPTED** by the Board of Commissioners of Public Utility District No. 1 of Mason County, Washington at a regular meeting on December 13, 2022, the following commissioners being present and voting:

\_\_\_\_\_  
Mike Sheetz, President

\_\_\_\_\_  
Ron Gold, Secretary

\_\_\_\_\_  
Jack Janda, Vice President