



**Mason County PUD No. 1
Regular Board Meeting
September 10, 2024
1:00 p.m.**

Join Zoom Meeting
<https://us02web.zoom.us/j/85869053743>

Meeting ID: 858 6905 3743
1 (253) 215-8782

1) Call Regular Business Meeting to Order

2) Public Comment- *Members of the public wishing to comment may request permission to do so during the Public Comment portion of the agenda. Comments shall be limited to no more than 5 minutes per speaker. There will be no action or discussion of public comment items, although the board may defer to PUD management for any necessary response.*

3) Consent Agenda

Minutes: Regular Board Meeting August 27, 2024

Disbursements:	Accounts Payable Wire	\$ 76,475.05
	Check Nos 125418-125481	\$ 630,825.13
	Payroll Wire	\$ 94,458.70
	Grand Total	\$ 801,758.88

4) Business Agenda

- a. Claim for Damages- Robison Plumbing
- b. Award Manzanita Substation Construction Project to RiverLine Power

5) Staff Reports

- a. General Manager
- b. District Treasurer
- c. Water Resource Manager
- d. Legal Counsel

6) Correspondence

7) Board Comments

8) Other Business/Public Comment

9) Executive Session may be held as authorized by the Open Public Meetings Act (RCW 42.30.110)

10) Adjourn

2024 Calendar

Sep 18-20	WPUDA Association meetings, location TBD
Sept 25-27	WPUDA Water Workshop, location TBD
Sept 25	WPAG Hybrid Meeting
October 2	PPC Embassy Suites Portland Airport
October 3	PPC Embassy Suites Portland Airport
October 4	PUD 1 Customer Appreciation Event
October 23-24	Energy Northwest Members Forum, Richland
October 31	WPAG Meeting, Virtual
November 6	PPC Town Hall Embassy Suites Portland Airport
November 7	PPC Annual Meeting Embassy Suites Portland Airport
Nov 13-15	WPUDA Association meetings, Olympia



Mason County Public Utility District No. 1
Board of Commissioners Regular Board Meeting
August 27, 2024, Potlatch, Washington

Present:

Jack Janda, President
Ron Gold, Vice President
Mike Sheetz, Board Secretary
Kristin Masteller, General Manager
Katie Arnold, District Treasurer
Brandy Milroy, Water Resource Manager
Rob Johnson, Legal Counsel

Visitors: None

CALL TO ORDER: Jack called the meeting to order at 1:00 p.m.

PUBLIC COMMENT: None.

APPROVAL OF CONSENT AGENDA

Minutes: Regular Board Meeting August 13, 2024

Disbursements:	Accounts Payable Wire	\$ 75,033.19
	Check Nos #125358 - #125417	\$ 154,261.22
	Payroll Wire	\$ 98,732.17
	Grand Total	\$328,026.58

Ron made a motion to approve the consent agenda as presented; Mike seconded the motion. It passed unanimously.

Business Agenda:

Approve GM to sign Funding Contract with Dept. of Fish & Wildlife for Duckabush Utility Relocation Project – Ron made a motion to authorize the General Manager to sign the grant contract with Washington Department of Fish & Wildlife for \$467,662.49.; Mike seconded the motion. It passed unanimously.



July 2024 Financials–

Financial Highlights:

- Revenue – Gross Revenue was \$993,505 for the month of July 2024.
- Expenditures –Gross expenditures were \$941,659 for the month of July 2024.
- As of July 30, the PUD has \$491,053 in grant reimbursements outstanding for ongoing projects, which is an equivalent of about 19 days of our cash on hand.

Financial Metrics as Compared with Prior Year:	July 2024	July 2023
Total General Cash and Investments	\$1,066,526	\$1,1773,298
Current Ratio (Current Assets/Current Liabilities)	2.25 to 1	2.44 to 1
Debt Service Coverage (O&M/ Debt Service)	3.44	3.18
Long-Term Debt to Net Plant	25%	31%
Total Debt to Equity Ratio (Total Liabilities/Total Equity)	33%	39%
Long Term Debt to Equity Ratio (Long Term Debt / Total Equity)	29%	35%
Times Interest Earned Ratio (Earnings before Interest & Taxes/Total Interest)	6.11	4.44
Cash on Hand (Total Available Cash/Average Daily Costs)	40 Days (General) 165 Days (All Funds)	66 Days (General) 176 Days (All Funds)

Staff Reports –

General Manager – Kristin commented on how proud she was of Katie’s work managing the grant contracts and that the PUD got through the federal single audit with no comments or concerns. That was a huge undertaking and demonstrates the good work Katie is doing to manage several federal grant contracts at once. She also commended Brandy for her GPA on her business management degree studies working on the educational component of her career growth. Kristin had a meeting with Sen. MacEwen’s office last week about capital budget requests this year. She also is working on four new grant applications between now and the end of the year. The Manzanita Substation construction bids are due Friday. The T3 breaker and pole replacement projects are completed this week. The Duckabush Project is underway and going well. Kristin will attend PPC next week in Portland. The PUD should hear back on the Public Works Board grant/loan application for Manzanita Water Storage next week.

District Treasurer – Katie gave an update on the state audit and CETA audit. She said the state accountability and financial audits are going well and while she hasn’t heard any concerns regarding the CETA compliance audit, she’s prepared for the PUD to receive a finding on the implementation of CETA requirements because just about every other PUD in the state that has finished their CETA compliance audits has received at least one finding. Staff is still working on applying the \$200 CCA bill credits before



Mason County Public Utility District No. 1
Board of Commissioners Regular Board Meeting
August 27, 2024, Potlatch, Washington

the deadline. She and staff have been attending NISC best practices consultations to improve the work processes for customer service and credit & collections in the software. Next year's BCP trainings will be focused on finance.

Water Resource Manager – Brandy reported that Lake Arrowhead will be out for rebid next week. The Manzanita Water Storage design was submitted to Dept. of Health and it only came back with a couple comments, so that should be approved shortly. Now we're just waiting on funding to construct. Kobe is attending the ERWOW water apprenticeship training in Yakima this week.

Legal Counsel – Rob's report was reserved for executive session.

Correspondence – None.

Board Reports –

Mike – Will attend PPC meetings virtually next week.

Jack – Will attend PPC meetings virtually next week. Went to Energy Northwest retreat in Union last week as part of their board.

Ron – Attended the virtual Western Public Agencies Group meeting.

PUBLIC COMMENT – None.

EXECUTIVE SESSION – At 1:50 p.m. Jack called an executive session under RCW 42.30.110 (1)(i) for threatened or pending litigation and also for RCW 42.30.140(b) for discussing collective bargaining proposals. At 2:10, Jack closed the executive session and reconvened the regular meeting. With no further business to be discussed, the meeting was adjourned.

Adjourned: 2:10 p.m.

Jack Janda, President

Ron Gold, Vice President

Mike Sheetz, Secretary

09/06/2024 10:10:04 AM

Accounts Payable Check Register

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08/26/2024 To 09/06/2024

Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1088 09/03/2024	WIRE	IRS	WEST COAST BANK	FEDERAL TAX LIABILITY	40,540.07
1089 09/03/2024	WIRE	WASH 1	WA DEPT OF RETIREMENT SYS	STATE RETIREMENT - PLAN 2	20,494.56
1090 09/03/2024	WIRE	WASH 7	WA STATE TREAS-MS: PO-11	DEFERRED COMPENSATION	11,555.25
1091 09/03/2024	WIRE	HRA	HRA VEBA TRUST CONTRIBUTI	VEBA MEDICAL SAVINGS	3,643.72
1092 09/03/2024	WIRE	DSHS	DSHS	DEPARTMENT OF SOCIAL HEALTH SERVICES	241.45
125418 08/26/2024	CHK	2	SUNCREST BOAT &RV STORAGE LLC	DEPOSIT REFUND	200.00
125419 08/26/2024	CHK	2	SUNCREST BOAT &RV STORAGE LLC	DEPOSIT REFUND	500.00
125420 08/26/2024	CHK	2	GEORGE WEST	INACTIVE REFUND	105.50
125421 08/26/2024	CHK	46	KOBE VIND	TRAVEL PER DIEM-YAKIMA, WA	173.50
125422 08/27/2024	CHK	CAROW	CAROW, CINDI	MONTHLY REIMBURSEMENT	581.81
125423 08/27/2024	CHK	GRAYJU	GRAY, JULIE	MONTHLY REIMBRUSEMENT	1,157.66
125424 08/27/2024	CHK	KESTER	KESTER, GREGORY C.	MONTHLY REIMBURSEMENT	1,640.92
125425 08/27/2024	CHK	MUNCHR	MUNCH, ROY	MONTHLY REIMBURSEMENT	917.60
125426 08/27/2024	CHK	ANIXTER	ANIXTER INC	ELECTRIC INVENTORY-TERMINATION ELBOWS	21,348.94
125427 08/27/2024	CHK	DOH	DEPARTMENT OF HEALTH	MT VIEW SANITARY SURVEY INSPECTION	510.00
125428 08/27/2024	CHK	GENPAC	GENERAL PACIFIC INC	WATER METERS	25,525.35
125429 08/27/2024	CHK	GRAY	GRAY & OSBORNE, INC	AGATE BEACH RESERVOIR & BOOSTER STATION	27,151.96
125430 08/27/2024	CHK	HDFOWL	HD FOWLER COMPANY	WATER NON INVENTORY PARTS	262.85
125431 08/27/2024	CHK	NATIONAL MET	NATIONAL METERING & TECHNICAL S	WIRED 2 CT SERVICES	1,560.00
125432 08/27/2024	CHK	PERFORMANCE	PERFORMANCE SYSTEMS INTEGRATIO	ANNUAL FIRE EXTINGUISHER INSPECTIONS	253.05
125433 08/27/2024	CHK	TOZIER	TOZIER BROS, INC	SHOP-SUPPLIES	128.90
125434 08/27/2024	CHK	US BANK-CCC	US BANK	MO.CREDIT CARD 4484 7345 5001 2554	143.11
125435 08/27/2024	CHK	VERIZO	VERIZON WIRELESS	ISLAND LAKE MANOR, BEL AIRE,& SHADOWOOD	75.06
125436 08/27/2024	CHK	NAPA AUTO PA	WESTBAY NAPA AUTO PARTS	SHOP SUPPLIES-FLAT PANEL FITLER	60.59
125437 08/27/2024	CHK	CITI CARDS	CITI CARDS	MO.CREDIT CARD-ACCOUNT ENDING IN #4326	23,194.69
125438 08/29/2024	CHK	GENPAC	GENERAL PACIFIC INC	ELECTRIC NON INVENTORY-FUSES	651.60

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08/26/2024 To 09/06/2024

Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
125439 08/29/2024	CHK	L.G.	L. G. ISAACSON CO. INC.	MARKING PAINT, GLOVES, & EAR PLUGS	361.87
125440 08/29/2024	CHK	LARRY BROWN	LARRY BROWN CONSTRUCTION, INC	VUECREST RESERVOIR	133,232.86
125441 08/29/2024	CHK	SLATE ROCK SA	SLATEROCK FR	NEW EMPLOYEE-CHRIS CROWELL	1,500.00
125442 08/29/2024	CHK	VERIZO	VERIZON WIRELESS	MONTHLY TABLETS & (4) CELLULAR CHARGES	515.65
125443 08/31/2024	CHK	WASH 8	WASHINGTON STATE	AUGUST 2024-HEALTH, DENTAL, & LTD	49,453.82
125444 09/03/2024	CHK	AFLAC	AFLAC	SUPPLEMENTAL INSURANCE	145.04
125445 09/03/2024	CHK	CNA	CNA SURETY DIRECT BILL	WA BLANKET HIGHWAY PERMIT	200.00
125446 09/03/2024	CHK	DAY	DAY WIRELESS SYSTEMS	RECURRING CHARGES-TWO WAY RADIO 28 UNITS	562.58
125447 09/03/2024	CHK	DOH	DEPARTMENT OF HEALTH	HOODSPORT-DWSRF LOAN PAYMENT	49,728.61
125448 09/03/2024	CHK	HOODCA	HOOD CANAL COMMUNICATIONS	INTERNET, IT SERVICES, & ALARM DIALER	5,426.53
125449 09/03/2024	CHK	34	WASHINGTON ALARM, INC	MONTHLY BILLING - SECURITY SYSTEM SHOP	200.67
125450 09/03/2024	CHK	WPUDA	WASHINGTON PUD ASSOC.	MONTHLY DUES	1,963.00
125451 09/03/2024	CHK	IBEW	IBEW LOCAL UNION #77	UNION DUES	1,131.01
125452 09/03/2024	CHK	PUDEMP	PUD #1 EMPLOYEE FUND	EMPLOYEE FUND	210.00
125453 09/04/2024	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	MANZANITA SUB STATION PROJECT-SUPPLIES	74.46
125454 09/06/2024	CHK	BROWNT	BROWN, TIM	CLOTHING ALLOWANCE	350.00
125455 09/06/2024	CHK	COLONI	COLONIAL LIFE INSURANCE	SUPPLEMENTAL INSURANCE	601.89
125456 09/06/2024	CHK	CRC	COOPERATIVE RESPONSE CENTER, INC	AFTER HOURS ANSWERING SERVICE	1,892.89
125457 09/06/2024	CHK	THE SHOP*	D & H PRINTING	(1000)#10 ENVELOPES PEEL & SEAL	274.81
125458 09/06/2024	CHK	DOH	DEPARTMENT OF HEALTH	MINERVA TERRACE WATER-SANITARY SURVEY	1,800.00
125459 09/06/2024	CHK	DJ'S ELECTRICA	DJ'S ELECTRICAL INC	T3 BREAKER FOUNDATION	163,817.32
125460 09/06/2024	CHK	DON SMALL & S	DON SMALL & SONS OIL DIST	GAS & DIESEL	5,485.68
125461 09/06/2024	CHK	EXCELSIOR CLE	EXCELSIOR CLEANING	MONTHLY JANITORIAL SERVICES	1,282.50
125462 09/06/2024	CHK	GE SOFTWARE	GE SOFTWARE INC DBA EKOS	EKOS FUEL SITE MODULE	80.00
125463 09/06/2024	CHK	GENPAC	GENERAL PACIFIC INC	ELECTRIC INVENTORY-PEDESTAL & 4/0 QUAD	23,390.11
125464 09/06/2024	CHK	GOLDSTREET	GOLDSTREET DESIGN AGENCY, INC.	MONTHLY WEBSITE HOSTING	60.00

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Accounts Payable Check Register

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08/26/2024 To 09/06/2024

Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
125465 09/06/2024	CHK	HDFOWL	HD FOWLER COMPANY	WATER NON INVENTORY PARTS	238.03
125466 09/06/2024	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	ENCHANTMENT RIDGE WELL-WIRE	6.51
125467 09/06/2024	CHK	40	ERIC JOHNSON	DOT PHYSICAL EXAM	175.00
125468 09/06/2024	CHK	LARRY BROWN	LARRY BROWN CONSTRUCTION, INC	VUECREST RESERVOIR	64,345.30
125469 09/06/2024	CHK	LEMAY MOBILE	LEMAY MOBILE SHREDDING	(2) 65GAL SHRED	136.00
125470 09/06/2024	CHK	MARSH	MARSH MUNDORF PRATT & SUL	WPAG MONTHLY FEES	326.08
125471 09/06/2024	CHK	MASON CO GAR	MASON COUNTY GARBAGE	MONTHLY GARBAGE CHARGES	895.96
125472 09/06/2024	CHK	SHEL 2	MASON COUNTY JOURNAL	HELP WANTED-ELECTRIC SUPERINTENDENT	588.05
125473 09/06/2024	CHK	MASTELLER	KRISTIN MASTELLER	TRAVEL EXPENSE REIMBURSMENT	990.20
125474 09/06/2024	CHK	MILROY	BRANDY MILROY	TUITION REIMBURSEMENT	3,960.00
125475 09/06/2024	CHK	NWSS	NORTHWEST SAFETY SERVICE LLC	SAFETY TRAINING AUGUST 22, 2024	1,136.25
125476 09/06/2024	CHK	RICOH USA	RICOH USA, INC.	RENT ON TWO MACHINES & ADDITIONAL IMAGES	1,051.35
125477 09/06/2024	CHK	SHEETZ, MIKE	MIKE SHEETZ	AUGUST TRAVEL EXPENSE	21.44
125478 09/06/2024	CHK	SPECTRA LAB	SPECTRA LABORATORIES - KITSAP, LL	VARIOUS WATER SAMPLES	5,377.30
125479 09/06/2024	CHK	UTILI1	UTILITIES UNDERGROUND LOCATION	MONTHLY ELECTRIC LOCATES	232.73
125480 09/06/2024	CHK	WITTENBERG C	WITTENBERG CPA, PS	CONSULT-MANAGEMENT	240.00
125481 09/06/2024	CHK	2	NATIONAL UTILITY INDUSTRY TRAINI	RUDY & CHRIS-3RD YEAR ONLINE COURSES	1,220.54
Total Payments for Bank Account - 4 :					(69) 707,300.18
Total Voids for Bank Account - 4 :					(0) 0.00
Total for Bank Account - 4 :					(69) 707,300.18
Grand Total for Payments :					(69) 707,300.18
Grand Total for Voids :					(0) 0.00
Grand Total :					(69) 707,300.18

09/06/2024

10:10:04 AM

Accounts Payable Check Register

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PARAMETERS ENTERED:**Check Date:** 08/26/2024 To 09/06/2024**Bank:** All**Vendor:** All**Check:****Journal:** All**Format:** Summary**Extended Reference:** No**Sort By:** Check/Transaction**Voids:** Current**Payment Type:** All**Group By Payment Type:** No**Minimum Amount:** 0.00**Authorization Listing:** No**Credit Card Charges:** No



PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY
N. 21971 Hwy. 101
Shelton, Washington 98584

BOARD OF COMMISSIONERS
MIKE SHEETZ, Commissioner
JACK JANDA, Commissioner
RON GOLD, Commissioner

INSTRUCTIONS FOR COMPLETING A STANDARD TORT CLAIM FORM

For the District to pay a claim, it is up to the claimant to specify how the damage was caused by negligence of the District's employees. Equipment failure or acts of nature (wind, lightening, trees, etc.) will not be reimbursed by the District. Please specify what negligence of the District's employees caused the damage.

Before presenting a Standard Tort Claim form, please read these instructions, the Standard Tort Claim form, and other appropriate forms in their entirety.

- Type or print clearly in ink and sign the Standard Tort Claim form.
- Provide all requested information and any available documents or evidence supporting your claim, such as medical records or bills for personal injuries, photographs, proof of ownership for property damages, receipts for property value, etc.
- If the requested information cannot be supplied in the space provided, please use additional blank sheets so your Standard Tort Claim form can be easily read and understood.
- The following are examples on how to complete the Standard Tort Claim Form:
 1. Doe, Jane K. January 1, 1060
 2. 1234 Hwy 101, Shelton WA 98584
 3. P0 Box 12345, Shelton WA 98584
 4. Same (or residence at the time of incident)
 5. 360-123-4567 (H) 360-456-7890 (W)
 6. jdoe@hotmail.com
 7. August 9, 2010
 8. 8:00 a.m.
 9. If the incident that caused the damages occurred over a period of time, please provide the beginning time and the ending time in Item 9
 10. Hwy 101, Southbound, Milepost 109, near Potlatch State Park.
 11. Doe, John Q., 1234 Hoodsport Way NW, Hoodsport WA 98584 (360) 456-3456; Tow Truck Driver, Acme Towing
 12. Identify any PUD No. 1 personnel who have knowledge or list "Unknown"
 13. Please provide the name of the District employee who you allege is responsible for the damages.
 14. Please describe the incident that resulted in the injury or damages, specifically answering the questions who, what, where, when and why, e.g.: "PUD No. 1 truck failed to stop at stop sign and hit my vehicle".



PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY
N. 21971 Hwy. 101
Shelton, Washington 98584

BOARD OF COMMISSIONERS
MIKE SHEETZ, Commissioner
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15. If you reported this incident to law enforcement, safety, or security personnel, please provide a copy of the report or contact information to the person you spoke with.
16. Please provide all of your medical providers with their names, address, telephone numbers, and the type of treatment. If you were treated for a personal injury, please include your medical records and bills.
17. Attach any other documents which support your claim.
18. Please provide the dollar amount for your damages, including your time loss, medical costs, property damage loss, etc. This amount should represent your opinion of total compensation. ****Please submit a statement or repair estimate from a qualified auto or appliance repair person who can identify the costs to repair the auto or appliance and the cause of damage. In addition, the District will only cover the repair or fair market value of damaged equipment and vehicles and NOT new substitute equipment and vehicles.*
19. If your claim involves a motor vehicle accident, please complete, sign, and attach the Vehicle Collision Form posted on the website.



PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY
 N. 21971 Hwy. 101
 Shelton, Washington 98584

BOARD OF COMMISSIONERS
 MIKE SHEETZ, Commissioner
 JACK JANDA, Commissioner
 RON GOLD, Commissioner

STANDARD CLAIM FORM
 PLEASE TYPE OR PRINT IN INK

Please return to:
 General Manager
 21971 N. Hwy 101 Shelton, WA 98584
 Business Hours: 8:00am - 5:00pm

PERSONAL INFORMATION

1. CLAIMANT'S NAME:
Bozeman Tom Allen Robison Plumbing Service Inc.
Last Name First Middle
2. RESIDENCE ADDRESS CURRENT ADDRESS:
191 Dora Ave Brem. Wg 98312
3. MAILING ADDRESS (IF DIFFERENT):
P.O. Box 4009 Brem. Wg. 98312
4. RESIDENTIAL ADDRESS AT TIME OF INCIDENT:
Same
5. CLAIMANT'S DAYTIME TELEPHONE: 360 373 1700 Home 360 340 1450 Business
6. CLAIMANT'S E-MAIL ADDRESS tom@robisonplumbing.com

INCIDENT INFORMATION

7. DATE OF INCIDENT: May / 16 / 2024
month day year
8. TIME: 4:00 A.M. (P.M.) (CIRCLE ONE)
9. IF THE INCIDENT OCCURRED OVER A PERIOD OF TIME PLEASE PROVIDED:
 BEGINNING TIME: _____ / _____ / _____
month day year
 ENDING TIME: _____ / _____ / _____
month day year
10. LOCATION OF INCIDENT:
on E Alderney St Union Mason
Address/Street/Mile Post City County
near E McReavy rd



PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY
N. 21971 Hwy. 101
Shelton, Washington 98584

BOARD OF COMMISSIONERS
MIKE SHEETZ, Commissioner
JACK JANDA, Commissioner
RON GOLD, Commissioner

11. NAMES, ADDRESSES, AND TELEPHONE NUMBERS OF ALL PERSONS INVOLVED, OR WITNESS, TO THIS INCIDENT:
Jeremiah Yelmene 580 E McReavy rd Union 98592
253 202 2786

12. NAMES, ADDRESSES, AND TELEPHONE NUMBERS OF ALL DISTRICT EMPLOYEES HAVING KNOWLEDGE ABOUT THIS INCIDENT (ATTACH ADDITIONAL SHEETS, IF NECESSARY):

13. DISTRICT EMPLOYEE ALLEGEDLY RESPONSIBLE FOR DAMAGES/INJURY: _____

14. DESCRIBE CONDUCT AND CIRCUMSTANCES CAUSING INJURY OR DAMAGES, EXPLAINING EXTENT OF MEDICAL, PHYSICAL, OR MENTAL INJURIES (ATTACH ADDITIONAL SHEETS, IF NECESSARY):

A tree near property line with PUD1 & 41 E Alderney St had
a branch Brake off & Hit our truck. We contacted Insurance
company for 41 Alderney St. They state they had servay done & not their
Tree

15. LAW ENFORCEMENT/SECURITY/FIRE/EMERGENCY AGENCIES WHO RESPONDED TO THE INCIDENT (PLEASE INCLUDE REPORT OR CASE NUMBER IF AVAILABLE)

16. NAME, ADDRESS, AND TELEPHONE NUMBER OF TREATING PHYSICIAN(S) AND ATTACH COPIES OF MEDICAL REPORTS AND BILLINGS:

17. PLEASE PROVIDE COPIES OF ANY DOCUMENTS, PICTURES, OR OTHER RECORDS THAT SUPPORT OR RELATE TO YOUR CLAIM. We will need you to provide the year, make and model for each item you claim was damaged such as appliances or vehicles.



PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY
N. 21971 Hwy. 101
Shelton, Washington 98584

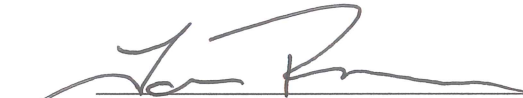
BOARD OF COMMISSIONERS
MIKE SHEETZ, Commissioner
JACK JANDA, Commissioner
RON GOLD, Commissioner

18. I / WE DO HEREBY CLAIM DAMAGES FROM _____ IN THE SUM OF \$ 9084.64.

This claim form must be signed either:

- (i) By the claimant, verifying the claim;
- (ii) Pursuant to a written power of attorney, by the attorney in fact for the claimant;
- (iii) By an attorney admitted to practice in Washington state on the claimant's behalf; or
- (iv) By a court-approved guardian or guardian ad litem on behalf of the claimant.

I certify or declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.



Signature of Claimant

8.23.24

Date

How your claim will be processed:

1. Claimant submits claim and supporting material to the General Manager.
2. GM conducts an internal investigation to gather facts and review claim with senior staff team.
3. PUD attorney reviews claim and makes recommendation to either approve or deny the claim, or to send it to the PUD's insurance carrier for independent investigation and review.
4. After the investigation is completed, the claim is presented at following Board of Commissioners meeting for approval/denial if it does not need to be sent to the insurance carrier.
5. If the claim is denied, a letter is sent to the claimant explaining why it was denied.
6. If the claim is not initially denied by the Board of Commissioners, it will be sent to the PUD's insurance carrier for processing.
7. If the claim is approved, payment unless the amount is minimal, in which case it may be processed in the PUD's next accounting cycle.

No claims shall be considered without completion of the standard tort claim form and supporting documentation. No claims shall be presented to the Board of Commissioners without going through the investigation process, internal review and review by the PUD's attorney.

Robison Plumbing Service Inc.

191 Dora Ave
 Bremerton, WA 98312
 360-373-1700
 durand@robisonplumbing.com

INVOICE/REPAIR ORDER

QTY	PART NO AND DESCRIPTION	PRICE
1	BODY WORK & PAINT SUPPLIES	405 ⁰⁰
1	WINDSHIELD	393 ⁰⁰
1	TOWING	614 ²⁵

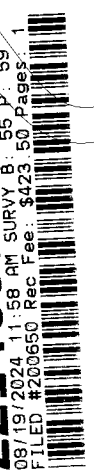
NAME		CUSTOMER ORDER NO. #38	ARRIVAL DATE 7/22/24
ADDRESS		PHONE	COMPLETION DATE
CITY		ALTERNATE PHONE	ODOMETER IN 187,267
YEAR MAKE AND MODEL 06 CHEVY W4500		SERIAL NUMBER JEB24B16067010230	ODOMETER OUT
		MOTOR TRANS DRIVE LINE	LICENSE NO. C90085B

DESCRIPTION OF WORK	AMOUNT
INTERIOR REMOVAL/INSTALL 3 HRS	240 ⁰⁰
METAL WORK 16 HRS	1280 ⁰⁰
BODY WORK 24 HRS	1920 ⁰⁰
PAINTING 9 HRS	720 ⁰⁰

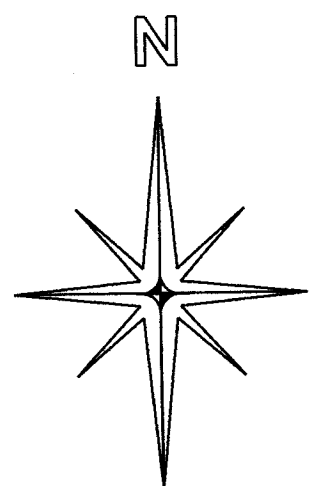
	TOTAL LABOR	4160 ⁰⁰
SHOP RATE @ 80 ⁰⁰ HR	TOTAL PARTS	1412 ²⁵
	FREIGHT	
	SHOP SUPPLIES	10 ⁰⁰
I hereby authorize the above repair work to be done along with the necessary materials. You and your employees may operate above vehicle for purposes of testing, inspection, or delivery at my risk. An express mechanics lien in acknowledged on above vehicle to secure the amount of repairs thereto. It is also understood that you will not be held responsible for loss or damage to cars or articles left in cars in case of fire, theft or any other cause beyond your control.	OUTSIDE REPAIRS	
	SUB	5382 ²⁵
	TAX	502 ⁴⁰
SIGNATURE	Thank You TOTAL	6084 ⁶⁵

AF #2214687 Vol.55 Pg.59

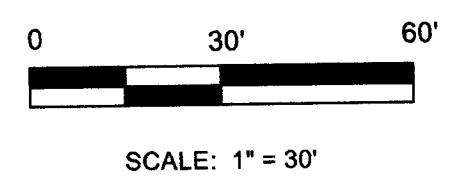
2214687 MASON CO WA



RECORD OF SURVEY
IN
MASON COUNTY, WASHINGTON



BASIS OF BEARING AND SUBDIVISION
SOUTH 00°01'56" WEST ALONG THE CENTERLINE
OF PORT TOWNSEND STREET, PER REFERENCE 14



LEGEND

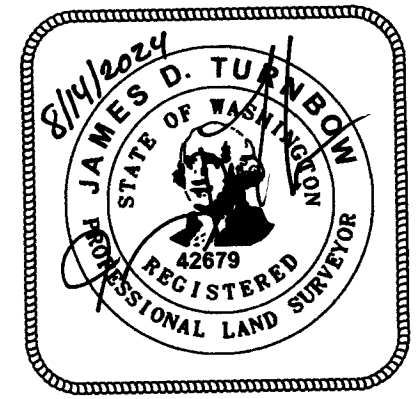
- ⊙ FOUND 5/8" REBAR AND CAP STAMPED "LINDGREN, LS 12309" OR AS NOTED
- SET 5/8" REBAR AND PLASTIC CAP STAMPED "TURNBOW 42679"
- SET 2" x 2" WOODEN STAKE AND LATH MARKED "PROP. LINE"
- x- WOOD FENCE OR AS NOTED
- CENTERLINE ROAD AS LOCATED
- ⊙ 22" COTTONWOOD
- * 24" FIR

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS 19 DAY OF Aug, 2024 AT
11:58 AM, IN BOOK 55 OF SURVEYS AT PAGE 59
AFN 2214687
AT THE REQUEST OF JAMES D. TURNBOW.
DEPUTY AUDITOR: *[Signature]*
COUNTY AUDITOR: *[Signature]*

SURVEYOR'S CERTIFICATE

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME
OR UNDER MY DIRECTION IN CONFORMANCE WITH THE
REQUIREMENTS OF THE SURVEY RECORDING ACT AT THE
REQUEST OF FOREMOST INSURANCE
IN AUGUST, 2024
[Signature]
JAMES D. TURNBOW - LICENSE NO. 42679



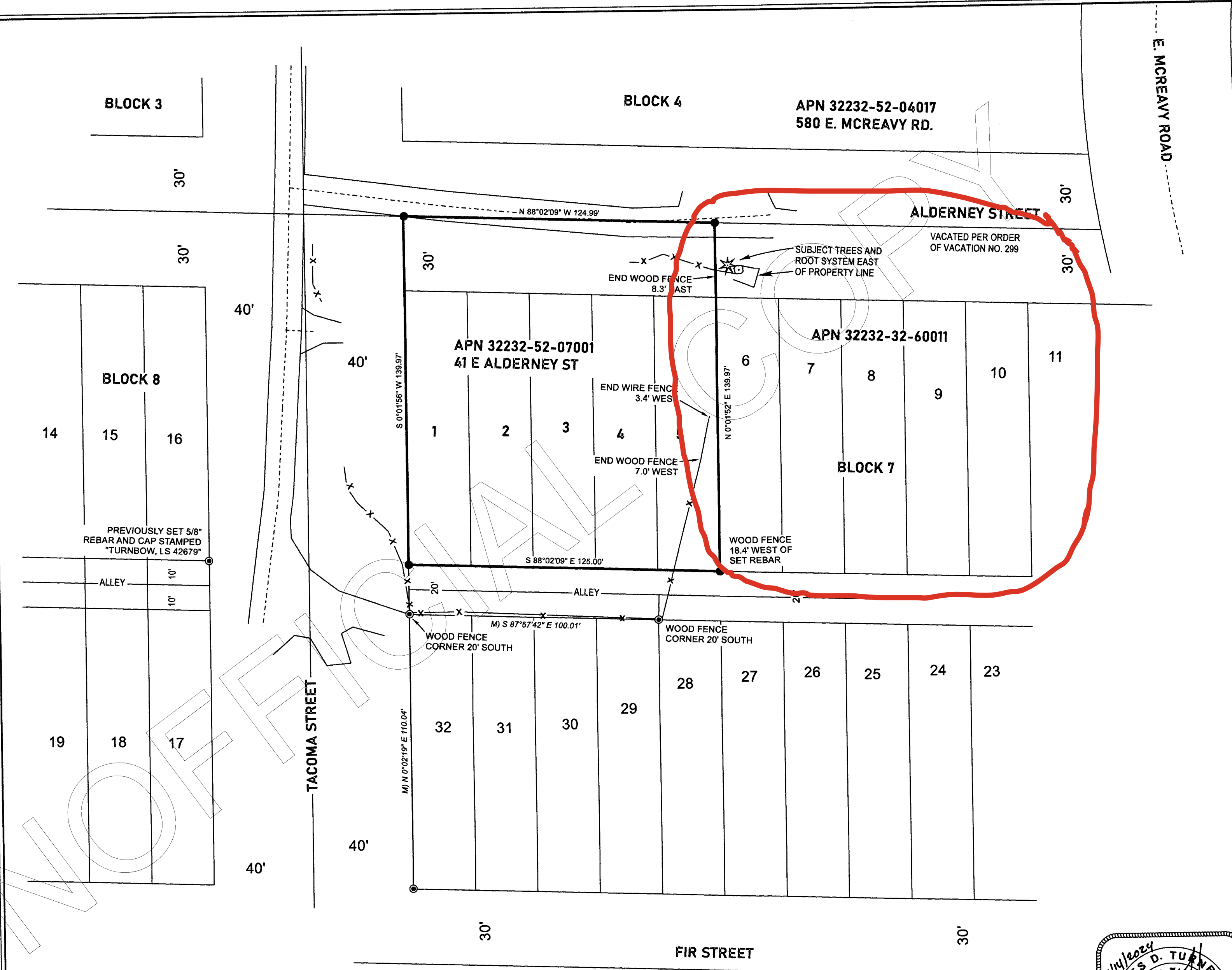
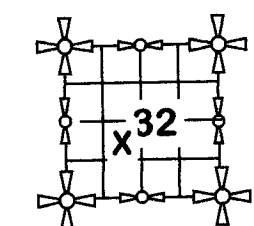
TURNBOW LAND SURVEYING, PLLC

PROFESSIONAL LAND SURVEYING

PO BOX 834 SHELTON, WA. 98584 (360) 432-2753
turbowland@yahoo.com

DATE: 8-14-2024	JOB NO. 2481	CHECKED: JDT	SHEET 1 OF 1
AUDITOR'S INDEXING INFO.	QUARTER NE1/4 OF THE SW1/4	SECTION 32	TOWNSHIP 22 NORTH RANGE 3 WEST W.M.

INDEXING MAP



RECORD OF SURVEY DESCRIPTION
LOTS 1 THROUGH 5, INCLUSIVE, BLOCK 7, GRAYS HARBOR AND
UNION CITY RAILROAD TO UNION CITY, VOLUME 2 OF PLATS,
PAGE 1, RECORDS OF MASON COUNTY, WASHINGTON

TOGETHER WITH THAT PORTION OF VACATED SOUTH HALF OF
ALDERNEY STREET ADJOINING SAID LAND ON THE NORTH,
WHICH ATTACHED THERETO BY OPERATION OF LAW UPON ITS
VACATION.

SURVEYOR'S NOTE
THIS SURVEY WAS PERFORMED TO LOCATE ALL OR A PORTION
OF THE EXTERIOR BOUNDARY LINES OF THE DESCRIBED PARCEL
AND DOES NOT NECESSARILY SHOW ANY OR ALL EASEMENTS,
RESTRICTIONS AND RESERVATIONS WHICH MAY AFFECT THIS
PARCEL.

EQUIPMENT AND PROCEDURE
CONVENTIONAL FIELD TRAVERSE USING A LEICA TS 09 ULTRA
TOTAL STATION. THIS SURVEY MEETS OR EXCEEDS THOSE
ACCURACY STANDARDS AS SET FORTH IN WAC 332-130-090.

REFERENCE SURVEYS

- 1) VOLUME 2 OF PLATS, PAGE 1
- 2) VOLUME 5 OF SURVEYS, PAGE 59
- 3) VOLUME 6 OF SURVEYS, PAGE 6
- 4) VOLUME 20 OF SURVEYS, PAGE 97
- 5) VOLUME 25 OF SURVEYS, PAGE 108
- 6) VOLUME 35 OF SURVEYS, PAGE 236
- 7) VOLUME 40 OF SURVEYS, PAGE 216
- 8) VOLUME 44 OF SURVEYS, PAGE 241
- 9) VOLUME 44 OF SURVEYS, PAGE 244
- 10) VOLUME 44 OF SURVEYS, PAGE 246
- 11) VOLUME 44 OF SURVEYS, PAGE 247
- 12) VOLUME 44 OF SURVEYS, PAGE 248
- 13) VOLUME 46 OF SURVEYS, PAGE 89
- 14) VOLUME 50 OF SURVEYS, PAGE 141









Mason County PUD No. 1
Manzanita Substation Site Work Bid Tabulation

	Contractor 1	Contractor 2	Contractor 3	Contractor 4
MANZANITA SUBSTATION CONSTRUCTION	RiverLine Power	DJ's		
Mobilization and Demobilization	\$100,000.00	\$81,375.00		
Schedule A - Subtotal	\$100,000.00	\$81,375.00	\$0.00	\$0.00
Schedule B - Subtotal	\$2,970,723.00	\$3,385,748.00	\$0.00	\$0.00
Bid Prices				
Schedule A & B - Subtotal	\$3,070,723.00	\$3,467,123.00	\$0.00	\$0.00
PUD Suplied Material	\$1,091,723.00	\$1,091,723.00		
Construction Total	\$1,979,000.00	\$2,375,400.00	\$0.00	\$0.00

Bid Documents				
Bid Bond	x	x		
Acknowledged Addenda 1	x	x		
Acknowledged Addenda 2	x	x		

Bid Evaluation				
Completion Date				
WA L&I Standing				
WA L&I Violations				
WA L&I Debarred				
WA L&I Lawsuits				
State Lawsuits				
References				
Bidding Status	Valid	Valid	Valid	Valid

Within two business days of the bid opening on a public works project that is the subject of competitive bids, the municipality must provide, if requested by a bidder, copies of the bids the municipality received for the project. The municipality shall then allow at least two full business days after providing bidders with copies of all bids before executing a contract for the project.