



**Mason County PUD No. 1
Regular Board Meeting
January 14, 2025
1:00 p.m.**

Join Zoom Meeting
<https://us02web.zoom.us/j/85869053743>

Meeting ID: 858 6905 3743
1 (253) 215-8782

1:00 p.m. Regular Board Meeting

1) Public Comment- *Members of the public wishing to comment may request permission to do so during the Public Comment portion of the agenda. Comments shall be limited to no more than 5 minutes per speaker. There will be no action or discussion of public comment items, although the board may defer to PUD management for any necessary response.*

2) Consent Agenda

Minutes: Regular Board Meeting & Rate Hearing December 10, 2024

Disbursements:	Accounts Payable Wire	\$560,000.09
	Check Nos. 125932-125961	\$219,587.85
	125963-126033	\$499,980.57
	126035-126095	\$496,410.71
	Payroll Wire	\$201,450.68
	Payroll Check No. 125965 & 126034	\$ 6,978.42
	Grand Total	\$1,984,408.32

3) Business Agenda

- a. Approval of the 2025 Board Officers
- b. Approval of the 2025 Voting Delegates
- c. Conservation Program Report
- d. Approval of Resolution No. 2089 – Sole Source for Underground Cable
- e. Vuecrest Change Order No. 4
- f. Vuecrest Change Order No. 5
- g. November 2024 Financials

4) Staff Reports

- a. General Manager
- b. District Treasurer
- c. Water Resource Manager
- d. Legal Counsel

5) Correspondence

6) Board Comments

7) Other Business/Public Comment

8) Executive Session may be held as authorized by the Open Public Meetings Act (RCW 42.30.110)

9) Adjournment

2025 Calendar

Jan 8 & 9	Public Power Council	Virtual
Jan 15-17	WPUDA Association Meetings	Olympia
Feb 5 & 6	Public Power Council	Portland
Feb 12-14	WPUDA Association Meetings	Olympia
Mar 5 & 6	Public Power Council	Portland
Mar 19-21	WPUDA Association Meetings	Olympia
Mar 27	WPUDA Water Committee	Zoom
April 2 & 3	Public Power Council	Virtual
April 23-25	WPUDA Annual Conference	Vancouver
May 7 & 8	Public Power Council	Sheraton Portland Airport
May 19-22	NWPPA Annual Conference	Santa Rosa, CA
June 5-6	Public Power Council	Portland
June 6-11	APPA National Conference	New Orleans, LA
June 26	WPUDA Water Committee	Zoom
July 16-18	WPUDA Association Meetings	Skagit PUD
Aug 6 & 7	Public Power Council	Portland
Sept 3 & 4	Public Power Council	Portland
Sept 17-19	WPUDA Association Meetings	Grant PUD
Sept 24-26	WPUDA Water Workshop	TBD
Oct 1 & 2	Public Power Council	Portland
Oct TBD	WPUDA/Energy Northwest Forum	Kennewick
Nov 12-14	WPUDA Association Meetings	TBD
Nov 5 & 6	Public Power Council Annual Meeting	Portland



Mason County Public Utility District No. 1
Board of Commissioners Rate Hearing & Regular Board Meeting
December 10, 2024, Potlatch, Washington

Present:

Jack Janda, President (virtually)
Ron Gold, Vice President
Mike Sheetz, Board Secretary
Kristin Masteller, General Manager
Katie Arnold, District Treasurer
Brandy Milroy, Water Resource Manager
Rob Johnson, Legal Counsel

Visitors: Scott Grout and Bill Allen, customers

RATE HEARING CALL TO ORDER: Jack called the Rate Hearing to order at 1:02 p.m. Customer Bill Allen provided comment inquiring about the processes for vetting expenditures as they relate to setting rates.

Katie Arnold, District Treasurer, presented the 2025 proposed electric and sewer rates. She noted that the District underwent a Cost of Service Analysis (CO_{SA}) for electric and set rates at 4.75% per year for years 2024, 2025 and 2026. In 2024, the PUD received a BPA revenue distribution credit that offset a portion of the 2024 rate increase but that BPA is not planning to disburse RDCs for 2025. Commissioner Mike Sheetz noted that BPA is projecting an increase to the power rates of 9% and a 21% increase to transmission rates for the next biennium. She also noted that the PUD lost the low density discount of 5.5% a couple years ago. Despite the pressure on rates, the PUD has held discretionary items flat for the last several years, but the PUD is still experiencing rate increases from BPA and inflationary pressure on goods, services, labor and materials. The PUD also was awarded a \$3.69 million electrical projects grant from FEMA which will offset a portion of 2025's electrical capital work plan and budgeted labor expenses. This has enabled staff to reduce the projected 4.75% rate increase down to 3.0%.

Katie then reviewed the CO_{SA} for the sewer business. After bringing that system into cost of service the last few years, staff is proposing a 1.5% increase in the sewer rates to cover increases for pumps, landscaping and labor to maintain the system.

At 1:15 p.m., Jack adjourned the budget workshop and convened the regular business meeting.

1:15 p.m. Regular Board Meeting Called to Order

PUBLIC COMMENT: None.



Mason County Public Utility District No. 1

Board of Commissioners Rate Hearing & Regular Board Meeting
December 10, 2024, Potlatch, Washington

APPROVAL OF CONSENT AGENDA

Minutes:

Board Workshop & Regular Board Meeting November 12, 2024
Special Board Meeting December 3, 2024

Disbursements:

Accounts Payable Wire		\$ 457,906.89
Check Nos. 125799-125881		\$ 593,434.81
Check Nos. 125884-125932		\$ 99,282.05
Payroll Wire		\$ 183,927.34
Check Nos. 125882-125883		\$ 5,696.56
Grand Total		\$1,340,247.65

Mike made a motion to adopt the consent agenda; Ron seconded the motion. It passed unanimously.

Business Agenda:

Adopt 2025 Budget for Water, Electric & Sewer- Mike made a motion to adopt the 2025 Budget for Water, Electric & Sewer as presented; Ron seconded the motion. It passed unanimously.

Approve 2025 Strategic Work Plan- Mike made a motion to approve the 2025 Strategic Work Plan as presented; Ron seconded the motion. It passed unanimously.

Resolution 2084- Administrative Staff Compensation Adjustments- Mike made a motion to adopt Resolution 2084 as presented; Ron seconded the motion. It passed unanimously.

Resolution 2085- General Manager Compensation Adjustment- Mike made a motion to adopt Resolution 2085 as presented; Ron seconded motion. It passed unanimously.

Resolution 2086- 2025-26 Electric Rate Schedule- Mike made a motion to adopt Resolution No. 2086 as presented; Ron seconded the motion. It passed unanimously.

Resolution 2087- 2025 Sewer Rate Schedule- Mike made a motion to adopt Resolution No. 2087 as presented; Ron seconded the motion. It passed unanimously.

Resolution 2088- Declaring Surplus Property- Mike made a motion to adopt Resolution No. 2088 as presented; Ron seconded the motion. It passed unanimously.

Authorize the GM to sign the FEMA Grant Contract for Electrical System Improvements- Mike made a motion to authorize the General Manager to sign the FEMA Grant Contract for Electrical System Improvements in the amount of \$3,690,106,10; Ron seconded the motion. It passed unanimously.

Authorize the GM to sign the DOH Grant Contract for Wonderland Water System- Mike made a motion to authorize the General Manager to sign the Dept. of Health grant contract for Wonderland Water System in the amount of \$50,000; Ron seconded the motion. It passed unanimously.

Authorize the GM to sign the Manzanita Site Access Agreement with MCFD #6- Mike made a motion to authorize the General Manager to sign the Site Access Agreement with Fire District 6 as presented; Ron seconded the motion. It passed unanimously.



Mason County Public Utility District No. 1

Board of Commissioners Rate Hearing & Regular Board Meeting
December 10, 2024, Potlatch, Washington

Authorize the GM to sign the BPA Conservation Grant Agreement- Mike made a motion to authorize the General Manager to sign the BPA Conservation Grant Agreement in the amount of \$240,288.00; Ron seconded the motion. It passed unanimously.

October 2024 Financial Report- Katie gave the financial report for October 2024.

Financial Highlights:

- Revenue – Gross Revenue was \$992,291 for the month of October 2024.
- Expenditures –Gross expenditures were \$1,000,376 for the month of October 2024.
- As of October 31, the PUD has \$753,281 grant reimbursements outstanding for ongoing projects, which is an equivalent of about 30 days of our cash on hand.

Financial Metrics as Compared with Prior Year:	October 2024	October 2023
Total General Cash and Investments	\$1,117,507	\$1,115,463
Current Ratio (Current Assets/Current Liabilities)	1.89 to 1	1.25 to 1
Debt Service Coverage (O&M/ Debt Service)	3.39	3.09
Long-Term Debt to Net Plant	23%	29%
Total Debt to Equity Ratio (Total Liabilities/Total Equity)	35%	41%
Long Term Debt to Equity Ratio (Long Term Debt / Total Equity)	28%	35%
Times Interest Earned Ratio (Earnings before Interest & Taxes/Total Interest)	5.76	2.63
Cash on Hand	44 Days (General)	46 Days (General)
(Total Available Cash/Average Daily Costs)	165 Days (All Funds)	170 Days (All Funds)

Staff Reports –

General Manager – Kristin gave an update on her meetings with county commissioners and state legislators regarding project funding. She reported that the Duckabush relocation project is completed and complimented Jeremiah Waugh’s project management and engineering on this project stating it could not have been successful without all his hard work. She also reported that she made a job offer to the Business Services Coordinator and intends to have someone in that position by the end of January. She is working with staff and grant writers on several different grants including the USFS Community Wildfire Defense Grant for vegetation management in Jefferson County and the Dept. of Energy’s ERA program to rebuild five large areas of the electrical system for between \$12-14 million. The PUD will hopefully qualify for a match waiver on both grants. She is also helping Alderbrook Resort on EV charging grant ideas along with Rocky Brook Hydro and the Skokomish Tribe on their projects.



Mason County Public Utility District No. 1

Board of Commissioners Rate Hearing & Regular Board Meeting
December 10, 2024, Potlatch, Washington

District Treasurer – Katie reported that she and Brandy submitted five Dept. of Health DWSRF grants and she’s working on the RFIs for the FEMA grants and the BRIC grant. The CPR/1st Aid training is this week for staff. She and Kristin, Jack and Rob met with the state auditors on the procurement questions they had from the accountability audit.

Water Resource Manager – Brandy gave an update on the Alderbrook Water System. She stated they were off chlorination and that the rainwater intrusion was likely due to the rain hitting the concrete reservoir, which the water crew will coat with a food grade epoxy this spring. Brandy gave an update on the Agate Beach and Vuecrest water projects and easements. She said the Shadowood project will be out to bid in January and the Manzanita water storage out to bid in February and the Bay East project out to bid in March. She also gave an update on the PUD’s lead service line inventory.

Legal Counsel – Attended the meeting with the State Auditor’s Office to explain the function of the prequalified electrical contractors roster.

Correspondence – None.

Board Reports –
Mike –No report.

Jack – Discussed WPAG meeting topics.

Ron – No report.

PUBLIC COMMENT – None.

EXECUTIVE SESSION – None.

Adjourned: 2:22 p.m.

Jack Janda, President

Ron Gold, Vice President

Mike Sheetz, Secretary

Accounts Payable Check Register

12/05/2024 To 01/09/2025

Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Date Tran	Pmt Type	Vendor	Vendor Name	Reference	Amount
1149 12/12/2024	WIRE	LILLIWAUP FALLS	LILLIWAUP FALLS GENERATING COMPAN	NOVEMBER POWER USAGE	24,242.34
1151 12/16/2024	WIRE	IRS	WEST COAST BANK	FEDERAL TAX LIABILITY	35,650.23
1152 12/16/2024	WIRE	WASH 1	WA DEPT OF RETIREMENT SYS	STATE RETIREMENT - PLAN 2	21,669.21
1153 12/16/2024	WIRE	WASH 7	WA STATE TREAS-MS: PO-11	DEFERRED COMPENSATION	9,464.01
1154 12/16/2024	WIRE	HRA	HRA VEBA TRUST CONTRIBUTI	VEBA MEDICAL SAVINGS	3,574.11
1155 12/16/2024	WIRE	DSHS	DSHS	DEPARTMENT OF SOCIAL HEALTH SERVICES	241.46
1156 12/20/2024	WIRE	COBANK	COBANK	LINE OF CREDIT FEES	2,754.85
1157 12/18/2024	WIRE	BPA	UMPQUA BANK	POWER USAGE	287,530.00
1158 12/31/2024	WIRE	USDA/RURAL DEV	USDA/RURAL DEVELOPMENT	QUARTERLY RUS LOAN PAYMENT	47,943.08
1159 12/26/2024	WIRE	WASH 3	WA DEPT OF REVENUE	EXCISE TAX	40,798.09
1161 01/02/2025	WIRE	IRS	WEST COAST BANK	FEDERAL TAX LIABILITY	42,302.78
1162 01/02/2025	WIRE	WASH 1	WA DEPT OF RETIREMENT SYS	STATE RETIREMENT - PLAN 2	26,650.06
1163 01/02/2025	WIRE	WASH 7	WA STATE TREAS-MS: PO-11	DEFERRED COMPENSATION	12,690.76
1164 01/02/2025	WIRE	HRA	HRA VEBA TRUST CONTRIBUTI	VEBA MEDICAL SAVINGS	4,247.66
1165 01/02/2025	WIRE	DSHS	DSHS	DEPARTMENT OF SOCIAL HEALTH SERVICES	241.45
125932 12/05/2024	CHK	SPEC	SPECIALTY ENGINEERING, INC.	COOPER-REGULATOR SCHOOL # 24-0283	3,250.00
125933 12/10/2024	CHK	BRUCE TITUS FOR	BRUCE TITUS FORD	(4)DIESEL FILTERS	469.07
125934 12/10/2024	CHK	BZR POWER	BZR POWER DIVISION LLC	RETAINAGE-HILLWAY OH TO URD	41,184.63
125935 12/10/2024	CHK	CINTAS CORP	CINTAS CORPORATION	(10)TRAUMA BAGS	3,169.82
125936 12/10/2024	CHK	CITY 1	CITY TREASURER	ANNUAL USE OF INGRESS & EGRESS BPA SUB	338.52
125937 12/10/2024	CHK	CORIROSSI, COLE	COLE CORIROSSI	REMAINING BALANCE OF CLOTHING ALLOWANCE	130.61
125938 12/10/2024	CHK	DOH	DEPARTMENT OF HEALTH	TWANOH TERRACE WATER-SURVEY FEE	600.00
125939 12/10/2024	CHK	DON SMALL & SOI	DON SMALL & SONS OIL DIST	GAS & DIESEL	1,469.75
125940 12/10/2024	CHK	GORDON TRUCK	FREIGHTLINER NORTHWEST OLYMPIA	VEHICLE #82-LEAF SPRINGS	1,045.73
125941 12/10/2024	CHK	GMES LLC	GMES LLC	VEHICLE #65 & #82-SWIVEL PULLEY	636.22
125942 12/10/2024	CHK	JEFF 1	JEFFERSON COUNTY	2025 ANNUAL UTILITY PERMIT FEES	476.00
125943 12/10/2024	CHK	KEZAR CREATIVE	KEZAR CREATIVE	DESIGN 90TH ANNIVERSARY LOGO	382.50
125944 12/10/2024	CHK	MILES	MILES SAND & GRAVEL COMPANY	UNION WATER-5/8 ROCK	140.44
125945 12/10/2024	CHK	MT VIEW LOCATI	MT. VIEW LOCATING SERVICES, LLC	MONTHLY UNDERGROUND LOCATES	2,592.50
125946 12/10/2024	CHK	PITENY BOWES	PITNEY BOWES GLOBAL FINANCIAL SERV	QTRLY MAILING MACHINE & SCALE-LEASE FEES	413.79
125947 12/10/2024	CHK	59	HAMID REZAEI	T3BADAS HMI PROJECT	7,000.00
125948 12/10/2024	CHK	60	RIVERLINE POWER, LLC	DUCKABUSH RELOCATION PROJECT	122,057.25
125949 12/10/2024	CHK	JOHN 3	ROBERT W. JOHNSON	MONTHLY RETAINER FEES	4,375.00
125950 12/10/2024	CHK	RWC GROUP	RWC GROUP	(110)GALLONS OF DEF	310.60
125951 12/10/2024	CHK	UTILII	UTILITIES UNDERGROUND LOCATION CEN	MONTHLY ELECTRIC LOCATES	163.09
125952 12/10/2024	CHK	VERMEER MTNWI	VERMEER MOUNTAIN WEST	EQUIPMENT #108-PART	251.56
125953 12/10/2024	CHK	WEST	WEST COAST MOBILE EQUIPMENT REPAIR	VEHICLE #82-CHECK ON BOOM	667.89
125954 12/12/2024	CHK	BUILDERS	BUILDERS FIRSTSOURCE, INC	LYNCH VIEW WATER-DUAL WALL PIPE	370.25
125955 12/12/2024	CHK	CAROW	CAROW, CINDI	MONTHLY REIMBURSEMENT	581.81
125956 12/12/2024	CHK	GRAYJU	GRAY, JULIE	MONTHLY REIMBRUSEMENT	1,157.66
125957 12/12/2024	CHK	MUNCHR	MUNCH, ROY	MONTHLY REIMBURSEMENT	917.60

125958	12/12/2024	CHK	NISC	NISC	PRINT SERVICES	14,451.34
125959	12/12/2024	CHK	60	RIVERLINE POWER, LLC	DUCKABUSH-CONTRACTOR PURCHASED MATERIALS	10,293.11
125960	12/12/2024	CHK	2	BRADLEY APPLEMAN	REFUND-NOT A PUD #1 CUSTOMER	57.61
125961	12/13/2024	CHK	WHITEWOLF ENGI	WHITEWOLF ENGINEERING SERVICES	CANAL VIEW IMPROVEMENTS & LAKE ARROWHEAD	633.50
125963	12/16/2024	CHK	IBEW	IBEW LOCAL UNION #77	UNION DUES	1,133.00
125964	12/16/2024	CHK	PUDEMP	PUD #1 EMPLOYEE FUND	EMPLOYEE FUND	220.00
125965	12/16/2024	CHK	GOLDSTREET	GOLDSTREET DESIGN AGENCY, INC.	2024 FALL NEWSLETTER	3,330.93
125966	12/16/2024	CHK	MASON7	MASON COUNTY AUDITOR	RECORD (2)ELECTRIC EASEMENTS	609.00
125967	12/16/2024	CHK	MEGUIRE WHITNE	MEGUIRE WHITNEY	GRANT WRITING	2,675.00
125968	12/16/2024	CHK	2	SOUTH SHORE ENTERPRISES	MR Refund	613.89
125969	12/19/2024	CHK	ALTEC	ALTEC INDUSTRIES INC	VEHICLE #82-(1)HOT SAW	13,892.87
125970	12/19/2024	CHK	ANIXTER	ANIXTER INC	CXT'S FOR CT METERS	7,958.12
125971	12/19/2024	CHK	BUILDERS	BUILDERS FIRSTSOURCE, INC	LYNCH VIEW WATER-SERVICE INSTALL PARTS	37.74
125972	12/19/2024	CHK	CENTUR	CENTURYLINK	TELEPHONE CHARGES ACCT#333887863	1,118.95
125973	12/19/2024	CHK	CENTURYLINK	CENTURYLINK	LONG DISTANCE & OUTBOUND CHARGES	80.16
125974	12/19/2024	CHK	CINTAS CORP	CINTAS CORPORATION	(6)TRAUMA BAS	2,083.31
125975	12/19/2024	CHK	DON SMALL & SOI	DON SMALL & SONS OIL DIST	GAS & DIESEL	3,462.80
125976	12/19/2024	CHK	FICS	FASTENAL COMPANY	WATER STORAGE BUILDING-SUPPLIES	401.19
125977	12/19/2024	CHK	FERREL	FERRELLGAS - 0806	HIGHLAND ESTATES & UNION WATER-PROPANE	449.08
125978	12/19/2024	CHK	GMES LLC	GMES LLC	VEHICLE #82-SLOTTED SOCKET SET	281.11
125979	12/19/2024	CHK	GRAIN	GRAINGER	ELECTRIC NON INVENTORY-PULL ON STRING	1,112.72
125980	12/19/2024	CHK	GRAY	GRAY & OSBORNE, INC	VUEWCREST RESERVOIR AND BOOSTER STATION	4,956.43
125981	12/19/2024	CHK	HARB 1	HARBOR SAW & SUPPLY INC.	SHOP SUPPLIES & APRON CHAPS	889.25
125982	12/19/2024	CHK	HDFOWL	HD FOWLER COMPANY	UNION WATER-DISTRUBUTION	213.26
125983	12/19/2024	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	OFFICE HEATER	81.87
125984	12/19/2024	CHK	KESTER	KESTER, GREGORY C.	MONTHLY REIMBURSEMENT	1,592.65
125985	12/19/2024	CHK	MASTELLER	KRISTIN MASTELLER	TRAVEL EXPENSE REIMBURSEMENT	365.12
125986	12/19/2024	CHK	MTC	MATERIALS TESTING & CONSULTING, INC	AGATE BEACH WATER PHASE II	1,257.50
125987	12/19/2024	CHK	MELL PROPERTY	MELL PROPERTY MANAGEMENT	BALANCE DUE-REPAIRS TO RENTAL 22091 HWY	182.70
125988	12/19/2024	CHK	PAPE KENWORTH	PAPE KENWORTH	EQUIPMENT #101-PARTS	3,430.39
125989	12/19/2024	CHK	POMP'S	POMP'S TIRE SERVICE INC	VEHICLE #73 & #84-CHAINS	750.70
125990	12/19/2024	CHK	60	RIVERLINE POWER, LLC	MANZANITA SUBSTATION	123,303.58
125991	12/19/2024	CHK	ROCKY	ROCKY BROOK	NOVEMBER POWER USAGE	427.00
125992	12/19/2024	CHK	ROHLIN	ROHLINGER ENTERPRISES INC	(2) DURABLE POLY RUBBER BLANKETS	565.96
125993	12/19/2024	CHK	ROSE	ROSE, MIKE	CLOTHING ALLOWANCE	350.00
125994	12/19/2024	CHK	SIX ROBBLEES'	SIX ROBBLEES' INC	EQUIPMENT #110-PARTS	2,871.51
125995	12/19/2024	CHK	STATE	STATE AUDITOR'S OFFICE	ACCOUNTABILITY AUDIT	2,363.00
125996	12/19/2024	CHK	SHOP	THE SHOPPER'S WEEKLY	BUSINESS CARDS-LILL, JOSH, & LUKE	130.16
125997	12/19/2024	CHK	TOZIER	TOZIER BROS, INC	HIGHLNAD PARK WATER-BOOSTER PUMP PARTS	13.19
125998	12/19/2024	CHK	VERMEER MTNWI	VERMEER MOUNTAIN WEST	EQUIPMENT #108-PARTS	106.61
125999	12/19/2024	CHK	WEST	WEST COAST MOBILE EQUIPMENT REPAIR	VEHICLE #77-LUBE, OIL, FILTER & SERVICE	2,009.10
126000	12/19/2024	CHK	NAPA AUTO PART	WESTBAY NAPA AUTO PARTS	VEHICLE #82-BOLT	162.13
126001	12/19/2024	CHK	2	OLYMPIA OVERHEAD DOORS	REPAIR WAREHOUSE DOOR	509.33
126002	12/26/2024	CHK	2	JACOB ELLIS	INACTIVE REFUND	606.56
126003	12/26/2024	CHK	2	BRIAN INGALLS	INACTIVE REFUND	640.33
126004	12/26/2024	CHK	2	MOONLIGHT RESORT LLC	INACTIVE REFUND	789.77
126005	12/26/2024	CHK	2M COMPANY	2M COMPANY INC	WATER NON INVENTORY PARTS	2,416.08
126006	12/26/2024	CHK	ALCAD	ALCAD STANDBY BATTERIES	BATTERY PACK SUB STATIONS	6,765.40
126007	12/26/2024	CHK	ALTEC	ALTEC INDUSTRIES INC	TOOLS-ALLEN RATCHETING WRENCH	1,323.68
126008	12/26/2024	CHK	ANDERSON APPR/	ANDERSON APPRAISAL, INC	RIDGECREST DRIVE-COMMERCIAL APPRAISAL	1,200.00
126009	12/26/2024	CHK	BRUCE TITUS FOR	BRUCE TITUS FORD	VEHICLE #64-CONNECTOR	467.44
126010	12/26/2024	CHK	DON SMALL & SOI	DON SMALL & SONS OIL DIST	DIESEL	1,974.75

126011	12/26/2024	CHK	FERRIER	JANIECE FERRIER	MONTHLY REIMBURSEMENT-#51058600	1,548.81
126012	12/26/2024	CHK	GDS ASSOCIATES	GDS ASSOCIATES, INC	MONTHLY WPAG EXPENSES	223.11
126013	12/26/2024	CHK	GRAIN	GRAINGER	SHOP SUPPLIES-REFLECTIVE TAPE	459.94
126014	12/26/2024	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	CHRISTMAS PARADE	1,208.86
126015	12/26/2024	CHK	MEGUIRE WHITNEY	MEGUIRE WHITNEY	GRANT WRITING	2,100.00
126016	12/26/2024	CHK	NWSS	NORTHWEST SAFETY SERVICE LLC	SAFETY TRAINING DECEMBER 12, 2024	1,136.25
126017	12/26/2024	CHK	60	RIVERLINE POWER, LLC	MANZANITA SUBSTATION	218,466.66
126018	12/26/2024	CHK	VERIZO	VERIZON WIRELESS	ISLAND LAKE MANOR, BEL AIRE,& SHADOWOOD	75.06
126019	12/26/2024	CHK	WEST	WEST COAST MOBILE EQUIPMENT REPAIR	VEHICLE #64-UNABLE TO BLEED UP FUEL TANK	3,441.53
126020	12/26/2024	CHK	NAPA AUTO PART	WESTBAY NAPA AUTO PARTS	VEHICLE #77-PARTS	1,057.64
126021	12/26/2024	CHK	2	DESIGNER DECALS	HOT STICK INSPECTION DECALS	428.97
126022	12/26/2024	CHK	2	SKOKOMISH INDIAN TRIBE	SKEPA- 106 to Sunnyside	25.00
126023	12/31/2024	CHK	WPUDA	WASHINGTON PUD ASSOC.	MONTHLY DUES	1,963.00
126024	12/31/2024	CHK	WASH 8	WASHINGTON STATE	DECEMBER 2024-HEALTH, DENTAL, & LTD	48,365.59
126025	12/31/2024	CHK	WEST	WEST COAST MOBILE EQUIPMENT REPAIR	VEHICLE #64-REPLACED MOLDED LEAD FRAME	2,074.26
126026	12/31/2024	CHK	NAPA AUTO PART	WESTBAY NAPA AUTO PARTS	BAY EAST WATER-RELAY SWITCH	1,195.36
126027	12/31/2024	CHK	2	LAND TITLE COMPANY	141 E PEBBLE RIDGE DR-CHARBONNEAU FAMILY	598.95
126028	01/01/2025	CHK	AFLAC	AFLAC	SUPPLEMENTAL INSURANCE	145.04
126029	01/01/2025	CHK	DAY	DAY WIRELESS SYSTEMS	RECURRING CHARGES-TWO WAY RADIO 21 UNITS	562.58
126030	01/01/2025	CHK	NWPPA	NWPPA	2025 MEMBERSHIP DUES	5,482.89
126031	01/01/2025	CHK	PUBPOW	PUBLIC POWER COUNCIL	2025 ANNUAL DUES ASSESSMENT	5,991.00
126032	01/01/2025	CHK	USDA	USDA FOREST SERVICE	ANNUAL LAND USE FEE-POWER DISTRIBUTION	1,036.02
126033	01/01/2025	CHK	34	WASHINGTON ALARM, INC	MONTHLY BILLING - SECURITY SYSTEM SHOP	218.73
126035	01/02/2025	CHK	IBEW	IBEW LOCAL UNION #77	UNION DUES	1,132.97
126036	01/02/2025	CHK	PUDEMP	PUD #1 EMPLOYEE FUND	EMPLOYEE FUND	220.00
126037	01/03/2025	CHK	2	LEON RICKWARTZ	Credit Balance Refund	63.84
126038	01/03/2025	CHK	2	LEON RICKWARTZ	Credit Balance Refund	287.05
126039	01/03/2025	CHK	CITI CARDS	CITI CARDS	credit card Account ending in #4326	17,318.14
126040	01/06/2025	CHK	2M COMPANY	2M COMPANY INC	WATER NON INVENTORY PARTS	4,143.27
126041	01/06/2025	CHK	ALTEC	ALTEC INDUSTRIES INC	VEHICLE #72-ANNUAL DOT INSPECTION	546.80
126042	01/06/2025	CHK	ANIXTER	ANIXTER INC	ELECTRIC NON INVENTORY PARTS-CT METERS	2,094.24
126043	01/06/2025	CHK	ASW	ARCHBRIGHT	2025 ANNUAL MEMBERSHIP FOR SILVER	4,740.00
126044	01/06/2025	CHK	CAPIT2	CAPITAL INDUSTRIAL, INC.	FIRE HYDRANT WRENCH & MEASURE WHEEL	367.88
126045	01/06/2025	CHK	COLONI	COLONIAL LIFE INSURANCE	SUPPLEMENTAL INSURANCE	601.89
126046	01/06/2025	CHK	CRC	COOPERATIVE RESPONSE CENTER, INC	AFTER HOURS ANSWERING SERVICE	2,226.37
126047	01/06/2025	CHK	DOH	DEPARTMENT OF HEALTH	CHERRY PARK WATER-SANITARY SURVEY	600.00
126048	01/06/2025	CHK	DON SMALL & SONS	DON SMALL & SONS OIL DIST	DIESEL	1,656.52
126049	01/06/2025	CHK	EVER	EVERGREEN RURAL	ANNUAL MEMBERSHIP DUES	1,009.00
126050	01/06/2025	CHK	EXCELSIOR CLEANING	EXCELSIOR CLEANING	MONTHLY JANITORIAL SERVICES	1,282.50
126051	01/06/2025	CHK	FICS	FASTENAL COMPANY	SHOP SUPPLIES	141.22
126052	01/06/2025	CHK	GE SOFTWARE	GE SOFTWARE INC DBA EKOS	EKOS FUEL SITE MODULE	80.00
126053	01/06/2025	CHK	GENPAC	GENERAL PACIFIC INC	BATTERY MODULE ATTACHMENT TOOL	9,228.29
126054	01/06/2025	CHK	GILLIARDI LOGG	GILLIARDI LOGGING AND CONSTRUCTION	LYNCH VIEW WATER-ROCK	168.98
126055	01/06/2025	CHK	GOLDSTREET	GOLDSTREET DESIGN AGENCY, INC.	WEBSITE HOSTING	50.00
126056	01/06/2025	CHK	GRAIN	GRAINGER	(1) TWO WAY RADIO-FLAGGING	296.03
126057	01/06/2025	CHK	HDFOWL	HD FOWLER COMPANY	CONDUIT GLUE	438.49
126058	01/06/2025	CHK	HOODCA	HOOD CANAL COMMUNICATIONS	INTERNET, IT, ALARM DIALER, & TELEPHONE	5,669.06
126059	01/06/2025	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	ELECTRIC NON INVENTORY-STREET LIGHT WIRE	55.01
126060	01/06/2025	CHK	LARRY BROWN	LARRY BROWN CONSTRUCTION, INC	VUECREST RESERVOIR & BOOSTER	87,121.64
126061	01/06/2025	CHK	LEMAY MOBILE	LEMAY MOBILE SHREDDING	(2) 65GAL SHRED	72.28
126062	01/06/2025	CHK	MASON7	MASON COUNTY AUDITOR	NOVEMBER 5, 2024 GENERAL ELECTION COSTS	1,520.70
126063	01/06/2025	CHK	MASON CO GARB	MASON COUNTY GARBAGE	MONTHLY GARBAGE CHARGES	464.03

126064	01/06/2025	CHK	SHEL 2	MASON COUNTY JOURNAL	PREQUALIFIED ELECTRIC CONTRACTORS AD	139.50
126065	01/06/2025	CHK	MOTOR CONT	MOTORS AND CONTROLS	CHERRY PARK WATER-ALTERNATORY RELAY	328.30
126066	01/06/2025	CHK	NATIONAL METERNATIONAL METERING & TECHNICAL SERV	TEST METERS-12/5/24 & 12/17/24		2,145.00
126067	01/06/2025	CHK	ONLINE	ONLINE INFORMATION SERVIC	ONLINE CREDIT REPORTING	115.27
126068	01/06/2025	CHK	POWER ENGINEER	POWER ENGINEERS	MANZANITA SUBSTATION ENGINEERING & TEST	27,579.97
126069	01/06/2025	CHK	RICOH USA	RICOH USA, INC.	RENT ON TWO MACHINES & ADDITIONAL IMAGES	514.77
126070	01/06/2025	CHK	ROGNLIN'S	ROGNLIN'S, INC	AGATE BEACH WATER SYSTEM PHASE 3	142,816.10
126071	01/06/2025	CHK	SHEETZ, MIKE	MIKE SHEETZ	DECEMBER TRAVEL EXPENSE	10.72
126072	01/06/2025	CHK	SPECTRA LAB	SPECTRA LABORATORIES - KITSAP, LLC	VARIOUS WATER SAMPLES	3,705.00
126073	01/06/2025	CHK	TOZIER	TOZIER BROS, INC	LIGHTING SUPPLIES-WATER STORAGE BLDG	92.40
126074	01/06/2025	CHK	UTILII	UTILITIES UNDERGROUND LOCATION CEN	MONTHLY ELECTRIC LOCATES	124.77
126075	01/06/2025	CHK	WEST	WEST COAST MOBILE EQUIPMENT REPAIR	BAY EAST WATER-CHECKED GENERATOR	390.96
126076	01/06/2025	CHK	NAPA AUTO PART	WESTBAY NAPA AUTO PARTS	PIRATES COVE WATER-PARTS	149.11
126077	01/06/2025	CHK	WHITEWOLF ENGI	WHITEWOLF ENGINEERING SERVICES	CANAL VIEW WATER SYSTEM IMPROVEMENTS	1,366.00
126078	01/06/2025	CHK	YORK	YORK, MIKE	REIMBURSE-DIAMOND BLADES	21.91
126079	01/06/2025	CHK	2	LITTLE VALLEY WATER SYSTEM	REISSUE REFUND CHECK TO BRIAN SUND	303.53
126080	01/07/2025	CHK	MELL PROPERTY	MELL PROPERTY MANAGEMENT	REMOVE & REPLACE DECK-22091 US HWY 101	5,549.57
126081	01/07/2025	CHK	US BANK-CCC	US BANK	CREDIT CARD 4484 7345 5001 2554	14,496.45
126082	01/09/2025	CHK	BRIGHT KNIGHTS	BRIGHT KNIGHTS LLC	REPAIR MAINTENANCE SHOP HEATERS	2,628.96
126083	01/09/2025	CHK	CSM HEATING	CSM HEATING & COOLING	INDOOR HEAD-DUCTLESS HEATPUMP M. ANDREWS	1,600.00
126084	01/09/2025	CHK	DON SMALL & SOI	DON SMALL & SONS OIL DIST	GAS & DIESEL	2,796.13
126085	01/09/2025	CHK	FICS	FASTENAL COMPANY	(2)4K LED LIGHTS-FLAGGING LIGHTS	2,378.65
126086	01/09/2025	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	MANZANITA HOUSE-KEYS	8.67
126087	01/09/2025	CHK	LEW RENTS WEST	LEW RENTS WEST	45' GENIE BOOM-INSTALL NEW MAINT. SHED	2,051.07
126088	01/09/2025	CHK	NATIONAL METERNATIONAL METERING & TECHNICAL SERV	TEST METERS-DECEMBER 16TH		585.00
126089	01/09/2025	CHK	45	KALVIN J PROBST	VEHICLE #60-BUILT STEEL BOX	705.90
126090	01/09/2025	CHK	SOUTH SOUND AP	SOUTH SOUND APPLIANCE	LOW INCOME WASHER/DRYER-MARY CHRISTENSEN	1,600.00
126091	01/09/2025	CHK	SOUTH SOUND AP	SOUTH SOUND APPLIANCE	LOW INCOME WASHER/DRYER-TRAVIS WILSON	6,400.00
126092	01/09/2025	CHK	2	SHAWN MARTINACHE	INDOOR HEAD-DUCTLESS HEATPUMP REBATE	800.00
126093	01/09/2025	CHK	2	JANET L PETERS	MULTI HEAD-DUCTLESS HEATPUMP REBATE	800.00
126094	01/09/2025	CHK	2	KIM STINSON	INDOOR HEAD-DUCTLESS HEATPUMP REBATE	800.00
126095	01/09/2025	CHK	HANSON EXCAVA	HANSON EXCAVATION LLC	RIPPLEWOOD WATER MAINLINE	129,810.80

Total Payments for Bank Account - 4 :	(178)	1,775,979.22
Total Voids for Bank Account - 4 :	(0)	0.00
Total for Bank Account - 4 :	(178)	1,775,979.22
Grand Total for Payments :	(178)	1,775,979.22
Grand Total for Voids :	(0)	0.00
Grand Total :	(178)	1,775,979.22

PARAMETERS ENTERED:

Check Date: 12/05/2024 To 01/09/2025

Bank: All

Vendor: All

Check:

Journal: All

Format: Summary

Extended Reference: No

Sort By: Check/Transaction

Voids: Current

Payment Type: All

Group By Payment Type: No

Minimum Amount: 0.00

Authorization Listing: No

2025 Association Committee Delegates

WPUDA COMMITTEES	PRIMARY	ALTERNATE	2ND ALTERNATE (optional)
Board of Directors	Mike Sheetz	Jack Janda	Ron Gold
Managers	Kristin Masteller	Katie Arnold	
Government Relations	Mike Sheetz	Kristin Masteller	Ron Gold
Communications	Kristin Masteller	Jack Janda	Mike Sheetz
Energy	Mike Sheetz	Jack Janda	Ron Gold
Telecom	Kristin Masteller	Mike Sheetz	Ron Gold
Water	Mike Sheetz	Brandy Milroy	Ron Gold
WPAG	Ron Gold	Mike Sheetz	Jack Janda

PPC	Ron Gold	Mike Sheetz	Jack Janda
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APPA	Ron Gold	Kristin Masteller	Jack Janda
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ENW	Jack Janda	Ron Gold	Kristin Masteller
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NWPPA	Kristin Masteller	Mike Sheetz
	Kristin Masteller, Gov't Relations	Mike Sheetz

SKOKOMISH WATERSHED ACTION TEAM (SWAT) and WRIA	Ron Gold	Brandy Milroy
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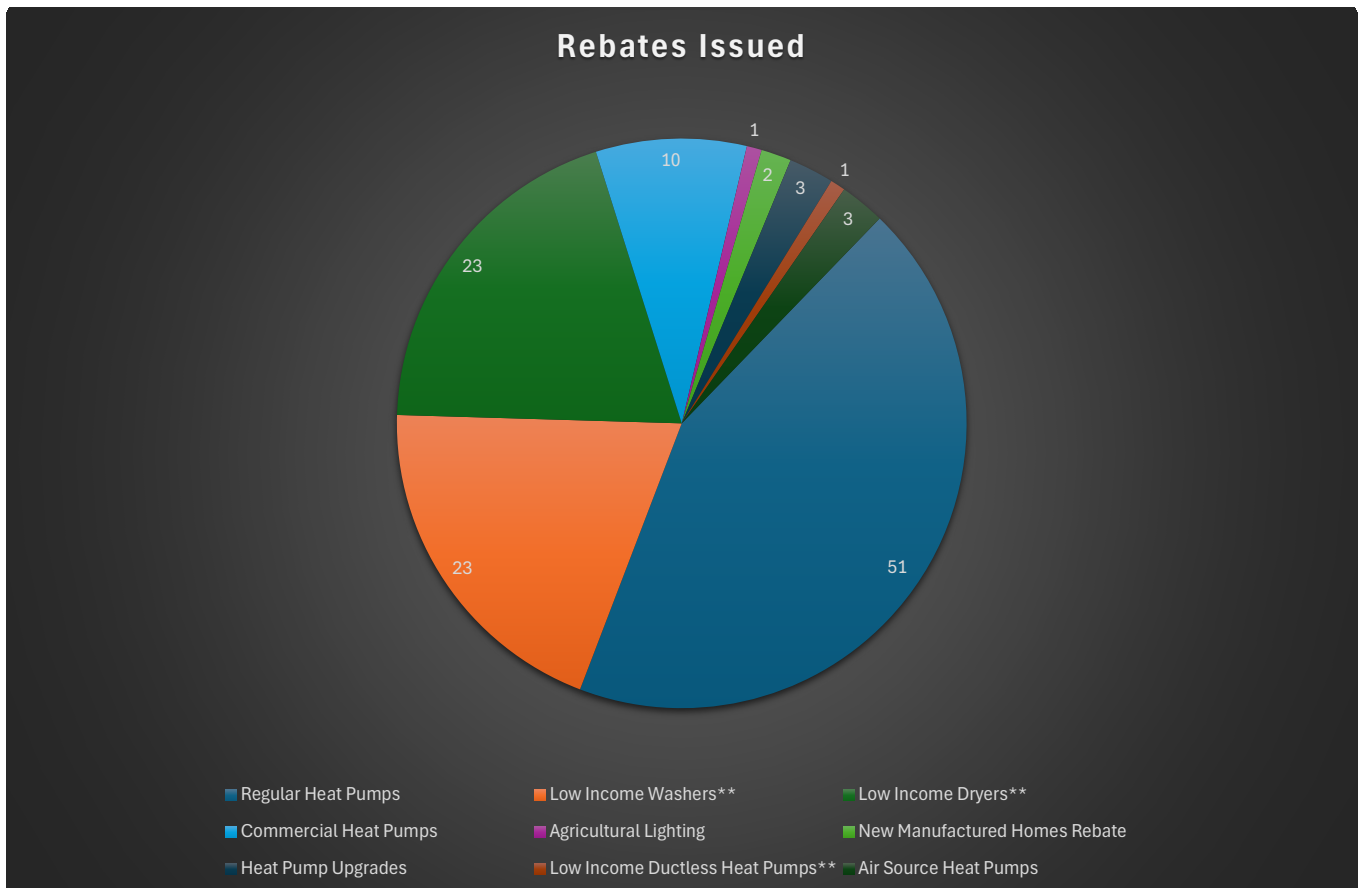
Hood Canal Coordinating Council	Ron Gold	Brandy Milroy
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2024 / 2025 EEI BUDGET

\$ 228,800.00

Category	Rebates Issued	Total \$ Value
Regular Heat Pumps	51	\$ 40,800.00
Low Income Washers**	23	\$ 18,400.00
Low Income Dryers**	23	\$ 18,400.00
Commercial Heat Pumps	10	\$ 9,000.00
Agricultural Lighting	1	\$ 3,739.40
New Manufactured Homes Rebate	2	\$ 2,400.00
Heat Pump Upgrades	3	\$ 600.00
Low Income Ductless Heat Pumps**	1	\$ 6,000.00
Air Source Heat Pumps	3	\$ 3,600.00
Total Rebates Issued in '24		\$ 102,939.40
Balance Remaining		\$ 125,860.60

**Not including Low Income Heat Pump and Appliance Grant





**PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY**

N. 21971 Hwy. 101
Shelton, Washington 98584

BOARD OF COMMISSIONERS

MIKE SHEETZ, Commissioner
JACK JANDA, Commissioner
RON GOLD, Commissioner

RESOLUTION NO. 2089

**A RESOLUTION AUTHORIZING THE MANAGER TO EXECUTE CONTRACT FOR
OKONITE PRIMARY UNDERGROUND CABLE BASED UPON A SOLE SOURCE**

WHEREAS, PUD No. 1 is in need of primary underground cable each year for electric department to meet the strategic goals of the District and maintain and improve reliability;

WHEREAS, Okonite is the manufacturer of the existing primary underground cable and this particular cable is the only quality of cable that meets the District's specifications for new installations; AND it is important for compatibility with the existing primary underground cable; and

WHEREAS, RCW 39.04.280 provides that a local agency, by Resolution, may waive competitive bidding requirement when the purchase is clearly and legitimately limited to a single source of supply, or when the purchase involves special facilities or market conditions; and

WHEREAS, the Board finds that there is one vendor that will meet the District's needs, and thus the sole source of supply, and that there is a special market condition because of the service territory of Okonite providers; and

WHEREAS, the Board finds it is appropriate to waive the competitive bidding requirements for the above reasons;

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF PUD NO. 1 OF MASON COUNTY HEREBY RESOLVES as follows:

1. The Manager is authorized to enter into a contract with WESCO for Okonite Primary Underground Cable as set forth in the District's annual strategic work plan and budget, and
2. The competitive bidding requirement for the primary underground cable is waived as this is a sole source purchase and involves special market conditions.

ADPOTED by the Board of Commissioners of Public Utility District No. 1 of Mason County, Washington at a regular meeting on January 14, 2025, the following commissioners being present and voting.

Ron Gold, President

Jack Janda, Secretary

Mike Sheetz, Vice President



PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY
N. 21971 Hwy. 101
Shelton, Washington 98584

BOARD OF COMMISSIONERS
MIKE SHEETZ, Commissioner
JACK JANDA, Commissioner
RON GOLD, Commissioner

RESOLUTION NO. 2090

A RESOLUTION AUTHORIZING THE MANAGER TO EXECUTE CONTRACT FOR ITRON WATER & ELECTRIC SERVICE METERS BASED UPON A SOLE SOURCE

WHEREAS, PUD No. 1 is in need of numerous service meters each year for both the water and electric departments to meet the strategic goals of the District;

WHEREAS, Itron is the manufacturer and vendor which supplied the existing service meters which are compatible with our existing meter reading devices and software; AND it is important for compatibility with the existing equipment; and

WHEREAS, RCW 39.04.280 provides that a local agency, by Resolution, may waive competitive bidding requirement when the purchase is clearly and legitimately limited to a single source of supply, or when the purchase involves special facilities or market conditions; and

WHEREAS, the Board finds that there is one vendor that will meet the District's needs, and thus the sole source of supply; and

WHEREAS, the Board finds it is appropriate to waive the competitive bidding requirements for the above reasons;

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF PUD NO. 1 OF MASON COUNTY HEREBY RESOLVES as follows:

1. The Manager is authorized to enter into a contract with Itron for electric and water service meters as set forth in the District's annual strategic work plan and budget, and
2. The competitive bidding requirement for the electric and water service meters is waived as this is a sole source purchase and involves special market conditions.

ADPOTED by the Board of Commissioners of Public Utility District No. 1 of Mason County, Washington at a regular meeting on January 14, 2025 the following commissioners being present and voting.

Ron Gold, President

Jack Janda, Secretary

Mike Sheetz, Vice President



VUCREST RESERVOIR AND BOOSTER STATION
CHANGE ORDER FORM

No. 04

The following changes are hereby incorporated into this Contract:

A. Description of Change:

Install intertie along new route, requires additional pipe and installing a sleeve.

B. Contract Price Adjustment:

As a result of this Change Order, the total Contract shall be increased/decreased by the sum of \$10,128.88 plus sales tax, which the amount Contractor acknowledges is full and complete compensation for the Contract Work including changes incorporated by this Change Order.

This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the work described herein. The new total revised Contract Price is \$1,405,986.23 including sales tax.

C. Time of Completion:

The time of completion shall be increased / decreased by ___ calendar days. The revised completion date shall be _____.

D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

CONTRACTOR

Company: Larry Brown Construction, Inc

Accepted By: _____

Title: _____

Date: _____

PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

Accepted By: _____

Title: General Manager

Date: _____

Vuecrest 4" Intertie			
Original 4" Intertie			
Qty	Unit	UP	Total
232	lf	\$ 139.22415	\$32,300.00
Proposed 4" Intertie			
285	lf	\$ 139.22415	\$39,678.88
Extra Labor & Equipment for Sleeve (8" Sewer Pipe owner provided)			
5	hr	\$ 550.00	\$ 2,750.00
Total additional for revised 4" Intertie			
Additional Cost			\$ 42,428.88
Original bid			\$ 32,300.00
Difference for CO			\$ 10,128.88



PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY
N. 21971 Hwy. 101
Shelton, Washington 98584

BOARD OF COMMISSIONERS
MIKE SHEETZ, Commissioner
JACK JANDA, Commissioner
RON GOLD, Commissioner

VUCREST RESERVOIR AND BOOSTER STATION

CHANGE ORDER FORM

No. 05

The following changes are hereby incorporated into this Contract:

A. Description of Change:

No longer needing to demolish booster station building and reservoir.

B. Contract Price Adjustment:

As a result of this Change Order, the total Contract shall be increased/**decreased** by the sum of \$24,067.00 plus sales tax, which the amount Contractor acknowledges is full and complete compensation for the Contract Work including changes incorporated by this Change Order.

This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the work described herein. The new total revised Contract Price is \$1,379,849.47 including sales tax.

C. Time of Completion:

The time of completion shall be increased / decreased by ____ calendar days. The revised completion date shall be _____.

D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

CONTRACTOR

Company: Larry Brown Construction, Inc

Accepted By: _____

Title: _____

Date: _____

PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

Accepted By: _____

Title: General Manager

Date: _____

Vuecrest Demo Plan			
Original Demo Plan			
Qty	Unit	UP	Total
1	ls	\$ 30,145.00	\$ 30,145.00
Proposed Demo Plan			
1	ls	\$ 6,078.00	\$ 6,078.00
Demo includes capping fill & distribution lines at Reservoir			
Remove piping and electrical equipment from building (salvaged items as noted on sheet G-9)			
Transformer removal and power disconnected by owner			
Isolation and reservoir draining by others			
No fence or gate removal included			
Restoration includes backfill any excavated areas and cover with straw mulch			
Totals for demolition scope revision			
Additional Cost			\$ 6,078.00
Original bid			\$ 30,145.00
Difference for CO			\$ (24,067.00)



PUD1 – Executive Summary – November 2024

This report summarizes information on the current financial status of Mason County PUD No. 1 for the month of November 2024:

- **Work in Progress:**
 - Grant Applications – Ongoing
 - 2019 / 2020 CETA Audit
 - 2022 / 2023 Accountability Audit

- **Completed Projects:**
 - 2025 Budget
 - 2023 Financial Audit & 2023 Federal Audit
 - 2023 Privilege Tax Return (Due 2/29/24)
 - 2023 EIA Report (Due 4/30/24)
 - 2023 Form 7 (Due 3/31/24)
 - 2023 Annual Report (Due 05/30/24)

- **Planned Key Milestones, Activities and / or Events:**
 - Long range financial and budgetary planning – ongoing.

Financial Highlights:

- Revenue – Gross Revenue was \$1,194,906 for the month of November 2024.
- Expenditures – Gross expenditures were \$1,028,446 for the month of November 2024.
- As of November 30, the PUD has \$592,654.41 grant reimbursements outstanding for ongoing projects, which is an equivalent of about 23 days of our cash on hand.

Financial Metrics as Compared with Prior Year:	November 2024	November 2023
Total General Cash and Investments	\$1,071,843	\$1,108,735
Current Ratio (Current Assets/Current Liabilities)	1.50 to 1	1.68 to 1
Debt Service Coverage (O&M/ Debt Service)	3.32	2.58
Long-Term Debt to Net Plant	22%	29%
Total Debt to Equity Ratio (Total Liabilities/Total Equity)	34%	39%
Long Term Debt to Equity Ratio (Long Term Debt / Total Equity)	27%	35%
Times Interest Earned Ratio (Earnings before Interest & Taxes/Total Interest)	5.20	2.96
Cash on Hand (Total Available Cash/Average Daily Costs)	42 Days (General) 145 Days (All Funds)	46 Days (General) 155 Days (All Funds)



Mason County PUD No 1

Budget Summary by Division For the Month Ended November 30, 2024

	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Totals</u>
Total Revenue	\$ 939,727.31	\$ 254,106.57	\$ 1,071.77	\$ 1,194,905.65
Budgeted	\$ 906,262.00	\$ 227,399.31	\$ 989.93	\$ 1,134,651.24
Difference (-/+)	\$ 33,465.31	\$ 26,707.26	\$ 81.84	\$ 60,254.41
% of Budget	104%	112%	108%	105%
Total Expenditures	\$ 834,212.15	\$ 194,139.80	\$ 94.54	\$ 1,028,446.49
Budgeted	\$ 1,059,636.62	\$ 196,987.91	\$ 509.36	\$ 1,257,133.89
Difference (-/+)	\$ (225,424.47)	\$ (2,848.11)	\$ (414.82)	\$ (228,687.40)
% of Budget	79%	99%	19%	82%
Net Operating Margins	\$ 105,515.16	\$ 59,966.77	\$ 977.23	\$ 166,459.16
Budgeted	\$ (153,374.62)	\$ 30,411.40	\$ 480.57	\$ (122,482.65)
Difference (-/+)	\$ 258,889.78	\$ 29,555.37	\$ 496.66	\$ 288,941.81
% of Budget	-69%	197%	203%	-136%



Mason County PUD No 1

Budget Summary by Division for the Eleven Months Ended November 30, 2024

	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Totals</u>
Total Revenue	\$ 10,314,648.16	\$ 2,804,849.19	\$ 11,527.82	\$ 13,131,025.17
2024 Budget	\$ 11,337,957.00	\$ 2,946,410.00	\$ 12,222.00	\$ 14,296,589.00
Difference (-/+)	\$ (1,023,308.84)	\$ (141,560.81)	\$ (694.18)	\$ (1,165,563.83)
% of Budget	91%	95%	94%	92%
Total Expenditures	\$ 8,922,810.29	\$ 2,089,117.20	\$ 6,097.13	\$ 11,018,024.62
2024 Budget	\$ 10,447,134.00	\$ 2,563,896.00	\$ 9,580.00	\$ 13,020,610.00
Difference (-/+)	\$ (1,524,323.71)	\$ (474,778.80)	\$ (3,482.87)	\$ (2,002,585.38)
% of Budget	85%	81%	64%	85%
Net Operating Margins	\$ 1,391,837.87	\$ 715,731.99	\$ 5,430.69	\$ 2,113,000.55
2024 Budget	\$ 890,823.00	\$ 382,514.00	\$ 2,642.00	\$ 1,275,979.00
Difference (-/+)	\$ 501,014.87	\$ 333,217.99	\$ 2,788.69	\$ 837,021.55
% of Budget	156%	187%	206%	166%

Cash Flow

	71,824.92	88,805.73	4,195.20	164,825.85
Beginning Cash (General Fund)				
Net Operating Margin (Excluding Depreciation)	3,822,840.80	4,137,463.54	5,430.69	7,965,735.03
Cash Transferred to / from Special Funds	1,154,333.18	(84,910.17)	(677.17)	1,068,745.84
Change in Accounts Receivable	245,423.62	181,537.07	(889.07)	426,071.62
Change in Accounts Payable	1,655,093.76	(9,564.43)	-	1,645,529.33
Cash Expended on Utility Plant	(2,377,161.35)	(634,654.07)	0.00	(3,011,815.42)
Change in CWIP	(4,446,044.80)	(3,587,339.85)	(3,864.45)	(8,037,249.10)
Ending Cash (General Fund)	126,310.13	91,337.82	4,195.20	221,843.15



Mason County PUD No. 1

Cash & Investment Balances

As of November 30, 2024

Cash Balances

Cash - General Funds

\$ 221,843.15

Cash - Restricted

\$ 87,090.38

Total Cash

\$ 308,933.53

Investment Balances (LGIP)

Investments - Electric

\$ 569,385.16

Investments - Sewer

\$ 10,735.91

Investments - Water

\$ 182,788.40

Total Investments

\$ 762,909.47

Total Cash & Investments

\$ 1,071,843.00

***Does Not Include Designated Funds*

From: [Brandy Milroy](#)
To: [LM Bartol](#)
Cc: [Frank and Peggi Russell](#)
Subject: Re: India Rose/Bay East Well Power Outage Switchover Failure
Date: Friday, January 10, 2025 10:45:18 AM
Attachments: [Outlook-80th logo](#)
[Outlook-fb.png](#)
[Outlook-tp4xzpru.png](#)
[Outlook-80th logo](#)
[Outlook-fb.png](#)
[Outlook-l2s25crv.png](#)

Hi Louise,

No, PUD 3 doesn't contact us when there is an outage at one of our water systems. Mason County PUD No. 1 has over 60 water systems within PUD 3's territory, during an outage for them it isn't really feasible for someone to remember to give me a call during an outage, especially during storm season.

To answer your follow up questions:

- 1) The reason for the particular failure on December 18th was with the relay switch, possibly caused by voltage disruption. **Yes**
- 2) PUD1 is confident that the system has been repaired and does not anticipate an issue in the future. **We are confident that the relay issue from that outage is repaired. Like any equipment, it can experience failures or issues at any time. The best we are able to do is to continue the weekly auto-test run, continue our annual maintenance, and respond when you call to say that it isn't working. It is not possible for us to guarantee that equipment won't fail again in the future.**
- 3) Residents should contact PUD1 as soon as possible to report any loss in water pressure at any time, whether there is a power outage or not. Can you tell me the best phone number for them to call? **(360) 877-5249. This is our 24-hour number that reaches customer service during normal office hours and our answering outside of normal office hours. This is the number listed on their billing statements and on our website as well.**

We understand that it is frustrating to lose water when you lose power. This is the case for most residents in Mason County. Fortunately, the Bay East water system has a generator and with three exceptions, has worked correctly each time you've had an outage for the last 6-7 years. With this situation, the damage to the relay isn't something that we could have prevented. Things like this might happen again over the years. When it does, please call us and we'll come out and fix it.

If you have any other questions, please don't hesitate to reach out and we will be sure to include your correspondence in the board packet and bring it up at the board meeting so any of your neighbors that attend have ample opportunity to address the commission.

Thank you,

Brandy

Brandy Milroy



Water Resource Manager

N. 21971 Hwy. 101, Shelton, WA 98584

(360) 877-5249, x 218- Office * (360) 877-5339- Fax

Please note PUD 1's NEW OFFICE HOURS Mon-Fri, 8 a.m.-4:30 p.m.

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From: LM Bartol <lmb.totalevents@gmail.com>
Sent: Friday, January 10, 2025 9:18 AM
To: Brandy Milroy <brandym@mason-pud1.org>
Cc: Frank and Peggi Russell <harleyspeople@gmail.com>
Subject: Re: India Rose/Bay East Well Power Outage Switchover Failure

[WARNING] This email originated outside of Mason PUD 1, DO NOT click any links or open any attachments if you are not certain this is from a safe sender. Thank you!

Hi Brandy

Thank you for your timely and thorough response ~ greatly appreciate it. Is there a system in place that during a power outage, PUD3 (power) notifies PUD1 (water), so that they can ensure all water systems are working properly? Such a system would take human control of the situation instead of relying on a computer, thus delaying service to your customers. Once PUD1 is notified they could dispatch a tech to ensure the system is operating as intended.

So that I ensure I communicate to our residents correctly, I want to confirm a couple of things:

- 1) The reason for the particular failure on December 18th was with the relay switch, possibly caused by voltage disruption.
- 2) PUD1 is confident that the system has been repaired and does not anticipate an issue in the future.
- 3) Residents should contact PUD1 as soon as possible to report any loss in water pressure at any time, whether there is a power outage or not. Can you tell me the best phone number for them to call?

Again, thank you for your work and confirmation on the items above.

Enjoy your day

Louise Bartol
Secretary, Bay East Homeowners Association

On Fri, Jan 10, 2025 at 8:06 AM Brandy Milroy <brandym@mason-pud1.org> wrote:

Good morning Louise,

Please see my response in red below.

Thank you,

Brandy



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Water Resource Manager

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From: LM Bartol <ymb.totalevents@gmail.com>
Sent: Wednesday, January 8, 2025 1:10 PM
To: Brandy Milroy <brandym@mason-pud1.org>
Cc: Frank and Peggi Russell <harleyspeople@gmail.com>
Subject: India Rose/Bay East Well Power Outage Switchover Failure

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Ms. Brandy Milroy and PUD1 Water Commissioners:

On the morning of December 18, 2024, the residents of Bay East experienced a power outage, along with numerous other Mason County residents. This power outage caused the homes within Bay East to have little or no water pressure from the India Rose/Bay East Well. The residents of Bay East have been told that the Well has a backup generator, which in the case of a power outage will automatically switch over to run the Well, and that there is a weekly test of the generator system to ensure seamless continuation of water pressure. In this case, the switchover did not happen, and it is our understanding this is not a first-time occurrence.

Our questions to the Commission and staff of PUD1 are:

1. What are the details (what was the timeline, actions and notifications; all information) of the December 18, 2024, power outage and effect on the India Rose/Bay East system?

PUD 3 is your power provider, not PUD 1, so we're not sure what the

timeline of your power out was. We did not receive an autodial from the generator until 8:24 AM when the power came back on, to alert us that it failed to start during a power outage. Please keep in mind if there is a power outage and someone doesn't have water, if the PUD isn't notified, we don't know to send a tech out to investigate. If you are experiencing low pressure or water loss, we will send a water tech out to investigate right away after we are notified.

2) What steps have been taken to identify the cause, and the remedies taken to avoid future failures during a power outage? As soon as the autodial message came through, we sent a tech out to your system. The relay on the generator's transfer switch failed, causing the generator to not start during the last power outage in your area. It was repaired as soon as we were made aware of the failure to start.

The PUD just performed our annual inspection on that generator in November, which included shutting the breaker off to force a hard start of the generator, and everything was working correctly. It is likely that the voltage disruption during the power outage caused the damage to relay, which happens sometimes when power voltage fluctuates putting stress on components and damaging them. You are correct that the generator undergoes a weekly auto-test. With this situation, the damage to the relay isn't something that we could have prevented. Having just physically inspected a month prior, we knew that it was operating correctly at that time.

3) What are the notification protocols to Bay East residents when there is a failure or change? Normally residents are not notified when a generator doesn't auto start, unless we were unable to repair it for a length of time, then we would alert the community in case they had a power outage. During the annual servicing, if our mechanic finds an issue, it is fixed on the spot. If a generator doesn't come on during an outage, customers need to call the PUD, and a water tech will be sent out to investigate.

4) What is the complete success and failure history of the India Rose/Bay East system so that we can feel confident in its reliability. Since the transfer switch was installed approximately 6 or 7 years ago, there have only been 3 times the generator didn't transfer on when there was a power outage. The first time had to do with the actual transfer switch, the second time there was a coolant leak, and last month when the relay went out.

I look forward to your response, so I can assure our homeowners that PUD1 is addressing their concerns.

Sincerely,

On Behalf of Frank Russell, President

Louise Bartol, Secretary

Bay East Homeowners Association



PUBLIC UTILITY DISTRICT NO. 1 BOARD OF COMMISSIONERS
OF MASON COUNTY

N. 21971 Hwy. 101
Shelton, Washington 98584

MIKE SHEETZ, Commissioner
JACK JANDA, Commissioner
RON GOLD, Commissioner

January 3, 2025

Cristina Haworth, AICP
Otak
Cristina.haworth@otak.com

Re: Pleasant Harbor Master Planned Resort (PHMPR) Preliminary Plat Approval Comments

Dear Ms. Haworth,

Thank you for your request to comment on the PHMPR project as an affected agency.

Mason County PUD No. 1 is the electric service provider for Brinnon, Washington. As of the date of this letter, PHMPR is able to receive up to 0.5 megawatt (MW) of power from Mason PUD 1 under the classification as a General Service customer.

Any power supply greater than 0.5 MW requires a Large Load agreement that would include the process for determining the necessary system improvements (i.e. line extension and substation transformer capacity upgrades) and the costs and timeline to make those improvements. While the PUD is able to begin the Large Load process with PHMPR leadership to do the engineering and construction to build out the line extension and enter into contracts for power supply for their development, the leadership at PHMPR has not yet paid the deposit and entered into an agreement to commence the work. The PUD has been in intermittent talks with Garth Mann for nearly 15 years regarding power supply for his development. He has declined to enter into an agreement with the PUD or pay the deposit to begin the necessary work so far.

Moreover, the PUD must reserve both power and the transmission capacity from Bonneville Power Administration, who is the power marketing authority for our region. While this work can certainly start when PHMPR makes their deposit and enters into an agreement with the PUD, it has not been initiated to date. It also takes quite a while to do this system planning both internally and with BPA, and the reservation of electricity and capacity for the development requires an additional deposit or bond guarantee to secure the power in 24-month increments, via a Power Purchase Agreement between the PUD and PHMPR.

The PUD has no objections to PHMPR's development, but we are not able to serve the development any power at this time greater than 0.5 MW. Given that we have not entered into an agreement, we also do not have a timeframe for when we would be able to provide sufficient power supply to support their planned construction activities as proposed in this preliminary plat application.

Sincerely,

A handwritten signature in blue ink that reads 'Kristin Masteller'.

Kristin Masteller
General Manager

Cc: George Terry, Jefferson County, gterry@jefferson.wa.us