



Mason County Public Utility District No. 1
Board of Commissioners Regular Board Meeting
November 10, 2020 Potlatch, Washington

Present:

Ron Gold, President (Online)
Mike Sheetz, Vice President (Online)
Jack Janda, Board Secretary (Online)
Kristin Masteller, General Manager (Online)
Darin Hall, Director of Operations (Online)
Katie Arnold, District Treasurer (Online)
Brandy Milroy, Water Resource Manager (Online)
Julie Gray, Executive Assistant (Online)
Rob Johnson, Legal Counsel (Online)

Visitors:

No visitors on phone.

APPROVAL OF CONSENT AGENDA:

Minutes: October 27, 2020 Regular Board Meeting

Disbursements:	<u>Accounts Payable Check Register</u>	
	Accounts Payable Wire	\$ 64,262.74
	Check Nos. 119326 - 119373	\$237,991.18
	A/P Total	\$302,253.92
	<u>Payroll Expense</u>	
	Payroll Wire	\$ 71,679.22
	Grand Total	\$373,933.14

Mike made a motion to approve the consent agenda as presented, Jack seconded the motion, Motion carried.

PUBLIC COMMENT: No public on phone.

BUSINESS AGENDA:

Approval of Water Policy Update – Mike made a motion to approve the Water Policy Update. Jack seconded the motion. Motion carried.

Approval of Net Metering Policy – Mike made a motion to approve the Net Metering Policy. Jack seconded the motion. Motion carried.

Authorize the Director of Business Services to submit the DOH Construction Loan Applications – Katie reported that the applications are due by November 30, 2020. Staff has identified four water projects that they would like to apply for funding for: Agate Beach’s mainline replacement \$340,761.88, Agate Beach Booster Station & Reservoir \$544,575.84, Lake Arrowhead mainline replacement \$1,263,183.77, Union mainline replacement for \$328,475.23, Shadowood System Rehabilitation \$2,096,006.54, and Canal View system upgrades for \$472,942.60.



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2021 Budget Approval – Mike made a motion to approve the 2021 Budget as presented. Jack seconded the motion. Motion carried.

Staff Reports –

General Manager – Kristin reported that the shop had been broken into. A chainsaw and other items were taken. The incident has been reported to the police and the insurance company. She is working on an MOU with Jefferson County to offer Cares Act funds to our customers who live in that county. She reported that she had talked with Andy Anderson from DOH regarding the Union Regional plan. He assures her they are on track for the PUD to receive the approval letter this week. Kristin also reported that she has been working with the Bonneville Environmental Foundation to get solar for both Hood Canal School and Brinnon School. She is still working with BEF for the Skokomish Tribes fast charging stations.

Director of Operations – Darin reported that Hanson Excavating is doing a great job, they will be done with the trenching this week. New services have slowed a little, but there still seems to be a lot of building going on. The water crew is cleaning up some 2020 strategic plan and budget items that needed finished. He reported that the PUD was going out for bid on logging and stump removal at the Manzanita Project. The walk-thru was Friday, November 6th. Ten contractors showed up for the walk-thru. There will be a 10' buffer left for privacy to respect the other homeowners. The crew attended training for the new VAC truck at the City of Shelton. He continues to have COVID protection talks with the crew. There have been no accidents or near misses.

Director of Business Services – Katie reported that she submitted the FEMA grant application for the overhead-to-underground conversion project. There are two more grant applications for water system generators, and repair of the Eells Hill slide that are due by November 16th.

Legal Counsel– No report.

Correspondence – Kristin presented the press release from NWPPA announcing PUD 1's APPA communication award.

Board Reports –

Mike Sheetz – Mike reported he had virtually attended the WPAG meeting last week.

Jack Janda – Jack reported he also had virtually attended the WPAG meeting.

Ron Gold – Ron reported that he had virtually attended a PPC meeting.

PUBLIC COMMENT – No public comment.

EXECUTIVE SESSION – At 1:50 p.m. Commissioner Gold called an executive session for 15 minutes to discuss threatened or pending litigation under RCW 42.30.110(i). Staff was dismissed except the general manager and attorney. Commissioner Gold stated the session would last 15 minutes and no action would be taken following the executive session. At 2:05 p.m. the executive session was adjourned.



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There was no further business to discuss. Commissioner Gold adjourned the regular meeting.

Adjournment: 2:05 p.m.

Ron Gold, President

Mike Sheetz, Vice President

Jack Janda, Secretary