



**Mason County PUD No. 1
Regular Board Meeting
January 13, 2026
1:00 p.m.**

Join Zoom Meeting
<https://us02web.zoom.us/j/85869053743>

Meeting ID: 858 6905 3743
1 (253) 215-8782

1) Call the Regular Meeting to Order

- 2) Public Comment-** *Members of the public wishing to comment may request permission to do so during the Public Comment portion of the agenda. Comments shall be limited to no more than 5 minutes per speaker. There will be no action or discussion of public comment items, although the board may defer to PUD management for any necessary response.*

3) Consent Agenda

Minutes: December 9, 2025 Rate Hearing & Regular Meeting

Disbursements:	Accounts Payable Wire	\$ 851,657.34
	Check Nos. 127675-127709	\$ 731,887.28
	Check Nos. 127711-127819	\$ 695,401.22
Payroll Wire		\$ 260,487.57
Check Nos. 127710		\$ 2,742.57
Grand Total		\$2,542,175.98

4) Business Agenda

- Approval of the 2026 Board Officers
- Approval of the 2026 Voting Delegates
- Approval of Resolution No. 2102 – Sole Source for Underground Cable
- Approval of Resolution No. 2103- Sole Source for Itron Meters
- Authorize the GM to sign Commerce Grant Contract for Utility Relocations
- Authorize the GM to sign Commerce Grant Contract for Shadowood Water System
- Authorize the GM to sign Commerce Grant Contract for Jorstad Substation
- November 2025 Financials
- Approve Change Order No. 1 for Shadowood Water Project

5) Staff Reports

- General Manager
- District Treasurer
- Water Resource Manager
- Legal Counsel

6) Correspondence

7) Board Comments

8) Other Business/Public Comment

- 9) Executive Session** may be held as authorized by the Open Public Meetings Act (RCW 42.30.110)

10) Adjourn

2026 Calendar

January 7-8	Public Power Council	Portland
Jan 14-16	WPUDA Association Meeting	Olympia
Jan 14	WPUDA Legislative Reception	Olympia
February 4-5	Public Power Council	Portland
Feb 11-13	WPUDA Association Meeting	Olympia
Feb 11	WPUDA PUD Day on the Hill	Olympia
Feb 23-26	APPA/WPUDA Legislative Rally	Washington D.C.
March 4-5	Public Power Council	Portland
Mar 18-20	WPUDA Association Meeting	Olympia
Mar 27	WPUDA Water Committee/WWUC	Vancouver
April 1-2	Public Power Council	Portland
Apr 29-May 1	WPUDA Annual Conference	Suquamish
May 6-7	Public Power Council	Portland
May 14	WPUDA Strategic Planning Committee	Olympia
May 18-21	NWPPA Annual Conference	Spokane
May 29	Water Committee/WWUC	Olympia
June 3-4	Public Power Council	Portland
June 26-July 1	APPA National Conference	Boston, MA
July 15-17	WPUDA Association Meeting	TBD
August 5-6	Public Power Council	Portland
September 2-3	Public Power Council	Portland
Sep 16-18	WPUDA Association Meeting	TBD
Sep 30-Oct 2	WPUDA Water Workshop	Wenatchee
October 7-8	Public Power Council	Portland
Oct 15	WPUDA Budget Committee	Olympia
November 4	Public Power Council Town Hall	Portland
November 5	Public Power Council Annual Meeting	Portland
Nov 18-20	WPUDA Association Meeting	Olympia



Mason County Public Utility District No. 1

Rate Hearing & Regular Board Meeting
December 9, 2025, Potlatch, Washington

Present:

Ron Gold, President
Mike Sheetz, Vice President
Jack Janda, Board Secretary
Kristin Masteller, General Manager
Katie Arnold, District Treasurer
Brandy Milroy, Water Resource Manager
Rob Johnson, Legal Counsel

Visitors:

Jan Morris, Customer

CALL RATE HEARING TO ORDER: Ron called the public Rate Hearing to order at 1:00 p.m.

Katie Arnold reviewed the proposed electrical rates for 2026. She stated that based on the proposed 2026 budget, staff is recommending to reduce the previously approved electric rate increase of 4.75% down to 3% again in 2026, due to the grant funding the PUD has secured. This is the second year in a row that the grants have enabled the District to reduce the scheduled Cost-of-Service recommended rate and that staff has held the budget flat for several years and reduced some line items for 2026 to alleviate rate pressure. Despite the grant funding, Katie noted the factors that are driving a rate increase for 2026 including Bonneville Power Administration's increases to both power and transmission costs, the PUD's capital projects expenses and local match requirements for the grant funding that has been secured, inflationary increases to labor, materials, insurance, and contracted services, and the PUD's continued work to fund days cash-on-hand to meet the 90 day goal. Katie stated that the proposed electric rate increase would take effect on April 1, 2026 and that she developed communications materials explaining the need for the increase which she is discussing with PUD employees and posted on the PUD website.

For the water business, staff also proposed a reduction in the scheduled water rate increase again for 2026, for the second year in a row, also due to grant funding. The commission previously approved a Cost-of-Service recommended increase of 5% for 2026 and staff recommends reducing it to 3.5%. She stated that factors driving rate increases for the water business include the COSA showing the PUD was not adequately capturing revenues to cover the cost to deliver services to our customers and the need to continue to work toward achieving cost of service, an increase in operational and capital project costs including water system plan development and reviews, engineering expenses, fuel, services and labor expenses, and finally the significant increase in new regulatory requirements regarding water system testing and the expense to conduct those tests. She reviewed the increase in residential and irrigation rates and that the commercial rate would not increase since it is already at cost of service. She stated the new proposed water rate would take effect on January 1, 2026.

There was no public comment at the rate hearing. At 1:12 p.m., Ron closed the rate hearing and called the regular meeting to order.

CALL REGULAR BUSINESS MEETING TO ORDER-

PUBLIC COMMENT: None.



Mason County Public Utility District No. 1

Rate Hearing & Regular Board Meeting
December 9, 2025, Potlatch, Washington

APPROVAL OF CONSENT AGENDA:

Minutes:

November 25, 2025 Budget Workshop & Regular Meeting
December 2, 2025 Special Meeting

Disbursements:

Accounts Payable Wire	\$ 107,621.92
Check Nos. 127597-127605	\$ 5,449.67
Check Nos. 127607-127674	\$ 1,139,995.01
Payroll Wire	\$ 104,550.73
Check Nos. 127606	\$ 6,300.00
Grand Total	\$1,363,917.33

Business Agenda:

Adopt 2026 Budget for Water, Electric & Sewer– Jack made a motion to adopt the 2026 budgets as presented; Mike seconded the motion. It passed unanimously.

Approve 2026 Strategic Work Plan– Jack made a motion to approve the 2026 strategic work plan as presented; Mike seconded the motion. It passed unanimously.

Resolution No. 2098- 2026 Electric Rate Schedule – Jack made a motion to approve Resolution No. 2098 as presented; Mike seconded the motion. It passed unanimously.

Resolution No. 2099- 2026 Water Rate Schedule– Jack made a motion to approve Resolution No. 2099 as presented; Mike seconded the motion. It passed unanimously.

Resolution No. 2100- General Manager Compensation– Jack made a motion to approve Resolution No. 2100 as presented; Mike seconded the motion. It passed unanimously.

Resolution No. 2101- Administrative Staff Compensation– Jack made a motion to approve Resolution No. 2101 as presented; Mike seconded the motion. It passed unanimously.

Authorize the General Manager to sign the Purchase Order for the Bucket Truck with Custom Trucks– Jack made a motion to authorize the General Manager to sign the purchase order with Custom Trucks in the amount of \$561,845.00; Mike seconded the motion. It passed unanimously.

Cancel the December 23, 2025 Regular Board Meeting– Jack made a motion to cancel the December 23rd regular board meeting; Mike seconded the motion. It passed unanimously.



Mason County Public Utility District No. 1

Rate Hearing & Regular Board Meeting
December 9, 2025, Potlatch, Washington

Staff Reports

General Manager – Kristin reported that now that the 2026 budget and strategic plan are completed, staff is working on closing out grants and projects for the 2025 fiscal year. The PUD participated in the Christmas Parade last weekend. Kristin attended the EDC/Chamber Legislative Sendoff and said the PUD 1 Grid Resilience Projects funding request was identified as a county priority for this session. She and Rob completed the agreement for the SCETrade EV credits program, which they will manage on behalf of the PUD through their partnership with Energy Northwest. Kristin has a PPC Executive Committee meeting tomorrow in Portland to meet with the BPA Administrator and executive team.

District Treasurer – Katie gave an update on the seven FEMA grants that are in various stages from construction to Requests for Information. She anticipates getting several grant contracts in 2026 to start work in 2027.

Water Resource Manager – Brandy provided updates on the Shadowood and Manzanita water storage projects.

Legal –No report.

Correspondence – The Public Power Council annual report was shared for commissioner viewing.

Board Reports

Mike – No report.

Jack – Jack reported that this is his last month on the Energy Northwest executive committee but that he'll continue to serve on the full board as long as the other commissioners agree that he should. He gave kudos to the General Manager, legal counsel and staff, as well as all of the PUD 1 employees, for having another safe year with no time loss and accomplishing so much work on the strategic plan. He also noted the impressive grant funding that has been secured this year.

Ron – Reminded the commission about the WPAG meeting this Thursday.

PUBLIC COMMENT – None.

EXECUTIVE SESSION – None.

Adjournment: 1:43 p.m.

Ron Gold, President

Mike Sheetz, Vice President

Jack Janda, Secretary

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Accounts Payable Check Register

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12/08/2025 To 01/08/2026

Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1371 12/09/2025	WIRE	BPA	COLUMBIA BANK	POWER USAGE	332,943.00
1374 12/16/2025	WIRE	IRS	WEST COAST BANK	FEDERAL TAX LIABILITY	37,336.79
1375 12/16/2025	WIRE	WASH 1	WA DEPT OF RETIREMENT SYS	STATE RETIREMENT - PLAN 2	16,784.26
1376 12/16/2025	WIRE	WASH 7	WA STATE TREAS-MS: PO-11	DEFERRED COMPENSATION	12,319.26
1377 12/16/2025	WIRE	HRA	HRA VEBA TRUST CONTRIBUTI	VEBA MEDICAL SAVINGS	4,239.50
1378 12/16/2025	WIRE	DSHS	DSHS	DEPARTMENT OF SOCIAL HEALTH SERVICES	241.46
1379 12/17/2025	WIRE	LILLIWAUP FAL	LILLIWAUP FALLS GENERATING COMP	NOVEMBER POWER USAGE	24,596.23
1380 12/31/2025	WIRE	USDA/RURAL D	USDA/RURAL DEVELOPMENT	QUARTERLY RUS PAYMENT	47,096.54
1382 01/02/2026	WIRE	IRS	WEST COAST BANK	FEDERAL TAX LIABILITY	56,711.34
1383 01/02/2026	WIRE	WASH 1	WA DEPT OF RETIREMENT SYS	STATE RETIREMENT - PLAN 2	22,073.08
1384 01/02/2026	WIRE	WASH 7	WA STATE TREAS-MS: PO-11	DEFERRED COMPENSATION	14,175.76
1385 01/02/2026	WIRE	HRA	HRA VEBA TRUST CONTRIBUTI	VEBA MEDICAL SAVINGS	4,628.67
1386 01/02/2026	WIRE	DSHS	DSHS	DEPARTMENT OF SOCIAL HEALTH SERVICES	241.45
1387 01/07/2026	WIRE	BPA	COLUMBIA BANK	POWER USAGE	278,270.00
4911 12/10/2025	DD	60	RIVERLINE POWER, LLC	OVERPAYMENT OF SALES TAX	0.00
4969 01/08/2026	DD	HDFOWL	HD FOWLER COMPANY	REFUND SWAPPED OUT FOR THE CORRECT MATER	0.00
127675 12/09/2025	CHK	2	CODY MAY	MR Refund	304.50
127676 12/10/2025	CHK	FERRIER	JANIECE FERRIER	MO. REIMBURSEMENT-#51058600	950.35
127677 12/10/2025	CHK	SLATE ROCK SA	SLATEROCK FR	NEW EMPLOYEE-PHENIX OLEACHEA	1,500.00
127678 12/11/2025	CHK	2	PATRICIA STONE	MR Refund	1,441.49
127679 12/11/2025	CHK	D & L POLES,IN	D & L POLES, INC	BORE UNDER ORRE NOBLES	1,255.00
127680 12/11/2025	CHK	DOUBLE D	DOUBLE D ELECTRICAL, INC	INSTALL TRANSFER SWITCH-MANZANITA SUB	340.32
127681 12/11/2025	CHK	H2O SOLUTIONS	H2O SOLUTIONS, LLC	2025 POTABLE WATER RESERVOIR/TANK INSPEC	652.50
127682 12/15/2025	CHK	2M COMPANY	2M COMPANY INC	WATER NON INVENTORY-PELLEN & SOLAR SALT	2,253.97
127683 12/15/2025	CHK	A WORKSAFE	A WORKSAFE SERVICE, INC	DOT & URINE SPECIMEN-KOBE	76.00
127684 12/15/2025	CHK	WESCO	ANIXTER INC	ELECTRIC NON INVENTORY PARTS	2,931.77

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
127685 12/15/2025	CHK	ASPECT CONSU	ASPECT CONSULTING LLC	POLE YARD	1,683.75
127686 12/15/2025	CHK	BRUCE TITUS F	BRUCE TITUS FORD	VEHICLE #50-CLOCK SPRING	38.55
127687 12/15/2025	CHK	BUILDERS	BUILDERS FIRSTSOURCE, INC	HAMMA RIDGE WATER-PARTS	89.22
127688 12/15/2025	CHK	CENTUR	CENTURYLINK	TELEPHONE CHARGES ACCT#333887863	1,287.13
127689 12/15/2025	CHK	CENTURYLINK	CENTURYLINK	LONG DISTANCE & OUTBOUND CHARGES	81.78
127690 12/15/2025	CHK	CITY 1	CITY TREASURER	ANNUAL USE OF INGRESS & EGRESS BPA SUB	338.52
127691 12/15/2025	CHK	THE SHOP*	D & H PRINTING	PUBLIC POWER SIGN (6'X4')	178.10
127692 12/15/2025	CHK	DJ'S ELECTRICA	DJ'S ELECTRICAL INC	FEMA S25 TO S77 PROJECT	641,400.76
127693 12/15/2025	CHK	DON SMALL & S	DON SMALL & SONS OIL DIST	UNLEADED & DIESEL	4,070.34
127694 12/15/2025	CHK	FICS	FASTENAL COMPANY	ELECTRIC NON INVENTORY STOCK-NUTS	45.36
127695 12/15/2025	CHK	GORDON TRUC	FREIGHTLINER NORTHWEST OLYMPIA	VEHICLE #81-SENSOR	234.77
127696 12/15/2025	CHK	GENPAC	GENERAL PACIFIC INC	ELECTRIC NON INVENTORY STOCK	40,125.53
127697 12/15/2025	CHK	HOOD CANAL	HOOD CANAL MARKET FRESH	BOTTLED WATER	866.75
127698 12/15/2025	CHK	HOODSPORT AC	HOODSPORT ACE & LUMBER	WATER NON INVENTORY PARTS	421.18
127699 12/15/2025	CHK	MARSH	MARSH MUNDORF PRATT & SUL	WPAG MONTHLY FEE	172.37
127700 12/15/2025	CHK	MASON7	MASON COUNTY AUDITOR	JORSTAD CREEK EASEMENT RECORDING	312.50VOID
127701 12/15/2025	CHK	NISC	NISC	PRINT SERVICES	16,033.65
127702 12/15/2025	CHK	PLATT ELECTRI	PLATT	ELECTRIC NON INVENTORY PARTS	249.47
127703 12/15/2025	CHK	SIX ROBBLEES'	SIX ROBBLEES' INC	SHOP SUPPLIES	145.71
127704 12/15/2025	CHK	STUART C IRBY	STUART C IRBY CO	ELECTRIC INVENTORY PARTS	8,058.12
127705 12/15/2025	CHK	TOZIER	TOZIER BROS, INC	(4)18" MIXED WREATHS	86.21
127706 12/15/2025	CHK	UTILI1	UTILITIES UNDERGROUND LOCATION	MONTHLY ELECTRIC LOCATES	116.10
127707 12/15/2025	CHK	WPUDA	WASHINGTON PUD ASSOC.	WPUDA MEETING-LUCH 1/15/2026	2,138.00
127708 12/15/2025	CHK	WEST	WEST COAST MOBILE EQUIPMENT REP	EQUIPMENT#120-CHANGED ENGINE OIL & FILTE	1,857.06
127709 12/15/2025	CHK	NAPA AUTO PA	WESTBAY NAPA AUTO PARTS	EQUIPMENT #120-AIR FILTERS	462.95
127711 12/16/2025	CHK	IBEW	IBEW LOCAL UNION #77	UNION DUES	1,208.63

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127712 12/16/2025	CHK	PUDEMP	PUD #1 EMPLOYEE FUND	EMPLOYEE FUND	220.00
127713 12/17/2025	CHK	GENPAC	GENERAL PACIFIC INC	ELECTRIC NON INVENTORY PARTS	1,324.38
127714 12/17/2025	CHK	GOOD TO GO	GOOD TO GO!	USAG MEETING-JOSH 11/25/2025	10.90
127715 12/17/2025	CHK	MASTELLER	KRISTIN MASTELLER	TRAVEL EXPENSE REIMBURSEMENT	1,334.00
127716 12/17/2025	CHK	PNWS	PNWS/AWWA	2026 WASHINGTON WATER UTILITY COUNCIL	303.00
127717 12/17/2025	CHK	POWER ENGINE	POWER ENGINEERS	MANZANITA SUBSTATION ENGINEERING & TEST	3,583.23
127718 12/17/2025	CHK	ROHLIN	ROHLINGER ENTERPRISES INC	SECONDARY LEATHER PROTECTOR GLOVES	718.66
127719 12/17/2025	CHK	TOTH & ASSOC	TOTH AND ASSOCIATES, INC	MANZANITA WATER STORAGE PROJECT	6,955.00
127720 12/18/2025	CHK	MASON7	MASON COUNTY AUDITOR	JORSTAD CREEK SUBSTATION-EASEMENT	312.50
127721 12/18/2025	CHK	MASON2	MASON COUNTY TREASURER	JORSTAD SUB-REAL ESTATE EXCISE TAX AFFID	10.00
127722 12/23/2025	CHK	CAROW	CAROW, CINDI	MONTHLY REIMBURSEMENT	468.23
127723 12/23/2025	CHK	KESTER	KESTER, GREGORY C.	MONTHLY REIMBURSEMENT	1,685.06
127724 12/23/2025	CHK	MUNCHR	MUNCH, ROY	MONTHLY REIMBURSEMENT	892.22
127725 12/29/2025	CHK	2	BRADLEY APPLEMAN	INACTIVE REFUND	57.61
127726 12/29/2025	CHK	2	RACHAEL E AVILA	DEPOSIT REFUND	200.00
127727 12/29/2025	CHK	2	RACHAEL E AVILA	DEPOSIT REFUND	200.00
127728 12/29/2025	CHK	2	CATHERINE CHAPPELL	INACTIVE REFUND	45.69
127729 12/29/2025	CHK	2	MOLLY HODGES	DEPOSIT REFUND	200.00
127730 12/29/2025	CHK	2	HOOD RENTALS LLC	INACTIVE REFUND	1,821.29
127731 12/29/2025	CHK	2	HOOD RENTALS LLC	INACTIVE REFUND	2,746.86
127732 12/29/2025	CHK	2	CHARLES C HUBBARD	INACTIVE REFUND	180.64
127733 12/29/2025	CHK	2	ED KLEIN	INACTIVE REFUND	20.09
127734 12/29/2025	CHK	2	DENIA L OLIVAS	INACTIVE REFUND	13.74
127735 12/29/2025	CHK	2	LI WANG	DEPOSIT REFUND	100.00
127736 12/30/2025	CHK	CITI CARDS	CITI CARDS	MONTHLY CITI CARD CHARGES ACCT# 4326	11,666.06
127737 12/30/2025	CHK	WASH 8	WASHINGTON STATE	DECEMBER 2025-HEALTH, DENTAL, & LTD	57,097.17

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127738 01/01/2026	CHK	JEFF 1	JEFFERSON COUNTY	ANNUAL UTILITY PERMIT	490.00
127739 12/31/2025	CHK	MASTELLER	KRISTIN MASTELLER	TRAVEL EXPENSE REIMBURSEMENT	945.74
127740 01/02/2026	CHK	IBEW	IBEW LOCAL UNION #77	UNION DUES	1,208.58
127741 01/02/2026	CHK	PUDEMP	PUD #1 EMPLOYEE FUND	EMPLOYEE FUND	220.00
127742 01/05/2026	CHK	2M COMPANY	2M COMPANY INC	WATER NON INVENTORY PARTS-WATER SOFTENER	3,613.65
127743 01/05/2026	CHK	67	ADVANCED SYSTEMS FOR POWER ENG	ASPEN DISTRVIEW-100 SOFTWARE	7,725.83
127744 01/05/2026	CHK	AFLAC	AFLAC	SUPPLEMENTAL INSURANCE	358.74
127745 01/05/2026	CHK	ALPHA NW	ALPHA NW	ELECTRIC INVENTORY PARTS	1,234.62
127746 01/05/2026	CHK	WESCO	ANIXTER INC	(30) 50AMP METERS-ELECTRIC NON INVENTORY	12,599.66
127747 01/05/2026	CHK	AAR	APPLIED ARCHAEOLOGICAL RESEARC	LILLIWAUP BAY CONSTRUCTION PROJECT	1,346.25
127748 01/05/2026	CHK	ASW	ARCHBRIGHT	Q1 2026 L&I CLAIM ONLY SERVICE FEE	5,718.56
127749 01/05/2026	CHK	COLONI	COLONIAL LIFE INSURANCE	SUPPLEMENTAL INSURANCE	601.89
127750 01/05/2026	CHK	CSM HEATING	CSM HEATING & COOLING	DUCTLESS HEATPUMP-100 N SALISH CT	4,040.00
127751 01/05/2026	CHK	CUSTOM TRUCK	CUSTOM TRUCK CAPITAL	VEHICLE #88-CONTRACT PAYMENT	8,801.37
127752 01/05/2026	CHK	DAY	DAY WIRELESS SYSTEMS	MONTHLY BILLING-(40)RADIOS	2,261.95
127753 01/05/2026	CHK	DITCH WITCH	DITCH WITCH WEST	EQUIPMENT #114-BELTS	336.06
127754 01/05/2026	CHK	DON SMALL & S	DON SMALL & SONS OIL DIST	UNLEADED & DIESEL	7,174.42
127755 01/05/2026	CHK	GDS ASSOCIATE	GDS ASSOCIATES, INC	MONTHLY WPAG EXPENSES	117.59
127756 01/05/2026	CHK	GE SOFTWARE	GE SOFTWARE INC DBA EKOS	EKOS FUEL SITE MODULE	80.00
127757 01/05/2026	CHK	GENPAC	GENERAL PACIFIC INC	ELECTRIC NON INVENTORY PARTS	2,367.48
127758 01/05/2026	CHK	GEOSYNTEC	GEOSYNTEC CONSULTANTS, INC	UNION REGIONAL GW MODEL WORK PLAN	1,422.00
127759 01/05/2026	CHK	GOLDSTREET	GOLDSTREET DESIGN AGENCY, INC.	2025 WINTER NEWSLETTER	2,664.33
127760 01/05/2026	CHK	HARB 1	HARBOR SAW & SUPPLY INC.	VEHICLE #81A-REPAIR LIMBING SAW	62.60
127761 01/05/2026	CHK	HOODCA	HOOD CANAL COMMUNICATIONS	INTERNET, IT, ALARM DIALER, & TELEPHONE	20,064.61
127762 01/05/2026	CHK	HOODSPORT AC	HOODSPORT ACE & LUMBER	ALDERBROOK WATER-SUPPLIES	238.73
127763 01/05/2026	CHK	JEFF CO PUD	JEFFERSON COUNTY PUD	MUTUAL AID POLE	8,071.91

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127764 01/05/2026	CHK	66	KIMLEY-HORN AND ASSOCIATES, INC	CANAL VIEW WSI	2,907.50
127765 01/05/2026	CHK	NATIONAL MET	NATIONAL METERING & TECHNICAL S	JOURNEYMAN METERMAN HOURS-12/8 & 12/11	3,510.00
127766 01/05/2026	CHK	NORTHWEST RO	NORTHWEST ROCK, INC	SHOP-ROCK	3,166.46
127767 01/05/2026	CHK	NWPPA	NWPPA	ANNUAL CONFERNCE-MAY 2026 KRISTIN & MIKE	2,300.00
127768 01/05/2026	CHK	PUBPOW	PUBLIC POWER COUNCIL	2026 ANNUAL DUES ASSESSMENT	6,581.10
127769 01/05/2026	CHK	SHEETZ, MIKE	MIKE SHEETZ	TRAVEL EXPENSE REIMBURSEMENT	22.40
127770 01/05/2026	CHK	STUART C IRBY	STUART C IRBY CO	ELECTRIC INVENTORY PARTS-VISE TOP PIN	3,762.99
127771 01/05/2026	CHK	SHOP	THE SHOPPER'S WEEKLY	BUSINESS CARDS-MADISON & #10 ENVELOPES	1,158.11
127772 01/05/2026	CHK	TOZIER	TOZIER BROS, INC	CANAL VIEW WATER-TARP	134.66
127773 01/05/2026	CHK	USDA	USDA FOREST SERVICE	ANNUAL LAND USE FEE-POWERLINE	896.02
127774 01/05/2026	CHK	VALVOLINE LL	VALVOLINE LLC	VEHICLE #67-OI CHANGE	205.74
127775 01/05/2026	CHK	VERIZO	VERIZON WIRELESS	ISLAND LAKE MANOR, BEL AIRE,& SHADOWOOD	1,406.98
127776 01/05/2026	CHK	34	WASHINGTON ALARM, INC	MONTHLY BILLING - SECURITY SYSTEM SHOP	236.22
127777 01/05/2026	CHK	NAPA AUTO PA	WESTBAY NAPA AUTO PARTS	SHOP SUPPLIES	100.50
127778 01/05/2026	CHK	WHITEWOLF EN	WHITEWOLF ENGINEERING SERVICES	CANAL VIEW WATER SYSTEM IMPROVEMENTS	480.00
127779 01/05/2026	CHK	WITTENBERG C	WITTENBERG CPA, PS	CONSULT-MANAGEMENT	650.00
127780 01/05/2026	CHK	2	4IMPRINT USA	GROCERY BAG, FLASHLIGHTS & STADIUM CUPS	8,344.30VOID
127781 01/05/2026	CHK	AAA	AAA SEPTIC TANK PUMPING	Hamma Ridge Water - 413 N Hamma Ridge Dr	147.50
127782 01/05/2026	CHK	ANIXTER	ANIXTER INC	(30)CT METERS	14,206.40
127783 01/05/2026	CHK	CRC	COOPERATIVE RESPONSE CENTER, INC	AFTER HOURS ANSWERING SERVICE	2,174.53
127784 01/05/2026	CHK	DITCH WITCH	DITCH WITCH WEST	EQUIPMENT #114-PARTS	186.37
127785 01/05/2026	CHK	EVER	EVERGREEN RURAL	ANNUAL MEMBERSHIP DUES	1,009.00
127786 01/05/2026	CHK	EXCELSIOR CLE	EXCELSIOR CLEANING	MONTHLY JANITORIAL SERVICES	1,282.50
127787 01/05/2026	CHK	GILLIARDI LOG	GILLIARDI LOGGING AND CONSTRUCT	HAMA RIDGE WATER-BABY SPALLS	134.23
127788 01/05/2026	CHK	GOLDSTREET	GOLDSTREET DESIGN AGENCY, INC.	WEBSITE HOSTING	60.00
127789 01/05/2026	CHK	LEMAY MOBILE	LEMAY MOBILE SHREDDING	(2) 65 GALLON SHRED	74.81

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Accounts Payable Check Register

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12/08/2025 To 01/08/2026

Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
127790 01/05/2026	CHK	MASON CO GAR	MASON COUNTY GARBAGE	MONTHLY GARBAGE CHARGES	472.45
127791 01/05/2026	CHK	SHEL 2	MASON COUNTY JOURNAL	ELECTRICAL CONSTRUCTORS ROSTER-AD	1,061.50
127792 01/05/2026	CHK	NWSS	NORTHWEST SAFETY SERVICE LLC	SAFETY TRAINING DECEMBER 11TH, 2025	1,136.25
127793 01/05/2026	CHK	ONLINE	ONLINE INFORMATION SERVIC	ONLINE UTILITY CREDIT CHECK	117.96
127794 01/05/2026	CHK	RICOH USA	RICOH USA, INC.	RENT ON TWO MACHINES & ADDTIONAL CHARGES	514.77
127795 01/05/2026	CHK	SPECTRA LAB	SPECTRA LABORATORIES - KITSAP, LL	MONTHLY COLIFORM TESTING	2,122.80
127796 01/05/2026	CHK	USA	USA BLUEBOOK	WATER NON INVENTORY-CHLORINE TESTERS	214.36
127797 01/05/2026	CHK	WEST	WEST COAST MOBILE EQUIPMENT REP	EQUIPMENT #114-REPLACED 6" HOSE	314.94
127798 01/05/2026	CHK	NAPA AUTO PA	WESTBAY NAPA AUTO PARTS	EQUIPMENT #114 & #119-ANTIFREEZE	141.05
127799 01/06/2026	CHK	US BANK-CCC	CORPORATE PAYMENT SYSTEMS	MO. CREDIT CARD #4484 7345 5001 2554	16,394.13
127800 01/06/2026	CHK	MAS 10	MASON COUNTY PUBLIC WORKS	INDIAN BEACH PROJECT-PERMIT	733.75
127801 01/08/2026	CHK	2M COMPANY	2M COMPANY INC	WATER NON INVENTORY-METER	1,862.30
127802 01/08/2026	CHK	ALPHA NW	ALPHA NW	ELECTRIC NON INVENTORY PARTS	2,156.55
127803 01/08/2026	CHK	BUILDERS	BUILDERS FIRSTSOURCE, INC	HAMMA RIDGE WATER-CONCRETE MIX	58.74
127804 01/08/2026	CHK	CAPIT2	CAPITAL INDUSTRIAL, INC.	VEHICLE #86-WORK LAMP & SHOP SUPPLIES	108.14
127805 01/08/2026	CHK	D & L POLES,IN	D & L POLES, INC	FEMA EAGLE CREEK PROJECT	38,338.77
127806 01/08/2026	CHK	DOH	DEPARTMENT OF HEALTH	BELLWOOD A SANITARY SURVEY	1,200.00
127807 01/08/2026	CHK	FERRIER	JANIECE FERRIER	MO. REIMBURSEMENT-#51058600	950.35
127808 01/08/2026	CHK	GENPAC	GENERAL PACIFIC INC	(5) 50KVA OH TRANSFORMERS	43,523.62
127809 01/08/2026	CHK	HARB 1	HARBOR SAW & SUPPLY INC.	VEHICLE #82A-CHAINSAW & CHAINSAW PARTS	1,082.43
127810 01/08/2026	CHK	HOODSPORT AC	HOODSPORT ACE & LUMBER	SHOP SUPPLIES-HOSE NOZZLE	16.28
127811 01/08/2026	CHK	MARSH	MARSH MUNDORF PRATT & SUL	WPAG MONTHLY FEE	250.01
127812 01/08/2026	CHK	PNW UTILITIES	PNW UTILITIES	ENGINEERING SERVICES	3,580.00
127813 01/08/2026	CHK	JOHN 3	ROBERT W. JOHNSON	MONTHLY RETAINER FEES	4,506.25
127814 01/08/2026	CHK	ROGNLIN'S	ROGNLIN'S, INC	MANZANITA RESERVOIR AND BOOSTER	325,733.48
127815 01/08/2026	CHK	SPIKES	SPIKES HYDRAULICS & EQUIP	VEHICLE #81A-PARTS	128.72

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Accounts Payable Check Register

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12/08/2025 To 01/08/2026

Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
127816 01/08/2026	CHK	UNION4	UNION CITY PLUBING, INC.	REPAIR OPERATIONS BLDG KITCHEN SINK	609.25
127817 01/08/2026	CHK	UTILI1	UTILITIES UNDERGROUND LOCATION	MONTHLY ELECTRIC LOCATES	76.95
127818 01/08/2026	CHK	NAPA AUTO PA	WESTBAY NAPA AUTO PARTS	BRAKE CLEANER	46.65
127819 01/08/2026	CHK	2	KNOWBE4, INC	PHISHING SOFTWARE	5,668.92
Total Payments for Bank Account - 4 :					(158) 2,270,601.54
Total Voids for Bank Account - 4 :					(2) 8,656.80
Total for Bank Account - 4 :					(160) 2,279,258.34
Grand Total for Payments :					(158) 2,270,601.54
Grand Total for Voids :					(2) 8,656.80
Grand Total :					(160) 2,279,258.34

01/08/2026

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Accounts Payable Check Register

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PARAMETERS ENTERED:**Check Date:** 12/08/2025 To 01/08/2026**Bank:** All**Vendor:** All**Check:****Journal:** All**Format:** Summary**Extended Reference:** No**Sort By:** Check/Transaction**Voids:** Current**Payment Type:** All**Group By Payment Type:** No**Minimum Amount:** 0.00**Authorization Listing:** No**Credit Card Charges:** No

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Payroll/Labor

Page 1

Check Register

Pay Date: 12/16/2025 To 12/16/2025

Empl Name	Pay Date	Dir Dep/Check	Net Pay	Type
135 TIMOTHY BROWN	12/16/2025	127710	2,742.57	CHK

PARAMETERS ENTERED:

Pay Date: 12/16/2025 To 12/16/2025
Check/Direct Deposit: All
Employee: All
Journal: 0

Division: All
Format: Summary By Check
Sort By: Check/Direct Deposit

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GENERAL LEDGER
TRANSACTION DETAIL

Page: 1

DEC 2025 To JAN 2026

Date	Journal Description	Actv BU Project	Mod	Jrnl Reference	
			Code		
Account: 0 131.2 CASH-GENERAL FUND (DISTRICT)			Department: 0		
12/16/25	94451 Check Print	0	PL	2 PAYROLL	101,300.75
01/02/26	94755 Check Print	0	PL	2 PAYROLL	159,186.82
				TOTAL	260,487.57

PARAMETERS ENTERED:

Division: All
Accounts: 0 131.2
Department: All
Activity: All
Sort By: Div/Acct
Date Selection: Period
Period: DEC 2025 To JAN 2026
Module: PL
Journal Activity: All
Accounts With No Transactions: Yes
Extended Reference: No
Interface Detail: No
Group by Department: Yes

2026 Board Officers

- Board President – Ron Gold
- Vice President – Mike Sheetz
- Board Secretary – Jack Janda

2026 Association Committee Delegates

WPUDA COMMITTEES	PRIMARY	ALTERNATE	2ND ALTERNATE (optional)
Board of Directors	Mike Sheetz	Jack Janda	Ron Gold
Managers	Kristin Masteller	Katie Arnold	
Government Relations	Mike Sheetz	Kristin Masteller	Ron Gold
Communications	Kristin Masteller	Jack Janda	Mike Sheetz
Energy	Mike Sheetz	Jack Janda	Ron Gold
Telecom	Kristin Masteller	Mike Sheetz	Ron Gold
Water	Mike Sheetz	Brandy Milroy	Ron Gold
WPAG	Ron Gold	Mike Sheetz	Jack Janda

PPC	Ron Gold	Mike Sheetz	Jack Janda
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APPA	Ron Gold	Kristin Masteller	Jack Janda
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ENW	Jack Janda	Ron Gold	Kristin Masteller
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NWPPA	Kristin Masteller	Mike Sheetz
	Kristin Masteller, Gov't Relations	Mike Sheetz

SKOKOMISH WATERSHED ACTION TEAM (SWAT) and WRIA	Ron Gold	Brandy Milroy
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Hood Canal Coordinating Council	Ron Gold	Brandy Milroy
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**PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY**

N. 21971 Hwy. 101
Shelton, Washington 98584

BOARD OF COMMISSIONERS

MIKE SHEETZ, Commissioner
JACK JANDA, Commissioner
RON GOLD, Commissioner

RESOLUTION NO. 2102

**A RESOLUTION AUTHORIZING THE MANAGER TO EXECUTE CONTRACT FOR
OKONITE PRIMARY UNDERGROUND CABLE BASED UPON A SOLE SOURCE**

WHEREAS, PUD No. 1 is in need of primary underground cable each year for electric department to meet the strategic goals of the District and maintain and improve reliability;

WHEREAS, Okonite is the manufacturer of the existing primary underground cable and this particular cable is the only quality of cable that meets the District's specifications for new installations; AND it is important for compatibility with the existing primary underground cable; and

WHEREAS, RCW 39.04.280 provides that a local agency, by Resolution, may waive competitive bidding requirement when the purchase is clearly and legitimately limited to a single source of supply, or when the purchase involves special facilities or market conditions; and

WHEREAS, the Board finds that there is one vendor that will meet the District's needs, and thus the sole source of supply, and that there is a special market condition because of the service territory of Okonite providers; and

WHEREAS, the Board finds it is appropriate to waive the competitive bidding requirements for the above reasons;

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF PUD NO. 1 OF MASON COUNTY HEREBY RESOLVES as follows:

1. The Manager is authorized to enter into a contract with WESCO for Okonite Primary Underground Cable as set forth in the District's annual strategic work plan and budget, and
2. The competitive bidding requirement for the primary underground cable is waived as this is a sole source purchase and involves special market conditions.

ADPOTED by the Board of Commissioners of Public Utility District No. 1 of Mason County, Washington at a regular meeting on January 13, 2026, the following commissioners being present and voting.

Ron Gold, President

Jack Janda, Secretary

Mike Sheetz, Vice President

DISTRIBUTOR AUTHORIZATION AGREEMENT



The Okonite company has authorized distribution channels across the US to help support their end users and customers on Okonite products. In the Pacific Northwest, Okonite has authorized Wesco-Portland Utility to be their sole source distributor for all Public Power entities in Oregon, Washington and N Idaho. This partnership has been in place for over thirty years and the Okonite-Portland team works closely with Wesco-Portland Utility to help our efforts to offer the best service and support to our end users. No other distributor has been authorized to sell Okonite cables in the Public Power sector for Pacific Northwest.

If you need more information or have questions on why Okonite has chosen Wesco-Portland Utility as their only authorized distributor for the territory, please contact Dave Wisniewski.

David Wisniewski

District Manager – Pacific NW, Alaska, Western Canada

Office 503-598-0598 x3508

Cell 503-758-0169



PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY
N. 21971 Hwy. 101
Shelton, Washington 98584

BOARD OF COMMISSIONERS
MIKE SHEETZ, Commissioner
JACK JANDA, Commissioner
RON GOLD, Commissioner

RESOLUTION NO. 2103

A RESOLUTION AUTHORIZING THE MANAGER TO EXECUTE CONTRACT FOR ITRON WATER & ELECTRIC SERVICE METERS BASED UPON A SOLE SOURCE

WHEREAS, PUD No. 1 is in need of numerous service meters each year for both the water and electric departments to meet the strategic goals of the District;

WHEREAS, Itron is the manufacturer and vendor which supplied the existing service meters which are compatible with our existing meter reading devices and software; AND it is important for compatibility with the existing equipment; and

WHEREAS, RCW 39.04.280 provides that a local agency, by Resolution, may waive competitive bidding requirement when the purchase is clearly and legitimately limited to a single source of supply, or when the purchase involves special facilities or market conditions; and

WHEREAS, the Board finds that there is one vendor that will meet the District's needs, and thus the sole source of supply; and

WHEREAS, the Board finds it is appropriate to waive the competitive bidding requirements for the above reasons;

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF PUD NO. 1 OF MASON COUNTY HEREBY RESOLVES as follows:

1. The Manager is authorized to enter into a contract with Itron for electric and water service meters as set forth in the District's annual strategic work plan and budget, and
2. The competitive bidding requirement for the electric and water service meters is waived as this is a sole source purchase and involves special market conditions.

ADPOTED by the Board of Commissioners of Public Utility District No. 1 of Mason County, Washington at a regular meeting on January 13, 2026, the following commissioners being present and voting.

Ron Gold, President

Jack Janda, Secretary

Mike Sheetz, Vice President



December 2, 2025

Dear Valued Itron Utility Customer,

Itron and our authorized distributors are continually evaluating ways to better serve you and deliver the best service, support and buying experience possible. With your success in mind, please note that effective January 1, 2022, General Pacific (GenPac) is the only *Authorized Itron Electric Distributor* in Washington. GenPac has received the necessary training and certification levels to represent Itron to our shared customers—and in this capacity, GenPac is the only company that is authorized to sell Itron electric meters in your area. Itron does not have any other electric meter distributors in Washington who are authorized to sell standalone meters into the Public Power market and as such, is considered Sole Source.

GenPac is an Authorized Itron Distributor in these states: WA, OR, northern CA, ID, western WY, AK.

Depending on your state and local bidding laws, this letter may serve as sole source provider documentation for Itron products. As such, you may not be required to bid your Itron purchases.

If you have any questions, or if I can provide any further information, please feel free to contact me directly.

Sincerely,

A handwritten signature in black ink, appearing to read "Brad Kreulen", is written over a light yellow rectangular background.

Brad Kreulen

Senior Channel Sales Manager



Grant to

Mason County Public Utility District No. 1

through

The Local Community Projects Program

For

Mason PUD No. 1 Utility Relocation Project

FACE SHEET


Grant Agreement Number: 25-96647-096

Project Name: Mason PUD No. 1 Utility Relocation Project

Washington State Department of Commerce

Local Government Division

Local Community Projects

1. GRANTEE Mason County Public Utility District No. 1 21971 N HWY 101 Shelton, Washington 98584-7446		2. GRANTEE Doing Business As (optional) N/A	
3. GRANTEE Representative Katie Arnold Project Manager (360) 877-5249 karnold@mason-pud1.org		4. COMMERCE Representative Dylan Godsey Program Manager (206) 454-2257 dylan.godsey@commerce.wa.gov	
5. Grant Amount \$1,750,000.00		6. Funding Source Federal: <input type="checkbox"/> State: <input checked="" type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>	
7. Start Date Upon Final Signature		8. End Date June 30, 2027, if funds are not reappropriated; June 30, 2029, contingent on reappropriation	
9. Award Method Direct: <input checked="" type="checkbox"/> Competitive: <input type="checkbox"/>		NOFO/RFX # N/A	
10. Tax ID # 91-6001048		11. SWV # SWV0028711-00	
12. UBI # 232000374		13. UEI # KD7HQJF4JNC9	
14. Grant Agreement Purpose The purpose of this performance-based Grant Agreement is to provide funding for Mason PUD No. 1 Utility Relocation Project, a legislatively approved project that furthers the goals and objectives of utilities relocations as described in Attachment A – Scope of Work.			
<p>COMMERCE, defined as the Washington State Department of Commerce, and the GRANTEE, as defined above, acknowledge and accept the terms of this Grant Agreement and attachments and have executed this Grant Agreement on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant Agreement are governed by this Grant Agreement and the following other documents incorporated by reference: Grant Agreement Terms and Conditions including Attachment A – Scope of Work, Attachment B – Project Budget, Attachment C – Certification of Availability of Funds to Complete the Project, Attachment D – Certification of the Payment and Reporting of Prevailing Wages, Attachment E – Certification of LEED, application as submitted for grant funding, applicable Local Community Projects Program Notice of Funding Availability, and applicable Local Community Projects Program Guidelines (as they may be revised from time to time).</p>			
FOR GRANTEE  A4DB71146C684B4 Kristin Masteller, General Manager 12/11/2025 8:58 AM PST Date		FOR COMMERCE Mark K. Barkley, Assistant Director Local Government Division Date TEMPLATE APPROVED AS TO FORM ONLY <u>Lisa Koperski, Assistant Attorney General, on 07/23/2025</u>	



Grant to

PUD 1 of Mason County

through

The Local Infrastructure Program


For

Mason County PUD No. 1's Water System Improvements

FACE SHEET

Grant Agreement Number: 26-96673-007

Project Name: Mason County PUD No. 1's Water System Improvements
Washington State Department of Commerce
Local Government Division
Local Infrastructure

1. GRANTEE PUD 1 of Mason County 21971 N HWY 101 Shelton, Washington 98584-7446		2. GRANTEE Doing Business As (optional) N/A	
3. GRANTEE Representative Katie Arnold Director of Business Services (360) 877-5249 karnold@mason-pud1.org		4. COMMERCE Representative Dylan Godsey Program Manager (206) 454-2257 dylan.godsey@commerce.wa.gov	
5. Grant Amount \$1,039,840.00		6. Funding Source Federal: <input type="checkbox"/> State: <input checked="" type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>	
7. Start Date Upon Final Signature		8. End Date June 30, 2027, if funds are not reappropriated; June 30, 2029, contingent on reappropriation.	
9. Award Method Direct: <input checked="" type="checkbox"/> Competitive: <input type="checkbox"/>		NOFO/RFX # N/A	
10. Tax ID # 91-6001048		11. SWV # SWV0028711-00	
12. UBI # 232000374		13. UEI # KD7HQJF4JNC9	
14. Grant Agreement Purpose The purpose of this performance-based Grant Agreement is to provide funding for Mason County PUD No. 1's Water System Improvements, a legislatively approved project that furthers the goals and objectives of treatment installation and reservoir construction as described in Attachment A – Scope of Work.			
COMMERCE, defined as the Washington State Department of Commerce, and the GRANTEE, as defined above, acknowledge and accept the terms of this Grant Agreement and attachments and have executed this Grant Agreement on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant Agreement are governed by this Grant Agreement and the following other documents incorporated by reference: Grant Agreement Terms and Conditions including Attachment A – Scope of Work, Attachment B – Project Budget, Attachment C – Certification of Availability of Funds to Complete the Project, Attachment D – Certification of the Payment and Reporting of Prevailing Wages, Attachment E – Certification of LEED, application as submitted for grant funding, applicable Local Infrastructure Program Notice of Funding Availability, and applicable Local Infrastructure Program Guidelines (as they may be revised from time to time).			
FOR GRANTEE  Kristin Masteller, General Manager 12/30/2025 8:20 AM PST Date		FOR COMMERCE _____ Mark K. Barkley, Assistant Director Local Government Division _____ Date	
TEMPLATE APPROVED AS TO FORM ONLY _____ Lisa Koperski, Assistant Attorney General, on 07/23/2025			



Federal Capital Contract with

Mason County Public Utility District No. 1

through

Washington Grid Resilience 2024

Contract Number:
F25-55502-001

For

Jorstad Middle Mile Substation Project

Dated: Monday, December 1, 2025


Face Sheet

Research & Development: ☐ Yes ☒ No

Contract Number: F25-55502-001

Energy Division, Energy Programs in Communities Unit
Washington Grid Resilience Program

☒ Subrecipient
☒ Contractor

1. Contractor Mason County Public Utility District No. 1 21971 N Hwy 101 Shelton, WA 98584		2. Contractor Doing Business As (as applicable) N/A				
3. Contractor Representative Katie Arnold Director of Business Services and District Treasurer (360) 877-5249 x219 karnold@mason-pud1.org		4. COMMERCE Representative Katy Coleman Program Manager (360) 725-3077 Katy.coleman@commerce.wa.gov		P.O. Box 42525 1011 Plum St, Olympia, WA 98504-2525		
5. Contract Amount \$3,000,000	6. Funding Source Federal: <input checked="" type="checkbox"/> State: <input checked="" type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>		7. Start Date 12/01/2025		8. End Date 6/30/2028	
9. Federal Funds (as applicable) \$2,636,700		Federal Agency: Department of Energy		ALN DE-GD0000048		Indirect Rate 15% De minimis rate
10. Tax ID # 91-6001048	11. SWV # 0028711-00	12. UBI # 232-000-374		13. UEI # KD7HQJF4JNC9		
14. Award Method <input type="checkbox"/> Non-Competitive <input checked="" type="checkbox"/> Competitive		NOFO/RFX # WA_GRID_2024		Proviso # State Funds: Hard-to-Decarbonize Sector (91002641)		
15. Contract Purpose The Jorstad Substation Grid Resilience Project will begin the planning and lay the groundwork for a middle mile distribution substation in Lilliwaup, Washington. Scope of work under this grant includes: hiring an engineering firm to complete the design and engineering for an electric distribution substation as well as the distribution feeders to connect the substation to the existing power grid.						
COMMERCE, defined as the Department of Commerce, and Contractor acknowledge and accept the terms of this Contract and attachments and have executed this Contract on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Contract are governed by this Contract and the following other documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget, Attachment "C" – Reporting, Attachment "D" – Federal Pass-Through Requirements.						
FOR CONTRACTOR <div>DocuSigned by:  Kristin Masteller, General Manager 1/6/2026 1:12 PM PST Signature Date</div>			FOR COMMERCE <div>Jennifer Grove, Assistant Director, Energy Division Date APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL APPROVAL ON FILE</div>			



PUD1 – Executive Summary – November 2025

This report summarizes information on the current financial status of Mason County PUD No. 1 for the month of November 2025:

- **Work in Progress:**
 - Grant Applications – Ongoing
 - CEIP – 2026-2029
 - 2026 Budget
- **Completed Projects:**
 - 2025 Fuel Mix
 - 2024 Financial, Accountability, and Federal Single Audit
 - 2024 Annual Report (Due 05/30/25)
 - 2025 Budget
 - 2024 Privilege Tax Return (Due 02/25/25)
 - 2024 Form 7 (Due March 31, 2025)
 - 2022 / 2023 Accountability Audit
 - 2024 EIA Report (Due 04/30/25)
 - Pole Attachment Rate Update
 - DWSRF Project Applications

Financial Highlights:

- Revenue – Gross Revenue was \$1,219,893 the month of November 2025.
- Expenditures –Gross expenditures were \$1,411,601 for the month of November 2025.
- As of November, the PUD has \$1,020,605 grant reimbursements outstanding for ongoing projects, which is an equivalent of about 35 days of our cash on hand.

Financial Metrics as Compared with Prior Year:	November 2025	November 2024
Total General Cash and Investments	\$943,548	\$1,071,843
Current Ratio (Current Assets/Current Liabilities)	1.46 to 1	1.50 to 1
Debt Service Coverage (O&M/ Debt Service)	3.07	3.32
Long-Term Debt to Net Plant	18%	22%
Total Debt to Equity Ratio (Total Liabilities/Total Equity)	36%	34%
Long Term Debt to Equity Ratio (Long Term Debt / Total Equity)	23%	27%
Times Interest Earned Ratio (Earnings before Interest & Taxes/Total Interest)	5.06	5.20
Cash on Hand (Total Available Cash/Average Daily Costs)	38 Days (General) 145 Days (All Funds)	42 Days (General) 145 Days (All Funds)



Mason County PUD No 1

Budget Summary by Division For the Month Ended November 30, 2025

	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Totals</u>
Total Revenue	\$ 968,021.15	\$ 250,891.76	\$ 979.83	\$ 1,219,892.74
Budgeted	\$ 834,019.67	\$ 237,438.33	\$ 1,018.00	\$ 1,072,476.00
Difference (-/+)	\$ 134,001.48	\$ 13,453.43	\$ (38.17)	\$ 147,416.74
% of Budget	116%	106%	96%	114%
 Total Expenditures	 \$ 1,215,964.61	 \$ 195,546.25	 \$ 90.16	 \$ 1,411,601.02
Budgeted	\$ 1,156,319.80	\$ 204,478.96	\$ 478.10	\$ 1,361,276.86
Difference (-/+)	\$ 59,644.81	\$ (8,932.71)	\$ (387.94)	\$ 50,324.16
% of Budget	105%	96%	19%	104%
 Net Operating Margins	 \$ (247,943.46)	 \$ 55,345.51	 \$ 889.67	 \$ (191,708.28)
Budgeted	\$ (322,300.13)	\$ 32,959.37	\$ 539.90	\$ (288,800.86)
Difference (-/+)	\$ 74,356.67	\$ 22,386.14	\$ 349.77	\$ 97,092.58
% of Budget	77%	168%	165%	66%



Mason County PUD No 1

Budget Summary by Division for the Eleven Months Ended November 30, 2025

	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Totals</u>
Total Revenue	\$ 10,715,683.93	\$ 2,987,053.16	\$ 11,027.30	\$ 13,713,764.39
2025 Budget	\$ 11,676,446.00	\$ 3,089,780.00	\$ 12,399.00	\$ 14,778,625.00
Difference (-/+)	\$ (960,762.07)	\$ (102,726.84)	\$ (1,371.70)	\$ (1,064,860.61)
% of Budget	92%	97%	89%	93%
 Total Expenditures	 \$ 9,796,231.82	 \$ 2,384,013.63	 \$ 8,798.06	 \$ 12,189,043.51
2025 Budget	\$ 11,196,314.00	\$ 2,680,718.00	\$ 9,606.00	\$ 13,886,638.00
Difference (-/+)	\$ (1,400,082.18)	\$ (296,704.37)	\$ (807.94)	\$ (1,697,594.49)
% of Budget	87%	89%	92%	88%
 Net Operating Margins	 \$ 919,452.11	 \$ 603,039.53	 \$ 2,229.24	 \$ 1,524,720.88
2025 Budget	\$ 480,132.00	\$ 409,062.00	\$ 2,793.00	\$ 891,987.00
Difference (-/+)	\$ 439,320.11	\$ 193,977.53	\$ (563.76)	\$ 632,733.88
% of Budget	191%	147%	80%	171%

Cash Flow

Beginning Cash (General Fund)	122,716.91	91,126.18	4,195.20	218,038.29
Net Operating Margin (Excluding Depreciation)	2,138,566.80	4,609,346.47	2,171.50	6,750,084.77
Cash Transferred to / from Special Funds	(807,912.41)	(399,245.80)	(438.11)	(1,207,596.32)
Change in Accounts Receivable	401,447.87	(119,566.62)	2,279.28	284,160.53
Change in Accounts Payable	2,903,159.02	(6,961.27)	0.00	2,896,197.75
Cash Expended on Utility Plant	(1,289,248.44)	(184,823.64)	0.00	(1,474,072.08)
Change in CWIP	(3,314,662.97)	(3,894,323.89)	(4,012.67)	(7,212,999.53)
Ending Cash (General Fund)	154,066.78	95,551.43	4,195.20	253,813.41



PUBLIC UTILITY DISTRICT NO. 1 BOARD OF COMMISSIONERS
OF MASON COUNTY
N. 21971 Hwy. 101
Shelton, Washington 98584
MIKE SHEETZ, Commissioner
JACK JANDA, Commissioner
RON GOLD, Commissioner

PUBLIC WORKS CONTRACT

CHANGE ORDER FORM

NO. 01

The following changes are hereby incorporated into this Contract:

A. Description of Change:

Extension of completion date from March 23, 2026, to June 03, 2026.

B. Contract Price Adjustment:

As a result of this Change Order, the total Contract shall be increased/decreased by the sum of \$_____, plus sales tax, which the amount Contractor acknowledges is full and complete compensation for the Contract Work including changes incorporated by this Change Order.

This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the work described herein. The new total revised Contract Price is \$_____, including sales tax.

C. Time of Completion:

The time of completion shall be **increased**/decreased by 73 calendar days. The revised completion date shall be June 03, 2026.

D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

CONTRACTOR

PUBLIC UTILITY DISTRICT NO. 1 OF MASON COUNTY

Company: JMG Constructors, LLC

Accepted by: _____

Title: _____

Date: _____

Accepted by: _____

Title: General Manager

Date: _____



Consigned Allowances Statement

Date of Statement: December 29, 2025

Auction Name: Washington Auction #12 December 2025

Auction Participant Information:

Entity Legal Name: Public Utility District No. 1 of Mason County

Auction Information:

Settlement Price (Current Auction): \$70.86

Total Allowances Consigned (2025 Vintage): 3,909

Total Consigned Allowances Sold: 3,909

Total Auction Proceeds Payable: \$276,991.74

Payment of proceeds for consigned allowances will be sent as directed according to the most recent wiring instructions confirmed within the Compliance Instrument Tracking System Service (CITSS).

Payment will be sent between the hours of 9:00 AM Pacific Time (PT) on Tuesday, December 30, 2025 and 9:00 AM PT on Wednesday, December 31, 2025 and is anticipated to be received no later than 3:00 PM PT on Wednesday, December 31, 2025

PHOTO

Reconnecting power

By Steve Mullensky For Peninsula Daily News

Thursday, December 18, 2025 7:31am | [NEWS](#) [AS SEEN ON INSTAGRAM...](#)

[JEFFERSON COUNTY](#)



A crew from the Mason County PUD, in support of the Jefferson County PUD, works to replace a power pole and reconnect the power lines after a tree fell onto the wires and damaged the pole at the corner of Discovery Road and Cape George Road, near the Discovery Bay Golf Course. Powerful winds on Tuesday and early Wednesday morning knocked out power across the Peninsula. The majority had been restored by Wednesday. (Steve Mullensky/for Peninsula Daily News)

A crew from the Mason County PUD, in support of the Jefferson County PUD, works to replace a power pole and reconnect the power lines after a tree fell onto the wires and damaged the pole at the corner of Discovery Road and Cape George Road, near the Discovery Bay Golf Course.

Powerful winds on Tuesday and early Wednesday morning knocked out power across the Peninsula. The majority had been restored by Wednesday.

PENINSULA
Daily News

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