



**Mason County PUD No. 1
Regular Board Meeting
February 24, 2026
1:00 p.m.**

Join Zoom Meeting
<https://us02web.zoom.us/j/85869053743>

Meeting ID: 858 6905 3743
1 (253) 215-8782

1) Call the Regular Meeting to Order

2) Public Comment- *Members of the public wishing to comment may request permission to do so during the Public Comment portion of the agenda. Comments shall be limited to no more than 5 minutes per speaker. There will be no action or discussion of public comment items, although the board may defer to PUD management for any necessary response.*

3) Consent Agenda

Minutes: February 10, 2026 Regular Meeting

Disbursements:	Accounts Payable Wire	\$ 473,342.03
	Check Nos. 127942-127970	\$ 182,650.29
	Check Nos. 127972-127988	\$ 81,365.73
	Payroll Wire	\$ 106,520.71
	Check Nos. 127971	\$ 7,332.49
	Grand Total	\$ 851,211.25

4) Business Agenda

- a. January Financials
- b. Award Water Quality Lab Services Contract
- c. Resolution No. 2104 – Authorize District Treasurer Signing Authority

5) Staff Reports

- a. General Manager
- b. District Treasurer
- c. Water Resource Manager
- d. Legal Counsel

6) Correspondence

7) Board Comments

8) Other Business/Public Comment

9) Executive Session may be held as authorized by the Open Public Meetings Act (RCW 42.30.110)

10) Adjourn

2026 Calendar

Feb 23-26	APPA/WPUDA Legislative Rally	Washington D.C.
March 4-5	Public Power Council	Portland
Mar 18-20	WPUDA Association Meeting	Olympia
Mar 27	WPUDA Water Committee/WWUC	Vancouver
April 1-2	Public Power Council	Portland
Apr 29-May 1	WPUDA Annual Conference	Suquamish
May 6-7	Public Power Council	Portland
May 14	WPUDA Strategic Planning Committee	Olympia
May 18-21	NWPPA Annual Conference	Spokane
May 29	Water Committee/WWUC	Olympia
June 3-4	Public Power Council	Portland
June 26-July 1	APPA National Conference	Boston, MA
July 15-17	WPUDA Association Meeting	TBD
August 5-6	Public Power Council	Portland
September 2-3	Public Power Council	Portland
Sep 16-18	WPUDA Association Meeting	TBD
Sep 30-Oct 2	WPUDA Water Workshop	Wenatchee
October 7-8	Public Power Council	Portland
Oct 15	WPUDA Budget Committee	Olympia
November 4	Public Power Council Town Hall	Portland
November 5	Public Power Council Annual Meeting	Portland
Nov 18-20	WPUDA Association Meeting	Olympia



Mason County Public Utility District No. 1
Board of Commissioners Regular Board Meeting
February 10, 2026, Potlatch, Washington

Present:

Ron Gold, President
Mike Sheetz, Vice President
Jack Janda, Board Secretary (Zoom)
Katie Arnold, District Treasurer
Brandy Milroy, Water Resource Manager
Rob Johnson, Legal Counsel

Visitors: Michael, via Zoom

Excused: Kristin Masteller, General Manager

CALL TO ORDER: Ron called the regular meeting to order at 1:00 p.m.

PUBLIC COMMENT: No public comment. Michael was welcomed to the meeting.

APPROVAL OF CONSENT AGENDA:

Minutes:	January 27, 2026, Regular Meeting	
Disbursements:	Accounts Payable Wire	\$ 208,331.60
	Check Nos. 127858-127941	\$1,083,734.73
	Payroll Wire	\$ 105,545.95
Grand Total		\$1,397,612.30

Jack made a motion to approve the consent agenda as presented; Mike seconded the motion. It passed unanimously.

Business Agenda:

Fire District / Hydrants Presentation by Madison Duncan, Water Engineering / GIS Technician –

Madison gave a presentation to the board on the hydrant mapping project. She shared the publicly facing link on the PUD's website. This page shows the PUD 1 owned water systems throughout Mason County, how many fire hydrants are available on those water systems, and relevant information about current available connections. She and Brandy both talked about the process of updating the map with the hydrant locations. Brandy and Kristin attended a meeting in 2025 with the fire chiefs to discuss information that would be helpful to them for fire suppression measures.

Authorization of GM to sign the grant agreement with Dept. of Ecology for pole yard project – Jack made a motion to authorize the GM to sign the grant agreement in the amount of \$60,000; Mike seconded the motion. Motion passed unanimously.

Approval of 2026 Prequalified Electrical Contractors Roster – Jack made a motion to approve the 2026 prequalified contractor list; Mike seconded the motion. Motion passed unanimously.



Mason County Public Utility District No. 1
Board of Commissioners Regular Board Meeting
February 10, 2026, Potlatch, Washington

Staff Reports –

General Manager – No report.

District Treasurer – Katie stated that everything was ready for the PUD's booth at the Day on the Hill at the Capitol for February 11th. She will be attending the Manager's meeting occurring after the Day on the Hill event on Kristin's behalf. She also gave the board a safety update.

Water Resource Manager – Brandy gave an update on both the Manzanita and Shadowood water projects. She also stated that Eric, Kobe, and Rooster are attending the ERWOW conference for the next few days.

Legal Counsel – No report.

Correspondence – Katie shared a social media post made by the EDC regarding their partnership with the PUD and Mary M. Knight School with the Pathway to Employment Program.

Board Reports –

Mike – Mike attended PPC online.

Jack – Jack gave an update on Energy Northwest's Small Modular Reactor project.

Ron – Attended the Hood Canal Coordinating Council meeting last week for their 2026 projects.

PUBLIC COMMENT – None.

EXECUTIVE SESSION – None.

Adjournment: 2:02 p.m.

Ron Gold, President

Mike Sheetz, Vice President

Jack Janda, Secretary

02/19/2026 2:17:28 PM

Accounts Payable
Check Register

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02/06/2026 To 02/19/2026

Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1413 02/09/2026	WIRE	BPA	COLUMBIA BANK	POWER USAGE	361,150.00
1415 02/17/2026	WIRE	IRS	WEST COAST BANK	FEDERAL TAX LIABILITY	47,796.58
1416 02/17/2026	WIRE	WASH 1	WA DEPT OF RETIREMENT SYS	STATE RETIREMENT - PLAN 2	15,276.70
1417 02/17/2026	WIRE	WASH 7	WA STATE TREAS-MS: PO-11	DEFERRED COMPENSATION	12,457.01
1418 02/17/2026	WIRE	HRA	HRA VEBA TRUST CONTRIBUTI	VEBA MEDICAL SAVINGS	4,050.18
1419 02/17/2026	WIRE	DSHS	DSHS	DEPARTMENT OF SOCIAL HEALTH SERVICES	162.41
1420 02/19/2026	WIRE	LILLIWAUP FAL	LILLIWAUP FALLS GENERATING COMP	JANUARY POWER USAGE	32,449.15
127942 02/10/2026	CHK	GRAY	GRAY & OSBORNE, INC	MANZANITA RESERVOIR & BOOSTER	15,620.96
127943 02/10/2026	CHK	GRAYJU	GRAY, OLIVER	MONTHLY REIMBURSEMENT-#789026094340	397.51
127944 02/10/2026	CHK	ONLINE	ONLINE INFORMATION SERVIC	ONLINE UTILITY CREDIT CHECK	111.53
127945 02/10/2026	CHK	JOHN 3	ROBERT W. JOHNSON	MONTHLY RETAINER FEES	4,731.62
127946 02/10/2026	CHK	WPUDA	WASHINGTON PUD ASSOC.	MONTHLY DUES	2,137.00
127947 02/10/2026	CHK	MASON7	MASON COUNTY AUDITOR	EASEMENT-PARCEL 32236-21-00000	308.50
127948 02/17/2026	CHK	A WORKSAFE	A WORKSAFE SERVICE, INC	DOT TESTING-KOBE VIND	60.00
127949 02/17/2026	CHK	ANIXTER	ANIXTER INC	ELECTRIC INVENTORY PART-VFI	88,460.03
127950 02/17/2026	CHK	ASPECT CONSU	ASPECT CONSULTING LLC	POLE YARD	617.50
127951 02/17/2026	CHK	BUILDERS	BUILDERS FIRSTSOURCE, INC	MANZANITA PROJECT SUPPLIES	110.28
127952 02/17/2026	CHK	CENTUR	CENTURYLINK	TELEPHONE CHARGES ACCT#333887863	1,298.90
127953 02/17/2026	CHK	CORIROSSI, COL	COLE CORIROSSI	WASHINGTON BACKFLOW ASSEMBLY TEST-COLE	108.00
127954 02/17/2026	CHK	DON SMALL & S	DON SMALL & SONS OIL DIST	UNLEADED & DIESEL	3,642.85
127955 02/17/2026	CHK	GRAY	GRAY & OSBORNE, INC	MANZANITA RESERVOIR & BOOSTER	30,421.65
127956 02/17/2026	CHK	40	ERIC JOHNSON	WASNGTON BACKFLOW ASSEMBLY TEST-ERIC	108.00
127957 02/17/2026	CHK	MARSH	MARSH MUNDORF PRATT & SUL	WPAG MONTHLY FEE	296.65
127958 02/17/2026	CHK	NISC	NISC	PRINT SERVICES	15,682.83
127959 02/17/2026	CHK	NORTHWEST RO	NORTHWEST ROCK, INC	SHOP-ROCK	3,251.65
127960 02/17/2026	CHK	NWPPA	NWPPA	2026 MEMBERSHIP DUES	5,149.17

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Accounts Payable
Check Register

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02/06/2026 To 02/19/2026

Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount	
127961	02/17/2026	CHK	28	PETRO CARD	BULK OIL	1,033.89
127962	02/17/2026	CHK	POMP'S	POMP'S TIRE SERVICE INC	VEHICLE #80-NEW TIRES & WHEEL BALANCE	2,548.91
127963	02/17/2026	CHK	SPECTRA LAB	SPECTRA LABORATORIES - KITSAP, LL	REPLACE LOST CHECK-PAST DUE INVOICE	2,122.80
127964	02/17/2026	CHK	STATE	STATE AUDITOR'S OFFICE	ENERGY COMPLIANCE ATTESTATION	95.00
127965	02/17/2026	CHK	TOZIER	TOZIER BROS, INC	COMMUNITY CENTER SUPPLIES	18.99
127966	02/17/2026	CHK	UTILI1	UTILITIES UNDERGROUND LOCATION	MONTHLY ELECTRIC LOCATES	1,682.50
127967	02/17/2026	CHK	DOE	WA STATE DEPT OF ECOLOGY	POLE YARD	173.56
127968	02/17/2026	CHK	WEST	WEST COAST MOBILE EQUIPMENT REP	VEHICLE #83-REPLACED DRAG LINK	1,829.91
127969	02/17/2026	CHK	2	ASCEND ROOFING COMPANY	REPAIRS TO MAIN BUILDING ROOF	380.10
127970	02/17/2026	CHK	2	CONSUMERS POWER, INC	NW USERS GROUP-MARCH 17-18 KATIE ARNOLD	250.00
127972	02/17/2026	CHK	IBEW	IBEW LOCAL UNION #77	UNION DUES	1,208.63
127973	02/17/2026	CHK	PUDEMP	PUD #1 EMPLOYEE FUND	EMPLOYEE FUND	220.00
127974	02/19/2026	CHK	APEX	APEX ENGINEERING	HARSTENE RETREAT WSP	4,940.00
127975	02/19/2026	CHK	CENTURYLINK	CENTURYLINK	LONG DISTANCE & OUTBOUND CHARGES	81.24
127976	02/19/2026	CHK	DITCH WITCH	DITCH WITCH WEST	EQUIPMENT #114 & #119-PARTS	1,169.93
127977	02/19/2026	CHK	FERREL	FERRELLGAS - 0806	SHADOWWOOD WATER-1,000 GALLON TANK	6,190.20
127978	02/19/2026	CHK	FERRIER	JANIECE FERRIER	MO. REIMBURSEMENT-#51058600	950.35
127979	02/19/2026	CHK	GENPAC	GENERAL PACIFIC INC	WATER INVENTORY PARTS-ERT WATER METERS	32,362.80
127980	02/19/2026	CHK	HDFOWL	HD FOWLER COMPANY	WATER INVENTORY PARTS	16,914.25
127981	02/19/2026	CHK	HOODSPORT AC	HOODSPORT ACE & LUMBER	SHOP SUPPLIES-WHIRE WHEELS	48.83
127982	02/19/2026	CHK	JATC	NORTHWEST LINE J.A.T.C.	CAMP RILEA 1ST YEAR CLIMBING & RIG-REECE	3,060.75
127983	02/19/2026	CHK	STUART C IRBY	STUART C IRBY CO	ELECTRIC NON INVENTORY PARTS	4,067.07
127984	02/19/2026	CHK	TOZIER	TOZIER BROS, INC	WOMENS CLUB SUPPLIES	73.73
127985	02/19/2026	CHK	UNION	UNION HEIGHTS ROAD MAIN.	ANNUAL ASSESSMENT FEE	350.00
127986	02/19/2026	CHK	NAPA AUTO PA	WESTBAY NAPA AUTO PARTS	VEHICLE #65-OIL & FUEL FILTER	497.87
127987	02/19/2026	CHK	2	RORY GALLEGOS	INACTIVE REFUND (replace ck#127326)	144.64

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Accounts Payable Check Register

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02/06/2026 To 02/19/2026

Bank Account: 4 - UMPQUA BANK - DISTRICT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount	
127988	02/19/2026	CHK	EXTREME AUTO	EXTREME AUTO, LLC	VEHICLE #83-REPAIRS (PARTS)	9,085.44

Total Payments for Bank Account - 4 :	(53)	737,358.05
Total Voids for Bank Account - 4 :	(0)	0.00
Total for Bank Account - 4 :	(53)	737,358.05

Grand Total for Payments :	(53)	737,358.05
Grand Total for Voids :	(0)	0.00
Grand Total :	(53)	737,358.05

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Accounts Payable Check Register

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PARAMETERS ENTERED:**Check Date:** 02/06/2026 To 02/19/2026**Bank:** All**Vendor:** All**Check:****Journal:** All**Format:** Summary**Extended Reference:** No**Sort By:** Check/Transaction**Voids:** Current**Payment Type:** All**Group By Payment Type:** No**Minimum Amount:** 0.00**Authorization Listing:** No**Credit Card Charges:** No

MASON COUNTY PUD NO 1

02/18/2026 2:00:01 PM

Payroll/Labor

Page 1

Check Register

Pay Date: 02/17/2026 To 02/17/2026

Empl Name	Pay Date	Dir Dep/Check	Net Pay	Type
135 TIMOTHY BROWN	02/17/2026	127971	7,332.49	CHK

PARAMETERS ENTERED:**Pay Date:** 02/17/2026 To 02/17/2026**Check/Direct Deposit:** All**Employee:** 135**Journal:** 0**Division:** All**Format:** Summary By Check**Sort By:** Check/Direct Deposit

51217

/pro/rpttemplate/acct/2.64.1/pl/PL_EMP_CHECK_REGISTER.xml.rpt

Karnold

02/18/2026 2:01:33 PM

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GENERAL LEDGER

TRANSACTION DETAIL

FEB 2026 To FEB 2026

Date	Journal Description	Actv BU Project	Mod	Jrnl Reference	Code	
02/17/26	Account: 0 131.2 CASH-GENERAL FUND (DISTRICT) 95700 Check Print	0	Department: 0 PL	2 PAYROLL		106,520.71

PARAMETERS ENTERED:

Divsion: All
Accounts: 0 131.2
Department: All
Activity: All
Sort By: Div/Acct
Date Selection: Period
Period: FEB 2026 To FEB 2026
Module: PL
Journal Activity: All
Accounts With No Transactions: Yes
Extended Reference: No
Interface Detail: No
Group by Department: Yes

/pro/rpttemplate/acct/2.64.1/gl/GL_TRANS_DETAIL.xml.rpt

51217

Karnold

Mason County PUD 1 Water Quality 2026



Bid Due Date: Monday February 9, 2025 4:00 PM

Task to be Performed	Annual # of Tests	Water Management Laboratories, Inc	Spectria Laboratories - Kitsap
Total Coliform/E. coli Detect	587	\$17,023.00	\$12,327.00
Total Coliform/E. coli Count	25	\$800.00	\$800.00
Full Chemistry (Inorganic Chemicals)	5 full IOC 2 Iron 3 Manganese	\$2,625.00 \$60.00 \$90.00	\$2,000.00 \$56.00 \$84.00
Lead & Copper	75 Lead 75 Copper	\$1,875.00 \$1,875.00	\$1,500.00 \$1,500.00
Nitrate	56	\$2,016.00	\$1,456.00
Halo-Acetic Acid (HAA5) & Trihalomethanes (TTHM)	3 HAA5 3 TTHM	\$855.00 \$795.00	\$675.00 \$570.00
Volatile Organic Chemicals	1 full VOCs	\$380.00	\$300.00
Synthetic Organic Chemicals	1 Pesticides 10 Herbicides 1 Insecticides	\$625.00 \$3,950.00 \$355.00	\$625.00 \$2,420.00 \$242.00
Radionuclides (Radium 228 & Gross Alpha)	1 Radium 228 1 Gross Alpha	\$198.00 \$145.00	\$285.00 \$195.00
Alkalinity & Bromate	4 Alkalinity 4 Bromate	\$200.00 \$440.00	\$112.00 \$764.00
Asbestos	1	\$315.00	-
PFAS	18	\$8,550.00	\$8,100.00
Total for All Work Performed Annually	876 tests	\$43,172.00	\$34,011.00

Yes

No



**PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY**
N. 21971 Hwy. 101
Shelton, Washington 98584

BOARD OF COMMISSIONERS
MIKE SHEETZ, Commissioner
JACK JANDA, Commissioner
RON GOLD, Commissioner

RESOLUTION NO. 2104

**A RESOLUTION OF THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF MASON
COUNTY AUTHORIZING THE DELEGATION OF SIGNING AUTHORITY TO KATIE ARNOLD,
DISTRICT TREASURER, FOR AN APPLICATION FOR GRANT FUNDING TO THE
WASHINGTON STATE DEPARTMENT OF COMMERCE EDA**

WHEREAS, Public Utility District No. 1 of Mason County (the "District") is committed to pursuing opportunities for grant funding to support its operations and projects; and

WHEREAS, the Washington State Department of Commerce Economic Development Administration (EDA) offers grant funding opportunities that align with the District's goals; and

WHEREAS, the District desires to apply for such grant funding to enhance its services and infrastructure; and

WHEREAS, it is necessary to delegate signing authority to a designated representative to efficiently manage the application process;

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Mason County as follows:

- 1. Delegation of Authority:** The Commission hereby delegates signing authority to Katie Arnold, the District Treasurer, for the purpose of executing, amending, and submitting an application for grant funding to the Washington State Department of Commerce EDA.
- 2. Scope of Authority:** This delegation includes the authority to sign all necessary documents related to the application process, including but not limited to, applications, agreements, and any other required documentation.
- 3. Effective Date:** This resolution shall take effect immediately upon its adoption.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Mason County, Washington at a regular meeting on February 24, 2026, the following commissioners being present and voting.



**PUBLIC UTILITY DISTRICT NO. 1
OF MASON COUNTY**
N. 21971 Hwy. 101
Shelton, Washington 98584

BOARD OF COMMISSIONERS

MIKE SHEETZ, Commissioner
JACK JANDA, Commissioner
RON GOLD, Commissioner

Ron Gold, President

Jack Janda, Secretary

Mike Sheetz, Vice President

PUD1 Intern

From: Kristin Masteller
Sent: Friday, February 13, 2026 11:47 AM
To: PUD1 Intern
Subject: correspondence

Please print this email as a pdf in correspondence for the next meeting. Thanks!

A screenshot of a Facebook post. The post features a graphic with a central logo for 'MASON COUNTY PUD' (with 'PUD' in large blue letters and a red diagonal slash through it). The logo is surrounded by a circular border containing the text 'Partnerships like yours make our work possible.' The background of the graphic is a stylized illustration of evergreen trees. The entire graphic is enclosed in an orange border. Below the graphic, a quote reads: "This Pathway to Employment Program invests in Mason County's future by preparing local students to build meaningful public service careers at home. PUDs are deeply rooted in our communities, so it makes sense to develop and recruit local talent to fill future roles at our agency and we thank MMK for their partnership." At the bottom left is the 'EDCMASON' logo with a puzzle piece graphic. At the bottom right is the 'M. KNIGHT SCHOOL DISTRICT' logo featuring a graduation cap and the text 'HOME OF THE ORELS'.

Kristin Masteller

General Manager

21971 N. Hwy. 101, Shelton, WA 98584

(360) 877-5249, x. 202- Office * (360) 877-9274- Fax



Pursuant to the Washington Public Records Act, RCW 42.56, this email, and any attachments, may be disclosed as a public record. This institution is an equal opportunity provider and employer.



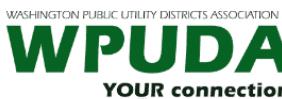
PUD1 Intern

From: Kristin Masteller
Sent: Tuesday, February 17, 2026 11:15 AM
To: PUD1 Intern
Subject: FW: Friday Facts for February 13, 2026

For board correspondence- just pdf the first page probably because it has our commissioner on it.

From: wpuda@memberclicks-mail.net <wpuda@memberclicks-mail.net>
Sent: Friday, February 13, 2026 4:26 PM
To: Kristin Masteller <kristinm@mason-pud1.org>
Subject: Friday Facts for February 13, 2026

[WARNING] This email originated outside of Mason PUD 1, DO NOT click any links or open any attachments if you are not certain this is from a safe sender. Thank you!



Friday Facts

A weekly update from the Washington Public Utility Districts Association

**In this
issue...**

[In the News](#)

[WPUDA urges
budget leader to
support PWAA and](#)

The Washington PUD Association values our Associate Members



Calen

[2026 Meeting D](#)

Feb 23-26 APPA
Legislative Rally
Washington D.C.

[utility relocate projects](#)

[WPUDA priority bill concerning utility relocates for culvert projects clears Senate](#)

[Kitsap PUD General Manager profiled in local newspaper](#)

[Energy news](#)

[BPA Administrator makes departure official](#)

[WPUDA priority procurement bill passes Senate](#)

[Columbia Generating Station offline](#)

[Water news](#)

Executive Director's Message

Thank you to Team WPUDA for a great week of meetings and a successful PUD Day on the Hill event. Your voices in Olympia are instrumental to advancing policies that support the mission of PUDs, and once again, we had excellent representation at a critical time in the legislative process. Next week, we will be preparing to advocate for PUDs in the other Washington and look forward to our Washington, D.C. Rally the week of February 23.

Below are pictures from our busy week in Olympia. I hope everyone has a restful weekend.

Liz Anderson
Executive Director

Mar 18-20 Association meetings, Olympia

Apr 29-May 1 Water Annual Conference, Suquamish Clearwater Resort and Casino, Clallam County

May 8 Water Committee/WW meeting, Tacoma

July 15-17 Association meetings, TBD

July 24 Water Committee/WW meeting, Olympia

Sept 16-18 Association meetings, TBD

Sept 30-Oct 2 Water Workshop, Wenatchee

Oct 15 Budget Committee meeting, Olympia

Nov 18-20 Association meetings, Olympia

EPA to host virtual water and wastewater sector threat briefing

Broadband news

Commerce Secretary confirms remaining BEAD funds will stay available for broadband investment

NTIA schedules second listening session on the use of BEAD non-deployment funds

Federal report

EPA details case for, effects of endangerment finding rescission





